



SUPPLEMENT
TO THE
NEW ZEALAND GAZETTE

OF
THURSDAY, DECEMBER 5, 1929.

Published by Authority.

WELLINGTON, FRIDAY, DECEMBER 6, 1929.

Regulations under the Provisions of the Naval Defence Act, 1913.

CHARLES FERGUSSON, Governor-General.

ORDER IN COUNCIL.

At the Government House, at Wellington, this 5th day of December, 1929.

Present :

HIS EXCELLENCY THE GOVERNOR-GENERAL IN COUNCIL.

IN pursuance and exercise of the powers and authorities conferred on me by section twenty-five of the Naval Defence Act, 1913 (hereinafter called "the said Act"), and of all other powers and authorities enabling me in that behalf, I, General Sir Charles Fergusson, Baronet, Governor-General of the Dominion of New Zealand, acting by and with the advice and consent of the Executive Council of the said Dominion, do hereby make the regulations hereinafter set forth and do hereby revoke, as from the coming into force of the regulations hereby made, the regulations next hereinafter referred to, save and except the respective portions hereinafter described as excluded from revocation.

REGULATIONS REVOKED.

Date of Regulations.	Date of Publication in Gazette.	Page.	Excluded from Revocation.	
27 April, 1921	28 April, 1921	1043	Clauses 3 to 9, both inclusive.	
20 June, 1921	23 June, 1921	1610		
10 Oct., 1921	13 Oct., 1921	2493		
24 Jan., 1922	26 Jan., 1922	179		
1 May, 1922	11 May, 1922	1271		
28 Aug., 1922*	31 Aug., 1922	2332		
3 Nov., 1922	9 Nov., 1922	2950		
17 Jan., 1923	25 Jan., 1923	206		Clauses 5, 6, and 7.
18 June, 1923	21 June, 1923	1740		
6 Aug., 1923	9 Aug., 1923	2184		Clauses 7 and 8.
10 Sept., 1923	13 Sept., 1923	2413		
28 Mar., 1924	10 April, 1924	870	Clause 5.	
8 April, 1924	17 April, 1924	916		
7 July, 1924	10 July, 1924	1644		
2 Mar., 1925	5 Mar., 1925	680		
25 Aug., 1925	27 Aug., 1925	2486		
22 Mar., 1926	1 April, 1926	858		Amendment of Regulations for the New Zealand Royal Naval Reserve (Men).
30 Aug., 1926	9 Sept., 1926	2676		
6 Dec., 1926	16 Dec., 1926	3432	Amendment of Regulations providing for the New Zealand Royal Naval Reserve (Men), and amendment of Regulations for the Royal Naval Reserve (New Zealand Division) and Royal Naval Volunteer Reserve (New Zealand Division)—Officers.	
11 Mar., 1927	24 Mar., 1927	703		
28 Mar., 1927	14 April, 1927	941		
9 May, 1927	12 May, 1927	1439		
27 June, 1927	30 June, 1927	2163		
19 Sept., 1927	29 Sept., 1927	2939		
13 Jan., 1928	16 Feb., 1928	411		
6 Feb., 1928	16 Feb., 1928	411		
30 July, 1928	2 Aug., 1928	2316		

*Relating to pay and allowance.

REGULATIONS ENACTED.

REGULATIONS FOR THE GOVERNMENT AND PAYMENT OF THE NEW ZEALAND
DIVISION OF THE ROYAL NAVY.

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"	V	Naval Defence Act, 1913.	
"	VA	Naval Defence Amendment Act, 1922.	
"	VI	Form of Engagement.	
"	VII	Form of Agreement: Men on Loan.	
"	VIII	Order in Council modifying and adapting the Naval Discipline Act, 1866.	
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DEFINITION OF TERMS AND ABBREVIATIONS.

Imperial ships (or units): Ships maintained as a charge against Imperial funds.

Ships of New Zealand Division: Ships maintained as a charge against Dominion funds.

Admiralty: Used comprehensively to indicate the Admiralty, London, and Naval Department, Wellington, in relation to Imperial ships and ships of the New Zealand Division respectively.

Flagship: Short title to denote ship in which Commodore's broad pendant is flying.

Naval Secretary: Secretary to the Naval Board, Navy Office, Wellington.

Navy Office, Wellington: Headquarters of the New Zealand Division of the Royal Navy.

S.O. (I): The Staff Officer, Naval Intelligence Centre, Navy Office, Wellington.

King's Regulations, 1926: Where articles in the King's Regulations and Admiralty Instructions are quoted in this book they are from the 1926 edition and the amendments thereto issued to date.

New Zealand Naval Regulations: Short title for the Regulations for the Government and Payment of the New Zealand Division of the Royal Navy.

CHAPTER I.—GENERAL.

1. Designation of the Naval Forces of the Dominion.—The ships and personnel comprising the New Zealand Naval Forces shall be described respectively as forming and belonging to "the New Zealand Division of the Royal Navy," which shall be the official designation of the Force.

2. Uniform of the Naval Forces of the Dominion.—The uniform to be worn by all persons belonging to the New Zealand Naval Forces shall be that prescribed in the Uniform Regulations of the Royal Navy, with the exception that white duck caps or cap-covers shall be worn throughout the year.

3. Government of the New Zealand Division of the Royal Navy.—The New Zealand Division of the Royal Navy shall be subject to such Acts as have been or from time to time may be passed by the Dominion Parliament, and to such regulations in agreement therewith as may be made from time to time.

2. The Naval Defence Act, 1913 (reproduced in Appendix V), directs that the Naval Discipline Acts and the King's Regulations and Admiralty Instructions for the time being in force in relation to the King's Naval Forces shall, subject to that Act and to any modifications and adaptations prescribed by the regulations, apply to the New Zealand Naval Forces.

3. In reading the King's Regulations and Admiralty Instructions, in connection with their applicability to the New Zealand Division, the words "Dominion of New Zealand" are to be read in lieu of such words as "Home," "United Kingdom," "England," and similar words wherever they occur. Whenever reference to the Admiralty or Departments thereof is necessary, reference is to be made to the Navy Office, Wellington; and where reference to Commander-in-Chief or other Flag Officer is necessary reference is to be made to the Commodore Commanding New Zealand Station.

Article 535, par. 2, shall be amended to read "limited to boys, and ratings under the age of eighteen years." Article 540, Table II, punishment No. 20, shall be similarly amended.

4. Every officer of the New Zealand Division of the Royal Navy shall make himself acquainted with, and shall duly observe, obey, and, so far as he is able, enforce these regulations and such further regulations, orders, or instructions as may be issued by the Naval Board or with their authority.

4. Applicability of the King's Regulations and Admiralty Instructions, Admiralty Fleet Orders, &c.—Where not inconsistent with these regulations the King's Regulations and Admiralty Instructions, Admiralty Fleet Orders, &c., shall apply to the New Zealand Division.

2. The King's Regulations and other instructions issued by the Admiralty, however, are not to be regarded as constituting any authority for expenditure in the New Zealand Division, except as provided for in these regulations.

3. All questions relating to pay and allowances not covered by the Regulations for the New Zealand Division are to be submitted for the decision of the Naval Board before any payment is made.

4. Admiralty Fleet Orders, &c., will be issued from Navy Office, Wellington. Where in Admiralty Fleet Orders the supply of additional stores, fittings, &c., is authorized by the Admiralty and no provision has been made in the New Zealand Naval Defence estimates for such additional stores, fittings, &c., the matter is to be referred to the Naval Board before action is taken to obtain the stores, fittings, &c. When ships are refitting in England the High Commissioner for New Zealand has authority to approve the execution of authorized alterations and additions, provided the cost of each item does not exceed £100.

5. *Public Revenues Act, 1926.*—The expenditure of money, stores, &c., the property of or under the control of the Government of New Zealand, is governed by the Public Revenues Act, 1926. Accounting officers and all others concerned are to make themselves conversant with this Act and with the Treasury Regulations and Instructions. Generally, cash and stores accounting procedures in the New Zealand Division will follow the lines of the King's Regulations and Admiralty Instructions as modified by the New Zealand Naval Regulations.

5. Limits of the New Zealand Station.—North: From a point in 169° east longitude and 4° north latitude, along that parallel to the meridian of 180°, thence along that meridian to the northward to the parallel of 30° north, thence along that parallel to the meridian of 150° west longitude, thence southward along that meridian to the Equator, thence eastward along the Equator to the meridian of 120° west longitude.

East: From a point on the Equator in 120° west longitude along that meridian to the South Pole.

South: The South Pole.

West: From the South Pole along the meridian of 160° east longitude to 32° south latitude, thence along that parallel to the eastward to the meridian of 170° east longitude, thence to the northward along that meridian to 1° south latitude, thence along that parallel to the westward to 169° east longitude, thence along that meridian to the northward to 4° north latitude.

2. In the event of the Dominion Government desiring to send ships to a part of the British Empire outside the above limits they will notify the British Admiralty, or the Naval Board concerned in the case of a station administered by a Dominion Government. Similarly, should the Dominion Government desire to send ships to a foreign port on or off the New Zealand Station they will acquaint the Imperial Government in order that the necessary arrangements for the visit may be made through the Foreign Office.

3. Whilst at foreign ports Commanding Officers of ships of the New Zealand Division will obey any instructions they may receive from the Government of the United Kingdom through the British Admiralty as to

the conduct of any international matters that may arise, and they are to keep the Naval Board informed of all such instructions as may be received.

4. Should the Commanding Officer of a ship of the New Zealand Division have to put into a foreign port without previous arrangement, on account of stress of weather, damage, or any unforeseen emergency, he is to report his arrival and reasons for calling to the Admiralty, to the officer in command of the station, and to the Naval Board.

6. Boundaries of the Dominion of New Zealand.—The following islands and groups of islands are included within the boundaries of New Zealand:—

- (a) All those lying between 33° and 53° south latitude and 162° east longitude and 173° west longitude.
- (b) The Kermadec Islands, lying between 29° and 32° south latitude and 177° and 180° west longitude.
- (c) The Cook Islands, comprising Rarotonga, Mangaia, Atiu, Aitutaki, Mitiaro, Taputea, Mauke, Hervey (Manuae), Palmerston, Savage (Niue), Pukapuka (Danger), Nassau, Rakahanga, Manahiki, Penrhyn (Tongareva), and Suvarov.

2. The following territories are administered by or on behalf of New Zealand:—

- (a) The Union Islands, consisting of the islands of Fakaofu, Nukunono, Atafu, and the small islands, islets, rocks, and reefs depending on them, are administered by the Administrator of Western Samoa, under the authority of the Government of New Zealand.
- (b) The Ross Dependency, which comprises all islands and territories between 160° east longitude and 150° west longitude situated south of 60° south latitude, is a separate dependency of Great Britain, whose Governor is for the time being the officer who is administering the Government of New Zealand.

3. The Dominion also has the mandate for the islands of the Samoan or Navigator Group named Opolu and Savaii.

7. Powers and Functions of the Naval Board.—The New Zealand Division of the Royal Navy will be administered by a Naval Board, the members of which will act as a whole, its orders being issued over the signature of the Naval Secretary.

2. The Naval Board will have authority over the ships and personnel comprised in the New Zealand Division of the Royal Navy wherever serving, but when such ships or persons are outside the limits of the New Zealand Station communications which it may be required to address to them, except on matters of administrative detail and routine, will be forwarded through the Admiralty, or the Commander-in-chief or Senior Naval Officer under whose orders they may at the time be placed. (See Appendix IX.)

8. Duties of Commodore Commanding New Zealand Station.—The Commodore Commanding the New Zealand Station will be responsible to the Admiralty in matters relating to Imperial ships and establishments on the station, and to the New Zealand Naval Board in matters relating to ships of the New Zealand Division and any Naval shore establishments which may be set up in connection therewith.

2. When Imperial ships and ships maintained by a Dominion, or several Dominions, meet, the senior officer will have the right of command in matters of ceremony, or international intercourse, or where united action is agreed upon, but will have no power to direct the movement of ships of the other service or services unless the ships are placed under his orders for the time being or are ordered to co-operate by mutual arrangement. Nothing in this paragraph shall, however, override the authority of the Commodore Commanding the New Zealand Station over Imperial ships placed under his command by the Imperial Admiralty.

3. When Imperial ships and those belonging to one or more of the Dominion Naval Forces are taking part in combined exercises, all such ships will be under the command of the Senior Naval Officer present, or of the station within the limits of which the exercises are being carried out, but such Senior Naval Officer will not interfere in the internal organization of the ships of another service further than is absolutely necessary.

9. Superintendent of Training.—The Commanding Officer of the Depot Ship or Establishment at Devonport shall be the Superintendent of Training and Director of Recruiting for new entries into the New Zealand Division, and, subject to the authority of the Naval Board and to such orders as are herein contained or may be issued from time to time, shall be responsible for all matters connected therewith.

2. In all communications in connection with the above the Commanding Officer of the Depot Ship should be addressed as "The Naval Officer in Charge, Auckland."

10. Flags flown in Ships of the New Zealand Division.—All ships of the New Zealand Division in commission shall fly the white ensign in the position laid down in the King's Regulations, and, at the jackstaff, the distinctive flag of New Zealand in lieu of the Union Jack.

2. The distinctive flags and pendants of Naval authorities shall accord to H.M. Naval service pattern.

3. The regulations regarding the flying of ensigns in other than His Majesty's ships in commission are published from time to time in the *New Zealand Gazette*.

11. Saluting-flags at Ceremonies Ashore.—The New Zealand flag shall be the saluting-flag at all reviews and ceremonial parades on shore within the boundaries of the Dominion, but the Union Jack is also to be flown at the saluting-point on occasions when a representative of His Majesty the King reviews the Dominion Forces.

2. "*King's Colour*."—His Majesty the King has graciously approved the use of the King's Colour by the New Zealand Division of the Royal Navy under similar conditions to those approved for the Royal Navy.

3. The King's Colour is to be kept on board the ship wearing the broad pendant of the Commodore Commanding the New Zealand Station.

4. The King's Colour is to be paraded only under the circumstances laid down in the King's Regulations and Admiralty Instructions, Article 116.

12. Saluting-stations.—The following stations in New Zealand are authorized to fire and return salutes :—

Auckland : North Head.

Wellington : Point Jerningham.

13. Humane Society's Medals.—With reference to King's Regulations and Admiralty Instructions, Article 171, clause 10, medals awarded by the Royal Humane Society of New Zealand and the Royal Humane Society of Australasia are authorized to be worn by members of the New Zealand Division of the Royal Navy as directed in the articles quoted, and notations of the awards of these societies are to be made in the "Medal" column of the service certificates of the men in question.

2. Applications which it is desired to make for an award for bravery in saving, or attempting to save, human life should be forwarded to the Royal Humane Society of New Zealand on the form issued by that society, for which application should be made to the Naval Secretary. There is, however, no objection to application being made to the Royal Humane Society of the United Kingdom on behalf of men on loan from the Royal Navy, provided that not more than one society is approached in any individual case.

14. Naval Discipline Act : Jurisdiction on Shore.—The following place of recreation in New Zealand has been prescribed by the Naval Board under the provisions of section 46 of the Naval Discipline Act, as applied to the New Zealand Naval Forces by section 18 of the Naval Defence Act, 1913, subject to the modifications and adaptations prescribed by the Order in Council of 6th August, 1921 (Appendix VIII) :—

Devonport (Auckland) : Naval recreation-ground and recreation-rooms adjoining Calliope Dockyard.

CHAPTER II.—ENTRY, TRAINING, ADVANCEMENT, ETC. : OFFICERS.

30. Officers lent from the Royal Navy or a Dominion Navy.—Officers lent from the Royal Navy or a Dominion Navy will be required to engage to serve in ships of the New Zealand Division to which appointed, or as required, for the period prescribed at the time, with the possibility of permanent transfer ultimately if their services are required and the officers so elect.

2. Such officers will commence to count service in the New Zealand Division on the day following that on which they last receive pay from Imperial funds immediately prior to transfer. Such service will count for all purposes as if it were service in the Royal Navy or a Dominion Navy.

31. Seniority and Service of Officers.—The seniority of officers in their respective ranks shall be the same as that obtaining in the King's Naval Forces, or as may be prescribed in regard to officers who have received commissions or warrants in the New Zealand Division.

2. The ages for the compulsory retirement of officers shall be the same as obtain in the King's Naval Forces.

CHAPTER III.—ENTRY, TRAINING, ADVANCEMENT, DISCHARGE, ETC. : MEN.

50. Entry of Ratings from the Royal Navy or a Dominion Navy.—Ratings belonging to the Royal Navy or a Dominion Navy who may be permitted to volunteer for service in the New Zealand Division will be placed in one or other of the following categories :—

- (i) Those who are allowed to transfer permanently or who, subsequent to the completion of their Imperial engagements enter into New Zealand engagements as from the termination of their loan agreements. Permanent transfers will be permitted in exceptional circumstances only.
- (ii) Those who elect to be lent for a period, normally of three years.
(N.B.—Loan agreements shall be said to have terminated at the expiration of the period for which loaned, regardless of whether or not the Royal Navy engagement shall have expired in the meantime.)

2. Ratings of category (i) are required to sign the form of engagement shown in Appendix VI, those in category (ii) are to sign the agreement in Appendix VII. The form in the former case is to be forwarded to the Naval Secretary, and in the latter disposed of as shown thereon. All ratings are required to take and subscribe to the oath or affirmation on the forms, as required by the Naval Defence Act, 1913.

3. Ratings engaging under category (i) who have not completed time for pension will be required to sign, on N.Z. Form 32, a statement which is to be forwarded to the Naval Secretary, that they relinquish all claims to Imperial pensions or gratuities. Those who have completed time for pension will not be eligible for increased pensions from the Imperial Government on account of service in the New Zealand Division.

4. Ratings allowed to transfer permanently will be required to execute fresh engagements for the unexpired portion of their Royal Navy engagements or such other periods as their services may be required. Ratings who have completed their loan agreements and who are permitted to engage for a period in the New Zealand Division will be required to execute fresh engagements for such periods as their services may be required.

5. Pension contributions will be payable, in respect of men whose Royal Navy engagements have not expired, up to the date of their final discharge from the Royal Navy, when statements of their services in the New Zealand Division, as required by N.Z. Form 32, are to be compiled to date of transfer and forwarded to the Naval Secretary for transmission to the Accountant-General of the Navy. The form of agreement signed by the rating when volunteering for loan is to be cancelled at the time the permanent transfer is effected.

6. Applications from loan ratings to be permitted to re-engage to complete time for pension in the Royal Navy are to be forwarded to the Naval Secretary for consideration by the Naval Board in sufficient time for replies to reach the ships concerned prior to the expiration of the current engagements of the applicants. As a general rule, applications should not be forwarded until within six months of completion of the first continuous-service engagement.

7. Time served in the New Zealand Division by ratings on loan from the Royal Navy will continue to count for progressive pay, pension, &c.

51. Entry of Recruits, Engagements, &c.—Candidates for entry or re-entry must be sons of British-born subjects, and, other than those entered from the Royal Navy or a Dominion Navy as hereinbefore provided, will normally be required to engage for a period of twelve years from date of entry, or, if under the age of eighteen years, then until that age is reached and for twelve years after. Ratings may be allowed to re-engage for further periods subject to such regulations as may be prescribed, at the discretion of the Naval Board, and shall, generally, be compulsorily retired after twenty-two years from the age of eighteen. Subject, however, to the requirements of the Division, ratings may be retained, in such exceptional cases as may be approved by the Naval Board, for further periods.

2. Ratings shall be compulsorily retired at the following ages, viz. :—

Chief petty officers and petty officers	..	50 years.
Other ratings	..	45 „

3. The date of application for entry shall be taken in deciding the age qualification of a candidate who would otherwise be too old for entry if this were determined from date of actual engagement. In such cases, particularly, every effort should be made to reduce the time taken to effect final entry to the absolute minimum.

4. All candidates will be required to be of the physical standard laid down from time to time for the various classes of ratings, and to pass

the prescribed medical and, if so ordered, educational examination. The Director of Recruiting is authorized finally to enter or reject candidates who have already been provisionally entered.

52. Liability for Service.—Each candidate shall be informed before signing an engagement that the granting of deferred pay or its equivalent on discharge will be dependent upon his enrolling in the New Zealand Royal Naval Reserve for ten years at the termination of his engagement, or until the age of forty is reached. Where, however, men are invalided or discharged for other causes which would make their services in the Reserve undesirable the Naval Board may approve payment of accrued deferred pay without the man concerned being enrolled in the Reserve. It will not be necessary for a man to perform any drills whilst enrolled in the Reserve, but he will be liable to be called out by Proclamation for service in time of war.

2. Any candidate entering under these regulations shall be eligible for service in any part of the world, and in any ship of the Royal Navy or Navies of the Dominions. He shall, further, be eligible to be sent for training for higher rating to any ship or establishment of the Royal Navy or Dominion Navies.

3. Any candidate finally entered shall be on probation for the first six months' service, and the Superintendent of Training may recommend his discharge at any time during that period if found unsuitable for the duties required of him, or if his conduct is not satisfactory.

53. Entry of Recruits : Particulars of Birth and Parentage.—Candidates for entry will be required to produce birth-certificates giving particulars as to age and parentage, and only in exceptional circumstances should another form of certificate or statutory declaration be accepted in lieu. Such statutory declaration or certificate must contain particulars as to date and place of birth of the candidate, and the nationality of both parents at the time of their birth.

2. Recruits who cannot immediately furnish the requisite certificate may, if otherwise eligible, be provisionally entered and sent to the Depot without waiting for the particulars as to age and parentage. The Commanding Officer should at the same time be informed of the steps taken to produce the certificate, and the candidate should not be finally entered until this is available, except as provided for in clause 1 to meet exceptional circumstances.

3. In cases of men born out of the Dominion, men of illegitimate parentage, &c., when the particulars required cannot be obtained, the candidate's papers should be referred to the Director of Naval Recruiting for decision as to entry.

4. A candidate received in the Depot is not entitled to pay until finally entered. On final entry, pay should be credited from the date on which the man or boy was received in the Depot. Candidates who are found to be ineligible by age, and to have attempted to enter by giving a false age or incorrect and important particulars of parentage, are to be discharged without any pay for the period spent in the Depot before final rejection.

5. The birth-certificate is to be forwarded into office with the entry papers, and will be returned to the Depot for final return to the parents as soon as all particulars have been verified.

54. Entry of Recruits : Procedure to be followed.—Application for entry should be made in the first instance to the Defence Office nearest the candidate's place of residence, where he will be furnished with all necessary particulars regarding service in the New Zealand Division. If eligible by age, and considered to possess reasonable educational and physical qualifications, the officer or non-commissioned officer in charge will apply to the Group Commander of the district for a form of application for entry, and, if under the age of twenty-one, consent paper, to be forwarded to the candidate. On receipt of these documents, duly completed, the Group Commander will arrange for the provisional medical examination of the candidate, either on board one of H.M. ships, should one be present in a port in the vicinity, or at the headquarters of the district; or, if the candidate lives at a distance from headquarters, as the Group Commander may consider desirable. He will also arrange for a preliminary educational test. If passed provisionally, the candidate will be sent to the Depot for final entry.

2. A candidate who applies for entry on board one of H.M. ships should be provisionally examined medically and educationally on board, and if passed, and it is known that there are vacancies for recruits in the Depot, should be forwarded direct, or conveyed thither by the man-of-war if shortly proceeding to the port at which the Depot is established.

3. The term "Recruiting Officer" used hereafter in these regulations has reference to the aforementioned Military officers, to the Commanding

Officers of H.M. ships, and others concerned in recruiting men and boys for the New Zealand Division.

4. Recruits proceeding to a Provisional-entry Establishment or to the Depot other than by a ship-of-war will be provided with an order for accommodation by rail or steamer, and will be eligible to receive the travelling-allowance prescribed for seamen and other ratings in Articles 289 and 291 respectively.

Recruiting officers will arrange for payment through post-offices of subsistence due to recruits in proceeding to Defence District Headquarters for provisional examination and for returning to their homes if rejected, also for the payment of advances on account of subsistence to all recruits accepted for entry in proceeding to the depot. Such advances are to be based on the time that will necessarily be occupied in completing the journey.

5. Candidates will undergo a final medical and educational examination (the latter if so prescribed) on arrival in the Depot, and if found fit will be entered for service in the New Zealand Division, the engagement form shown in Appendix VI being completed as necessary. Candidates rejected are to be given an order for a free railway or steamer ticket to their homes, and subsistence money to cover the journey. Candidates who refuse to sign on are not to be given free travelling facilities to return to their homes unless the Director of Recruiting is satisfied that their provisional entry was effected through misrepresentation, or was due to a misunderstanding. All such cases are to be specially reported.

6. Recruiting Officers and Commanding Officers of H.M. ships provisionally entering recruits are to forward to the Depot the following documents concerning each candidate provisionally entered:—

(a) Form of application for entry, which includes—(i) Certificate of character, and (ii) certificate of compliance with requirements of Defence Act;

(b) Certificate of provisional medical examination;

(c) Birth-certificate;

(d) Worked educational test papers;

and, in addition, in the case of persons under the age of twenty-one years,—

(e) Consent paper, signed by parent or guardian.

7. With a view to safeguarding the documents of entries and providing for the return of private papers (*e.g.*, references, characters, apprenticeship indentures, &c.) handed in by candidates, the following procedure is to be adopted:—

(i) All *official* documents connected with entries are to be forwarded into office with the entry papers.

(ii) All *private* papers (except birth-certificate—see Article 53, paragraph 5) are to be handed back to the candidate, a list of them receipted by the candidate, being attached to the engagement form (in the case of those entered) or kept with the provisional-entry papers (in the case of candidates rejected).

55. **Entry of Boys.**—The normal minimum standard of physique for boys is as follows:—

Age				Height.	Mean Chest-
				Ft. in.	measurement.
					Inches.
Age 15 5 1	31½
„ 15½ 5 1½	32
„ 16 5 2	32½
„ 16½ 5 2½	33

2. Boys are not to be entered under the age of fifteen nor over sixteen and a half years except in very special circumstances with the approval of the Superintendent of Training.

3. No boy is to be entered unless—

(a) He is certified as satisfactorily performing, or having satisfactorily performed, or having been specially exempted from performing the military service required of him under the Defence Act;

(b) He is able to pass the prescribed medical and educational examinations;

(c) He is willing to engage to serve until he reaches the age of thirty years (*i.e.*, to complete twelve years' service from the age of eighteen), and his parent or guardian consents in writing to his entry and such engagement;

(d) He is able to produce such documentary evidence of his birth and parentage as required by Article 53;

(e) He is able to produce a certificate of good character from his school-master or employer for the previous twelve months.

4. In the case of a specially desirable boy who does not fulfil all the conditions required as regards physique and [or] educational standard, Recruiting Officers should forward the application and full particulars to the Director of Recruiting before proceeding with provisional entry. Such particulars should be accompanied by a letter stating the reason why the candidate is considered specially desirable for entry, notwithstanding the fact that he does not reach all the standards laid down.

5. In the case of boys, the procedure to be followed as laid down in the previous article is to be amplified by the addition of the following regulation:—

Immediately a candidate has been despatched, the Depot should be informed by telegram of the scheduled time of arrival and mode of conveyance, in order that arrangements may be made for the boy to be met on arrival. Boys are to be warned that a petty officer will meet the train or steamer on arrival at their destination.

56. Physical Standard of Recruits over Seventeen Years.—The following minimum standards are to be adopted for recruits over the age of seventeen years:—

Youths (Seaman Class) :—	Height.		Mean Chest-
	Ft.	in.	measurement.
			Inches.
Age 17–17½	5	3	33½
„ 17½–18	5	3½	34
Men generally :—			
Age 18–19	5	4	35
„ 19–20	5	4½	35½
„ 20 and over	5	5	36

Special care is to be taken that no recruits under this standard are admitted.

Recruits are not to be accepted for training if over eighteen years of age in the case of youths, and twenty-two in the case of stokers.

(NOTE.—The recruiting of youths (seaman class) is suspended for the present.)

57. Entry of Officers' Stewards and Cooks.—When vacancies exist in the complement for officers' stewards and cooks, Commanding Officers should first ascertain from the Depot whether any such ratings are available for draft. Failing entry from this source, suitable candidates may be entered from the shore.

2. Officers' stewards and cooks entered from the shore are required to engage for the same period as other new entries (*vide* Article 51); engagements for shorter terms than therein laid down should only be accepted as a matter of expediency.

3. Recruits under the age of eighteen should be entered as boy servants, and if over eighteen as officers' stewards and cooks, 4th class.

58. Native Ratings.—Where on certain foreign stations it is the practice of the Admiralty to allow Native ratings to be entered for service, and when, if employed on such stations for long periods, the Commanding Officer of a ship of the New Zealand Division considers that necessity demands the entry of such ratings, he should apply by telegraph through his Senior Officer for Naval Board approval for the entry of Native ratings. The numbers of Natives to be entered and the capacity in which they are to be employed should be stated.

2. When approval has been given for the entry, Native ratings will receive the rates of pay and allowances laid down from time to time in Admiralty Fleet Orders, subject to the provisions of King's Regulations and Admiralty Instructions, Article 1592. Notwithstanding anything to the contrary in the Admiralty Fleet Orders, they should be victualled at the rates of victualling and/or messing allowances in force in the New Zealand Division of the Royal Navy.

3. This article is not applicable to H.M. ships of the New Zealand Division whilst employed on the New Zealand Station.

59. Military Trainees : Enlistment in New Zealand Division of the Royal Navy.—Persons liable for military training will, on enlisting into the New Zealand Division of the Royal Navy, be transferred by the Defence authorities to the "Serving in Navy List," and whilst serving in a naval unit will be exempt from military training. On enlistment as above their personal files relative to their military service will be transferred to No. 1 Regimental District (Auckland).

2. On ceasing to be a member of the New Zealand Division of the Royal Navy, a person who is still liable for Military training (*i.e.*, under the age of twenty-five years in June of the year in which he is discharged from the Navy) will be liable for repositing to the Territorial Force. In such cases

Commanding Officers of H.M. ships in which such men or boys are borne are to advise the Naval Secretary (for the information of the Staff Officer in charge No. 1 Regimental District), at time of discharge, of particulars of each case as follows: Full name (surname first); date of birth; date of discharge; reason for discharge; and intended shore address.

3. On receipt of such information the Staff Officer in charge No. 1 Regimental District will arrange for the transfer of the trainee to the Regimental District in which he is to reside.

4. Military trainees will, on enrolment into the New Zealand Naval Reserve or New Zealand Royal Naval Volunteer Reserve, be transferred by the Defence authorities to the "Serving in Naval Reserve List," and whilst so serving will be exempt from military training. The military personal files of these men will be held by the Staff Officer in charge Regimental District in which they are resident, who will be notified by the Naval authorities as each candidate under the age of twenty-five years is enrolled in the Naval Reserve Forces. In the cases of candidates enrolled in Classes A, B, and C of the Reserve such notification will be sent from the Navy Office, Wellington, and in the case of Class D (Volunteer Reserve) by the Commanding Officers of the Royal Naval Volunteer Reserve Division.

Similar notification will be made of all discharges from the Naval Reserve of men or boys under the age of twenty-five years in June of the year in which they are discharged, giving details as in paragraph 2 above.

5. The discharge in New Zealand of ratings transferred to the New Zealand Division from the Royal Navy or other Dominion Navy who on discharge are under the age of twenty-five years, and who are not for any cause enrolled in the Naval Reserve Forces is also to be reported to the Naval Secretary, details as in paragraph 2 being given. Such information will be passed to the Staff Officer in charge Regimental District in which the person concerned intends to reside.

60. Advancement of Ratings.—Except for certain modifications (specified in clauses 7 and 8 below), the provisions of King's Regulations and Admiralty Instructions, Appendix XVII, Parts 1 and 3, as revised from time to time by K.R. amendments, are to apply to all ratings serving in the New Zealand Division whether entered for permanent service or on loan.

2. Men entered with previous service in the Royal Navy or a Dominion Navy may be granted on entry the rating last held by them in such service, provided the break in service has not exceeded five years, and they are found to be fully qualified to perform the duties of that rating. Such men may be regarded as re-engaging under Regulations for the New Zealand Division, No. 50, and required only to sign on for five years, unless willing to enter for the full period of twelve years.

3. Petty Officers and men who transfer directly from the Royal Navy or a Dominion Navy will be entered in the New Zealand Division in the rating and with the seniority held by them in the former.

4. Ratings on loan to New Zealand Division will be retained on the Advancement Roster of their Home port divisions, and will be advanced from their depots in the ordinary course on reaching their turn, if qualified and recommended. They will receive the pay and status of the higher rating as from the date of roster advancement, provided that the promotion does not involve immediate return to the Royal Navy.

5. In the event of a vacancy occurring in a ship or establishment caused by the death, desertion, &c., of one of the ratings specified and under the conditions referred to in Article 411, King's Regulations and Admiralty Instructions, the Naval Board will authorize the advancement of the equivalent New Zealand rating on the top of the Advancement Roster, or the senior qualified and recommended Royal Navy rating in the absence of a suitable New Zealand rating. In the case of a Royal Navy rating no reversion will take place on return to the Royal Navy.

6. Any local rating conferred on a man lent to the New Zealand Division, other than to fill a vacancy in complement due to one of the causes referred to in clause 5, will be noted in the "Special Recommendations, &c.," column in his Service Certificate, but such person will revert to his former rating on return to the Royal Navy.

7. As regards (A)—Authority to give rating—as shown in King's Regulations and Admiralty Instructions, Appendix XVII, the Naval Board will be the authority for advancements to Leading rate and above. The Captain will, however, continue to be the authority for advancements to higher rating in the case of ratings mentioned in King's Regulations and Admiralty Instructions, Article 410, except that the date, 5th October, 1925, mentioned therein is to be read as 1st May, 1928.

8. With regard to—(B) Age, previous service, and other qualifications required; (C) Nature of examination; (D) Examining Officers; (E) Lowest rating to which may be disrated or reduced for punishment; (F) Remarks—the following instructions are to be substituted for, or added to, those appearing under the respective headings in Appendix XVII, as amended:—

Rating No.	Rating.	Head- ing.	Substitute or add to Instructions appearing in K.R. and A.I., Appendix XVII.
12	Yeo. of Sigs. ..	(B)	<i>Add</i> "Must have served one year as Leading Signalman in a capital ship of an Imperial Fleet subsequent to undergoing qualifying course at Signal School, Portsmouth. In special cases, however, this condition may be waived at the discretion of the Naval Board."
13	Leading Sign...	(B)	<i>Add</i> "Must have undergone revision course for Signalman at the Signal School, Portsmouth, followed by nine months in a capital ship in an Imperial Fleet. In special cases, however, this condition may be waived at the discretion of the Naval Board."
		(F)	For first sentence <i>substitute</i> "May be examined for Leading Signalman after course at Signal School, Portsmouth." Remainder of (F) as per King's Regulations.
15	Ordinary Sign.	(B)	<i>Add</i> "Signal Boys will not be eligible for accelerated advancement until completion of training in 'Philomel,' but if specially recommended, and exceptionally high marks are obtained in passing out, their seniority as Ord. Sign. may be dated back to the date on which they attained the age of 17½ years."
16	Signal Boy ..	(A)	Captain of Training Establishment, H.M.S. "Philomel."
		(B)	Selected from suitable volunteers in the Training Establishment who have completed three months' preliminary training and who are not more than sixteen years and six months of age. In exceptional cases boys who have completed up to nine months' training and who are under the age of seventeen years may be selected. Detailed instructions regarding the entry of Signal Boys are issued to the Commanding Officer of the Training Establishment. Volunteers for the Signal Branch will be called for on alternate years only, commencing 1929.
		(D)	Squadron Signal Officer and Officers of H.M.S. "Philomel."
18	Petty Officer Telegraphist	(B)	<i>Add</i> "Must have served one year as Leading Telegraphist in a capital ship in an Imperial Fleet subsequent to undergoing qualifying course at Signal School, Portsmouth. In special cases, however, this condition may be waived at the discretion of the Naval Board."
19	Leading Teleg.	(B)	<i>Add</i> "Must have undergone revision course for Telegraphist at the Signal School, Portsmouth, followed by nine months in a capital ship in an Imperial Fleet. In special cases, however, this condition may be waived at the discretion of the Naval Board."
		(F)	For first sentence <i>substitute</i> "May be examined for Leading Telegraphist after course at Signal School, Portsmouth." Remainder of (F) as per King's Regulations.
21	Ordinary Teleg.	(B)	<i>Add</i> "Boy Telegraphists will not be eligible for accelerated advancement until completion of training in 'Philomel,' but, if specially recommended and exceptionally high marks are obtained in passing out, their seniority as Ord. Teleg. may be dated back to the date on which they attained the age of 17½ years."
22	Boy Teleg. ..	(A)	Captain of Training Establishment, H.M.S. "Philomel."
		(B)	Selected from suitable volunteers in the Training Establishment who have completed three months' preliminary training and are of not more than sixteen years and six months of age. In exceptional cases boys who have completed up to nine months' training and who are under the age of seventeen years may be selected. Detailed instructions regarding the entry of Boy Telegraphists are issued to the Commanding Officer of the Training Establishment. Volunteers for the Telegraphist Branch will be called for on alternate years only, commencing in 1928.
		(D)	Squadron Wireless Officer and Officers of H.M.S. "Philomel."

Rating No.	Rating.	Head- ing	Substitute or add to Instructions appearing in K.R. and A.I., Appendix XVII.
29 30 47 48 69 70 77 78 84 85 91 92 98 99	Acting artificers, and artisans, 4th Class, and artificers and artisans, 5th Class	..	Artificers and artisans entered direct from the shore are to be entered as 5th Class whatever may be their age. Advancement to acting 4th Class will be governed by the following conditions: (a) The attainment of twenty-one years of age; (b) not less than three months' service as 5th Class; (c) recommendation of commanding officer. Men entered under the age of twenty-one should possess at least the qualifications laid down for the 5th Class; those entered over that age, the qualifications laid down for acting 4th Class where those differ from the 5th Class. Otherwise the qualifications and conditions are as laid down in the King's Regulations and Admiralty Instructions.
108	Sick Berth P.O.	(B) & (C)	<i>Substitute</i> "A Leading Sick Berth Attendant may, after two years in this rating, be examined provisionally in New Zealand for the rating of Sick Berth Petty Officer by two Medical Officers not below the rank of Surgeon-Commander, and by a qualified Pharmacist of their selecting. Successful candidates will be sent to England and drafted to a Home Naval Hospital for at least one year, and sit for the final examination six months after joining such hospital. Candidates passing the final examination in England on the first occasion will count the date of passing provisionally for advancement purposes. In the event of failure to pass the final examination on the first occasion a candidate may be re-examined in three months' time. If successful at the second attempt the date of passing for advancement purposes will be antedated to the date of passing provisionally, less the period between the first and second examinations."
136	Off. Stwd. 3 Cl. Off. Cook 3 Cl.	(B)	<i>Substitute</i> "One year's service as Officers' Steward or Cook."

9. *Advancement of Boys under Training.*—Youths over the age of seventeen years are to be entered as Boys, 1st Class, and paid as such "over seventeen years" from the date of entry.

2. Boys entered under the age of seventeen years are to be entered as Boys, 2nd Class, and are to be rated Boys, 1st Class, as laid down in the Training Service Regulations. Those who attain the age of seventeen years before being drafted to sea are to be advanced to the rating of Boy, 1st Class, when qualified, and antedated in that rating to the day on which they attained seventeen years of age. Instructor Boys may, however, be rated Boys, 1st Class, when given the former rating, provided they are then seventeen years of age, otherwise on attaining that age if not previously rated.

61. **Discharge to the Shore, or Death: Report.**—In all cases of discharge to the shore (except desertions), or death, a report is to be forwarded to Navy Office showing, in addition to the name, &c., the date of death or discharge; the address on discharge; or the address of the next-of-kin in cases of death; the date to which borne for pay; balance creditor or debtor, with reasons for the latter; and the amount of deferred pay if any credited on the current ledger.

62. **Discharge by Purchase.**—Discharge by purchase will be permitted under the conditions laid down in Article 192.

CHAPTER IV. LEAVE: OFFICERS.

80. **Officers on Loan.**—Officers on loan shall be entitled to leave as follows:—

- (a) *Foreign-service leave*, under the same conditions as laid down in the King's Regulations and Admiralty Instructions. When an officer makes his own passage arrangements to England his foreign-service leave will commence on the day following that on which the ship by which he would normally have travelled is scheduled to arrive in the United Kingdom.
- (b) *Leave in short periods* in addition to (a) during service in the New Zealand Division up to a maximum of twenty-one days per annum. Any excess of twenty-one days is to be deducted from foreign-service leave. The leave-year for the purpose of this leave is to be reckoned from the date of first leaving the United Kingdom.

In the last year of an officer's service on the New Zealand Station two day's leave may be granted for each complete month on the station, reckoned from the anniversary of the date on which the officer left the United Kingdom, and terminating on the date on which he leaves New Zealand to revert to the Royal Navy. When an officer makes his own passage arrangements the latter date will be that on which he would ordinarily have left New Zealand.

2. Unless by special sanction of the Naval Board no officer on loan is to be granted more than forty-two days' leave in New Zealand during any leave-year.

81. Officers permanently transferred or who have regularly joined the New Zealand Division.—Officers serving in seagoing ships shall be entitled to forty-two days' per annum; officers serving in harbour ships and shore establishments, thirty-five days per annum. These officers are not permitted to accumulate leave, and subject to the exigencies of the service, they should be granted facilities for taking the established allowance during the year in which it is due.

2. On promotion to warrant or higher rank an officer should be allowed to take any leave due as a rating before actually taking up his first appointment, or, if this is not practicable, as soon after as is convenient.

3. Officers permanently transferred, or who have regularly joined the New Zealand Division, may on final retirement on account of age or discharge by invaliding be granted any leave not exceeding two weeks per year earned but not taken during the last five years of New Zealand service, up to a maximum of ten weeks.

4. *Foreign-service Leave.*—Officers permanently transferred to or who have regularly joined the New Zealand Division and who are sent to England for training courses or service with the Royal Navy will, in lieu of the leave shown in paragraph 1, be granted foreign-service leave, reckoned as follows, for the period of absence from New Zealand:—

(a) Fifteen days for each completed period of six months.

(b) Two days for each completed month for periods of less than six months.

Foreign service for the above purpose shall be taken to commence on the date of leaving New Zealand and to end on the date of arrival at the first New Zealand port. Prior to leaving New Zealand such officers will be allowed to take any balance of the proportionate amount of leave due for the completed portion of the current leave-year, and, similarly, on return to New Zealand will be allowed to take, in addition to foreign-service leave, the proportionate amount of leave due for the unexpired portion of the current leave-year.

5. *Leave-year.*—The leave-year of officers in the above category will commence from—

(i) The date of appointment as an officer in the New Zealand Division where the appointment has lasted for less than a year:

(ii) The anniversary of the date of appointment as an officer in the New Zealand Division in other cases.

Where in the course of a leave-year as defined above, an officer in the above category is appointed in New Zealand from a seagoing to a harbour ship, or *vice versa*, the leave during that year is to be computed proportionately to the period of service in each appointment.

6. *Broken Periods.*—For the purpose of computing leave for broken periods the following scale is to be adopted:—

Leave at forty-two days per annum—

(a) Twenty-one days for completed periods of six months.

(b) Three days for each completed month for periods of less than six months.

Leave at thirty-five days per annum—

(a) Seventeen days for completed periods of six months.

(b) Three days for each completed month for periods of less than six months.

82. Leave : General.—When one of His Majesty's ships of the New Zealand Division visits England, officers who will return in the vessel to New Zealand, and who have already formed part of her complement before her visit to England, may receive leave up to a maximum of ten days during the refit. This leave is not to be deducted from the amount of leave due in the leave-year, but the period of the vessel's stay in England shall not count towards foreign-service leave for loan officers.

2. All leave other than week-end leave or periods not exceeding forty-eight hours shall count as long-leave, with the exception of sick-leave. The grant of sick-leave is to be governed by the King's Regulations and Admiralty Instructions, and is not to be reckoned or included in the amount of recreational leave prescribed.

(NOTE.—Leave allowance is not payable to officers during periods of sick-leave.)

CHAPTER V. LEAVE : MEN.

90. Loan Personnel.—Foreign-service leave will be granted to loan personnel on return to England or on discharge to shore in New Zealand under the same conditions as apply in the Royal Navy.

Leave up to fourteen days per annum may be granted in the leave-year in which it arises in addition to the above. This leave may not be accrued from year to year. The leave-year for this purpose is to be reckoned in the same manner as that for officers, as shown in Article 80.

In the last year of service in the New Zealand Division seven days' leave may be granted for the first six months and one day's leave for each completed month in periods of less than six months.

2. Provided the requirements of the service permit, loan personnel may be allowed to take their foreign-service leave in New Zealand. All leave taken in excess of fourteen days during any one leave-year is to be deducted from the foreign-service leave.

91. Re-engaging Leave : Loan Personnel.—With reference to King's Regulations and Admiralty Instructions, Articles 651 (2), 760 (3), the Admiralty have agreed that the cost of re-engaging leave earned by loan personnel is an Imperial liability.

2. Loan personnel entitled to re-engaging leave will not normally be allowed to take it until after reversion to the Imperial service; in exceptional cases the Naval Board may authorize this leave prior to reversion.

3. Any man for whom Naval Board approval has been obtained for re-engaging leave to be taken prior to reversion to the Royal Navy is to be paid at Imperial rates of pay and allowances during the period of re-engaging leave granted. To facilitate accounting in such cases the man's regular ledger account should be closed for the period of the leave and reopened at the termination thereof. For the actual period of the leave he should be entered on a separate list of the ledger (list 22); all payments for the leave-period being made from that list, and the account therein closed at the end of the leave, showing a "Nil" balance. Balances creditor or debtor should not be transferred from the proper account to the leave account.

92. New Zealand Ratings.—Ratings who have regularly joined or who have been transferred to the New Zealand Division may be allowed twenty-eight days' leave per annum. (N.B.—For the purpose of leave, ratings whose Royal Navy engagements have expired and who continue to serve in the New Zealand Division under their loan agreements are to be regarded as loan ratings.)

2. The leave-year for New Zealand ratings is to commence on the 1st April of each year.

3. Leave cannot be deferred from year to year, except that during the last three years of a man's engagements he may have the option of deferring fourteen days of the twenty-eight days' leave authorized, such leave to be allowed to accumulate and taken at the end of his engagement.

4. Ratings in this category who are proceeding to England for courses, subject to the exigencies of the service, may be granted ten days' leave before departure from New Zealand in addition to the proportionate amount of leave then due to them in the current-leave year.

5. On return to New Zealand the ratings specified in (4) may be granted leave at the rate of fourteen days per annum, seven days for six months, and one day for each completed month in periods of less than six months, of absence from New Zealand, reckoned from the date of leaving New Zealand to the date of return, irrespective of any leave which may have been granted whilst absent from New Zealand. They may also be granted leave at twenty-eight days per annum (fourteen days for six months, and two days for each completed month in periods of less than six months) for the unexpired portion of the current New Zealand leave year, reckoned from the date of arrival in New Zealand: *e.g.*, a man returning to New Zealand on the 1st May, in addition to his foreign service leave, would be entitled to twenty-four days' leave before the subsequent 31st March.

6. *Training Establishment.*—Ratings under training in the Training Establishment may be granted leave as follows: Fourteen days at Christmas, fourteen days at Easter, fourteen days in August, each year.

7. Trainees joining a seagoing ship from the Training Establishment for the first time may be granted twenty-eight days' leave in the current leave-year if they join before receiving Easter leave, or fourteen days if after receiving Easter leave. Drafting leave is not to be granted to ratings about to be discharged to sea service.

93. Leave: General.—*Record of Leave.*—A leave history-sheet is to be kept for each man in accordance with the instructions on the established form.

2. *Travelling.*—When ratings are proceeding on long leave and are travelling to visit the homes of their parents or next-of-kin, the time occupied by the journey, if within the Dominion and occupying more than twelve hours, may be allowed as travelling-leave in addition to the long leave granted. The same rule applies on returning from such leave.

3. *Sick-leave.*—All leave other than week-end leave or periods not exceeding forty-eight hours shall be counted as long leave, with the exception of sick-leave. The grant of sick-leave is to be governed by the King's Regulations and Admiralty Instructions, and shall not be reckoned or included in the amount of recreational leave prescribed.

4. *Expiration of Engagement and Leave to coincide.*—Except under special circumstances, which are to be reported to the Naval Board, all petty officers and men are to be granted, before the expiration of their engagements, the accumulated leave due to them in such a manner that the expiration of the leave and the completion of the engagement coincide. If the circumstances in which the rating is discharged do not admit of the leave being taken prior to discharge, pay is to be extended and leave allowance granted for the number of days for which leave has been accumulated.

5. *Forfeiture of Leave.*—The act of desertion entails the forfeiture of all leave accumulated to the date of desertion unless the forfeiture is specially remitted by the tribunal by which the man is tried or by the Naval Board. The leave of all ratings dismissed or discharged for misconduct, or whose services are no longer required on account of misconduct, will be forfeited.

6. *Leave in England.*—When one of His Majesty's ships of the New Zealand Division visits England and the stay in England is sufficiently long, all men who will return in the vessel to New Zealand, and who have already formed part of her complement before her visit to England, may receive leave up to a maximum of ten days during the stay in England. This leave is not to be deducted from the amount of leave due in the leave-year, but in the case of loan ratings the period spent in England will not count towards foreign-service leave.

7. *Discharge by Purchase.*—All men, whether loan or New Zealand, who are discharged free or by purchase are to be granted any foreign-service leave due to them before discharge, but no other leave is to be granted.

8. *Men invalided.*—Men who have regularly joined the New Zealand Division or have been transferred thereto (*vide* Article 50), and who are discharged invalided or insane may be allowed to receive the balance of leave due in the current leave-year. Loan ratings invalided from the station will be dealt with on arrival in England as laid down in Article 141 of these regulations.

CHAPTER VI.—FULL PAY AND ALLOWANCES : OFFICERS.

100. Rates.—The full pay and allowances of officers of the Imperial or a Dominion Navy lent for service in the New Zealand Division of the Royal Navy, and of other officers belonging to the New Zealand Division of the Royal Navy, shall be at the rates prescribed in the appendices and other parts of these regulations.

101. Commodore Commanding.—The Commodore, 2nd Class, in command of the New Zealand Station shall receive his full pay according to his seniority as a Captain, at the rates laid down in these regulations, plus the following allowances special to the appointment:—

	Per Diem.		
	£	s.	d.
Commodore's allowance 1 0 0
Table-money 1 0 0
Command-money 0 10 0

subject to the general regulations governing the payment of these allowances.

102. Second Naval Member.—The Captain, Royal Navy, appointed as Second Naval Member of the Naval Board shall receive the full pay of his Naval rank and, in addition, shall receive the following allowances:—

	Per Diem.		
	s.	d.	
Command-money 7 0
Entertainment allowance 5 0
Provision allowance at the rates in force ;			
Lodging-allowance at the rates in force ;			
Servants' allowance at the rates in force ;			

subject to the general regulations governing the payment of these allowances.

103. Commander in Command H.M.S. "Philomel."—In view of his extra duties as Superintendent of Training and Naval Officer in Charge, Auckland, the officer appointed in command of H.M.S. "Philomel," if of Commander's rank, shall receive command-money and entertaining-allowance at the rates payable for a Commander in command of a seagoing ship in full commission.

104. Naval Secretary.—Subject to the approval of the Naval Board, the Accountant Officer appointed to perform the dual duties of Naval Secretary and Secretary to the Commodore Commanding the New Zealand Station will be granted the status of Secretary to a Commander-in-Chief, and will receive Secretary's allowance accordingly. He will receive the rates of lodging and subsistence allowances of either his substantive rank or of his rank as Secretary to a Commander-in-Chief, whichever is the higher. He will receive the full pay of his substantive rank.

105. Pay : Advances.—Officers appointed to the New Zealand Division, and who are required to proceed to New Zealand by freight, may receive from the High Commissioner for New Zealand, on application, an advance of pay based on the provisions of King's Regulations and Admiralty Instructions, Article 1746. Where officers appointed to the New Zealand Division are required to join one of H.M. ships of the New Zealand Division refitting in England any advance of pay necessary is to be obtained from the Accountant Officer of the ship to which first appointed.

2. Officers travelling on duty between New Zealand and the United Kingdom may, if they so desire, be advanced prior to embarkation an amount not exceeding one month's pay and allowances. Allotments, normal deductions, and any balance debtor prior to the advance, are to be taken into consideration when assessing a month's pay.

In exceptional cases an amount in excess of one month's pay may be advanced, with prior approval of the Naval Board, to whom written application should be forwarded in sufficient time to allow the matter to be dealt with at a meeting of the Board.

106. Deferred Pay and Pensions : Officers.—Deferred pay will not be payable to Royal Naval officers lent for service in the New Zealand Division, but the New Zealand Government will undertake the liability for the payment to Admiralty funds of pension contributions in respect of the officers lent, at the following rates :—

	Per Annum.
(i) Officers of the Military, Engineer, and Accountant Branches, Royal Navy, entered in the ordinary manner, and officers of the Royal Marines similarly entered ..	150
(ii) Officers of the Medical, Instructor, and Chaplain Branches	180
(iii) Warrant officers, Royal Navy and Royal Marines, com- missioned officers promoted therefrom, Mates, and Quartermasters	100

2. Deferred pay shall be payable to other officers of the New Zealand Division under the conditions shown in Article 134, at the following rates :—

Rank or Relative Rank.	Rate per Diem.	
	s.	d.
Warrant officer "on promotion"	3	0
Commissioned warrant officer "on promotion"	3	0
After three years	3	3
Lieutenant promoted from warrant rank	4	0
Midshipman and Cadet
Sub-Lieutenant	2	0
Mate	3	0
Lieutenant "on promotion"	3	0
After four years	3	9
Lieutenant-Commander	4	6
After three years	5	0
Commander	6	0
After three years	7	6
After six years	8	0
Captain	9	3
After three years	9	6

An additional allowance of 2s. per diem is payable to Surgeon-Commanders, Surgeon Lieutenant-Commanders, and Surgeon-Lieutenants. (This additional allowance is not applicable to Dental Officers.)

3. Deferred pay and accumulated interest will become payable on the retirement, resignation, or invaliding of an officer, or upon his death whilst serving, and at no other times, except in very special circumstances when the applicant can prove to the satisfaction of the Naval Board that

it would be materially to his advantage to be allowed to draw the whole or a portion of the sum accrued to him. In the case of a rating who is promoted to warrant or commissioned rank, the termination of service in the lower-deck rating will not, in the general course of events, be regarded as an occasion on which deferred pay is payable under Article 134, paragraph 5.

107. Marriage Allowance.—Marriage allowance shall be payable to commissioned gunners and officers of corresponding rank, and warrant officers, as shown below:—

	Per Diem.	
	s.	d.
(a) Commissioned Gunners and officers of equivalent rank in receipt of rates of pay "after three years' seniority" and "after six years' seniority"	1	0
Such officers as are in receipt of pay "after nine years' seniority" shall not receive marriage allowance.		
(b) Commissioned Gunners and officers of equivalent rank in receipt of "on promotion" rates of pay	2	0
(c) Warrant officers over six years' seniority—		
Wife only	2	6
Wife and one child or more	3	0
(d) Warrant officers under six years' seniority—		
Wife only	2	6
Wife and one child	3	0
Wife and two or more children	3	6

2. This allowance shall be payable under the same conditions as for ratings so far as applicable, as set forth in Article 132, except that in the case of an officer an allotment must be declared in favour of his wife of not less than one-third of his active pay (excluding allowances not in the nature of full pay) plus full amount of marriage allowance.

3. Marriage allowance may be paid to widowers with children under the age of sixteen years in accordance with the following scale, subject to an allotment being declared in favour of a guardian of one-quarter of active pay (excluding allowances) plus the full amount of marriage allowance.

	Per Diem.	
	s.	d.
Warrant officers of six years' seniority and over—		
One child or more	1	6
Warrant officers under six years' seniority—		
One child	1	6
Two children or more	2	0

108. Dependant's Allowance.—When marriage allowance is not drawn, dependant's allowance shall be payable to Commissioned Gunners and officers of corresponding rank, and to warrant officers, as shown below:—

	Per Diem.	
	s.	d.
(a) Commissioned Gunners and officers of equivalent rank in receipt of rates of pay "after three years' seniority" and "after six years' seniority"	1	0
Such officers as are in receipt of pay "after nine years' seniority" shall not receive dependant's allowance.		
(b) Commissioned Gunners and officers of equivalent rank in receipt of "on promotion" rates of pay, and all warrant officers	2	0

2. This allowance shall be payable under the same conditions as for ratings so far as applicable, as set forth in Article 133.

109. Allowances to Chaplains.—For the purposes of the grant of allowances and computing the rates of deferred pay, Chaplains, except those on loan from the Imperial Navy or the Navy of another Dominion, shall receive the rates applicable to the ranks shown below:—

Chaplains entered on or before 31st December, 1927—	
Under four years' seniority ..	As Lieutenant of four years' seniority.
Over four years' seniority ..	As Lieutenant-Commander.
Over eight years' seniority ..	As Commander.
Over fifteen years' seniority ..	As Captain under three years' seniority.
Chaplains entered on or after 1st January, 1928—	
Under six years' seniority ..	As Lieutenant.
Of and over six years' seniority	As Lieutenant-Commander.
Of and over fourteen years' seniority	As Commander.
Of and over twenty-two years' seniority—	
(i) If they have not attained the age of 50	As Commander.
(ii) If they have attained the age of 50 and have been specially selected for retention on the Active List	As Captain.

2. Retired Chaplains recalled to service during war or emergency who after recall may be over the age of fifty, and Chaplains retained in the service after the age of fifty for a similar reason, will not be regarded as specially selected for retention, notwithstanding that they may have attained twenty-two years' seniority, exclusive of time on the Retired List, before or during recall or retention. This rule applies to all Chaplains whether entered before, on, or after 1st January, 1928.

3. Chaplains are also entitled to Marine attendants in accordance with the above scales.

4. Chaplains on loan will be subject to the conditions of service laid down in the King's Regulations and Admiralty Instructions.

110. Allowance in Lieu of Servants.—Officers living on shore without the services or partial services of a servant provided at the expense of the Crown, and in receipt of the full pay of their rank and lodging and provision allowances at the ordinary rates, are eligible for servants' allowance under the conditions and at the rates shown in the King's Regulations and Admiralty Instructions, subject in each case to the prior approval of the Naval Board.

111. Officers of the Royal Navy and Royal Marines returning from Service in the New Zealand Division of the Royal Navy.—Officers of the Royal Navy returning from the New Zealand Division for reversion to the Royal Navy are to be borne nominally on the books of H.M.S. "Victory," for disciplinary purposes only, from the date of arrival in England to the date of expiration of their foreign-service leave. Payment will be made to them direct by the High Commissioner for New Zealand, London, who will forward a Transfer List to H.M.S. "Victory," showing the period for which such officers are to be borne nominally on that Depot's books, a notation being made that payment will be effected direct by the High Commissioner for New Zealand for such period.

2. Officers of the Royal Marines, however, are to be borne *for pay* on separate lists on the books of their respective R.M. Divisions. They will there be credited with pay at New Zealand rates for the period of passage home and for any New Zealand leave due, and charged with any allotments, in accordance with the particulars given on the pay documents accompanying the officers.

3. Form S. 48 is to be used for all officers, and is to show the amount of leave due, ship by which travelling, and, if travelling other than by the normal route, ship by which the passage would normally have been made, &c. Six copies of the form are to be prepared, and disposed of as follows:—

- (1) High Commissioner for New Zealand.
- (2) High Commissioner for New Zealand (for transmission to H.M.S. "Victory").
- (3) Accountant General of the Navy.
- (4) Secretary to the Admiralty (C. W. Branch).
- (5) Navy Office, Wellington.
- (6) Ship's copy.

In the case of a Royal Marine officer only one copy need be sent to the High Commissioner for information, the original being forwarded direct to the R.M. Division of the officer concerned.

4. For the purpose of settling travelling-expense claims the name of the Depot to which Naval officers are normally attached should be noted on Form S. 48.

CHAPTER VII.—FULL PAY AND ALLOWANCES : SHIP'S COMPANY.

130. Rates to be credited.—The rates of pay and allowances given in this section and in Appendices III and IV are to be credited to all ratings in the New Zealand Division, whatever the form of engagement under which they may be serving, with the proviso that the combined pay and allowances payable to ratings loaned from the Imperial Navy will in no case be less than that payable under Imperial regulations to them and to their wives and [or] children.

2. The balance payable under this provision is to be credited in a lump sum quarterly on the ledger, supported by a voucher setting forth in detail the rates and totals of pay and allowances payable under the respective regulations, and the difference of pay credited. This sum will be liable to alteration as rates of pay and allowances fluctuate, and care is to be taken that the amounts paid are adjusted as requisite.

3. The daily pay of men in the second class for conduct is to be less by one-sixth than their pay when not in that class. Pay in this connection shall not be regarded as including marriage or dependant's allowance or

deferred pay; neither shall credits of extra pay, submarine pay, provision, lodging, kit-upkeep, and kindred allowances be subjected to the above deduction.

131. Officers and Men serving in His Majesty's (Imperial) Ships and Establishments.—Notwithstanding any differences between the rates of pay and allowances authorized in the Regulations for the Government and Payment of the New Zealand Division of the Royal Navy and those authorized by King's Regulations and Admiralty Instructions, officers and ratings of the New Zealand Division serving in H.M. (Imperial) Ships and Naval Establishments shall, whilst so serving, receive pay and allowances as follows:—

- (a) Full pay (substantive and non-substantive);
- (b) Deferred pay (not applicable to loan ratings and Royal Marines);
- (c) Marriage allowance;
- (d) Dependant's allowance;

at rates and under the conditions authorized in the Regulations for the Government and Payment of the New Zealand Division of the Royal Navy; and

- (e) All other allowances; and
- (f) Extra pay for the performance of special duty;

at rates and under the conditions authorized in King's Regulations and Admiralty Instructions."

(N.B.—Credits of deferred pay will be arranged by Navy Office.)

132. Marriage Allowance.—On production to the Commanding Officer of satisfactory evidence of marriage, marriage allowance shall be payable to ratings at a flat rate of 2s. per diem, with the addition of 6d. per diem for each child under the age of sixteen up to a maximum total of 5s. in all: *i.e.*—

	Per Diem.
	s. d.
For wife	2 0
For wife and one child .. .	2 6
For wife and two children .. .	3 0
For wife and three children .. .	3 6
For wife and four children .. .	4 0
For wife and five children .. .	4 6
For wife and six children or more .. .	5 0

2. The following conditions shall govern the payment of marriage allowance:—

- (a) In the case of a Naval rating, non-commissioned officer or man, Royal Marines, an allotment must be declared of at least one-half of his pay (including non-substantive rating and badges, but excluding other allowances and deferred pay), plus the full amount of the marriage allowance.
- (b) Marriage allowance will be payable irrespective of place of residence of wife, or of guardian in the case of a widower, provided the necessary allotment is made.
- (c) Marriage allowance may be paid in regard to stepchildren and adopted children under sixteen years of age, provided that the rating claiming the allowance maintains such children and that they are not in receipt of endowment from any other source.
- (d) Before giving approval to applications Commanding Officers are to satisfy themselves as far as practicable that the statements contained in the application form are true and correct. In this connection certificates of marriage, and birth-certificates in respect of the children, should be examined whenever possible, or steps taken to have same produced at a later date.
- (e) The authority for payment of marriage allowance is, in the case of an officer, to be retained by the Accountant Officer, and, in the case of a man, attached to his service certificate. Duplicate applications are to be forwarded into office, and a notation should be made on the same clearly indicating whether marriage and birth certificates have been produced.
- (f) Applications are to be renewed annually on the 30th June, when particulars are to be compared with those on the forms in the possession of the Accountant Officer or attached to men's service certificates. In the case of any irregularities the person concerned is to be called upon for an explanation, and any adjustments which may be necessary in the allowances already credited are to be effected in his account.
- (g) The Naval Board may withhold payment of the whole or part of the allowance when considered desirable.

- (h) For purposes of mulcts and conduct deductions, marriage allowance is not to be included in the daily rate of pay, this allowance being regarded for this purpose similarly to lodging and provision allowances. Payment is not, however, to be made when a rating is in cells, prison, &c., and pay stopped in consequence.
- (i) During sickness, or periods of imprisonment not exceeding ninety days, when allotments would ordinarily be stopped, the allotment to wife or guardian should be continued at a rate not less than the amount of marriage allowance which would have been payable. A declaration of allotment at the reduced rate is to be made in every such case, and the form forwarded into office. Any debt accumulated by such allotment may be recovered in easy instalments, or, in the event of discharge, should be communicated for recovery from deferred pay.
- (j) Where it is not possible for a qualifying allotment to be declared or retained in force, owing to the wife of an officer or man accompanying him on a sea voyage, or in other special circumstances, payment of marriage allowance may be allowed if, after investigation of the circumstances, the Commanding Officer is satisfied that the case is genuine. Payment in such cases is subject to confirmation by the Naval Board, and to a qualifying allotment being declared as soon as practicable.

3. Marriage allowance may be paid to widowers with children under the age of sixteen years in accordance with the following scale, subject to an allotment being declared in favour of a guardian of one-quarter of active pay (computed as in 2 (a)) plus the full amount of marriage allowance. Subject to investigation in each case, the Naval Board may also approve of payment of marriage allowance on this scale in cases where, owing to illness, misconduct, or desertion on the part of the wife, the children are placed under the care of a suitable guardian.

	Per Diem.			Per Diem.	
	s.	d.		s.	d.
One child ..	1	6	Four children ..	3	0
Two children ..	2	0	Five children ..	3	6
Three children ..	2	6	Six children or more	4	0

The regulations contained in paragraph 2, clauses (b) to (i), apply also in the case of payment of marriage allowance to widowers and others paid marriage allowance on the widowers' scale.

133. Dependant's Allowance.—When marriage allowance is not drawn an allowance of 2s. per diem shall be payable to ratings in respect of a dependant residing in New Zealand requiring support, subject to the same conditions as are in force for payment of marriage allowance, under the following provisions:—

- (a) The approval of the Naval Board shall be obtained in all cases, and shall generally be limited to cases of mothers (being widows), or of the father being permanently incapacitated by age or infirmity from earning wages exceeding £2 per week. Such allowance shall not be payable where there are unmarried sons (not serving in the Naval or Military Forces) or daughters in receipt of wages exceeding £2 per week, or when the allottee possesses income of like amount. A war pension shall not count as income in this connection.
- (b) An allowance at the minimum rate may also be approved by the Naval Board in any other special case where marriage allowance is not already paid and where dependence is clearly established, subject to residence in New Zealand and to the above limitations as to private income.
- (c) The dependent parent will be required to sign a statutory declaration before a Justice of the Peace or Commissioner for Declarations as to the extent of his or her dependence for support upon the officer or man concerned, and will also be required to furnish any other information desired by the Naval Board before approval will be given for the payment of the allowance.
- (d) Applications for payment of dependent's allowance are to be renewed on the appropriate forms on 30th June of each year.
- (e) In order that dependants may receive the benefit of the dependant's allowance with the least possible delay, an allotment declaration is to be forwarded to Navy Office at the same time as the first application for the above allowance is made, showing thereon the date from which the allotment is to take effect, if the allowance is approved by the Naval Board. The new or increased allotment, as the case may be, will not, however, be charged against the man's pay until approval is given to credit the allowance.

134. Deferred Pay : Men.—Deferred pay shall be allowed to accumulate to the credit of every rating, other than those serving on loan (category ii, Article 50) at the following rates :—

Rating or Relative Rank.	Per Diem.	
	s.	d.
Chief petty officer over six years	2	10
Chief petty officer under six years	2	7
Petty officer	2	3
Leading seaman	2	0
Able seaman	1	9
Ordinary seaman (over eighteen)	1	3
Boys	0	6

2. Interest on deferred pay will be credited in accordance with the regulations in force from time to time prescribing the rates and terms for the crediting of interest on moneys invested in the Common Fund of the Public Trustee.

3. Persons dismissed from the service for misconduct, either with or without disgrace, and persons discharged "Run" or "Services no longer required," will forfeit all claim to deferred pay; but the Naval Board may in exceptional circumstances authorize payment of the whole or a portion of the amount that would otherwise be payable.

4. Deferred pay shall not be credited in any of the following circumstances :—

- (a) During imprisonment or detention (summarily, by Court-martial, or following a conviction by Civil power) :
- (b) During confinement in cells :
- (c) During sick-leave granted *without* pay :
- (d) After ninety-one days in hospital or sick on shore under Article 143 (Hospital Stoppages).

Mullets for leave-breaking, &c., or deductions on account of being in the 2nd class for conduct, shall not affect deferred pay.

5. The amount which has accrued on account of deferred pay shall be payable as follows :—

- (i) On completion of each engagement :
- (ii) On discharge, except as prescribed in clause 3 of this regulation.

The Naval Board may, however, authorize payment being made at other times in very special circumstances, when the applicant can prove to the satisfaction of the Board that it would be materially to his advantage to be allowed to draw the whole or a portion of the sum that has accrued, as, for example, to purchase property shortly before discharge is due to take place.

6. In the case of the death of an individual whilst in the service the full amount of accumulated deferred pay, together with interest thereon, shall be payable to his estate.

7. In the case of a recovered deserter becoming eligible by subsequent satisfactory service for the removal of "Run" the Naval Board may, when approving of "Run" being removed, also approve of there being credited to the deferred-pay account of such recovered deserter an amount not exceeding that of the deferred pay forfeited by his desertion.

135. Maintenance and Affiliation Orders.—In regard to the application of section 98A of the Naval Discipline Act to the New Zealand Division of the Royal Navy, in every case where knowledge comes to the Commanding Officer that a maintenance or affiliation order has been made against any petty officer, non-commissioned officer, or man belonging to the ship or establishment, the particulars are immediately to be reported to the Naval Board, so that it may be decided whether deductions shall be made against the man's pay in satisfaction of the order.

2. The report is particularly to state whether the man appeared himself, or by a legal representative, to defend the case before the Court; and, if not, whether it was by his own default or on account of service reasons.

3. Attention is directed also to Section 98A, subsection (2), clause (a), which includes provision for deductions from a man's wages in certain circumstances to enable assistance to be given to his wife or legitimate children. Cases under this section coming under notice of Commanding Officers should be reported to the Naval Board with full particulars, so that the Board may decide whether deductions are to be made.

4. Commanding Officers will be justified, under the provisions of subsection (1) of section 98A of the Naval Discipline Act, in not allowing the arrest of any man under any warrant in connection with a maintenance order, but great care should be taken to do so courteously, and at the same time carefully to explain to the officer sent to execute the warrant the grounds for refusal and the means provided by section 98A for satisfying an order for maintenance. (*Vide* Appendix VIII.)

136. Pension [Contributions]: Men.—The following rates of pension contributions are payable to Admiralty funds in respect of men lent for service in the New Zealand Division:—

Active-service ratings—

	Per Annum.
	£ s. d.
Petty Officers, non-commissioned officers, and men who have not completed twelve years' mans' service	24 0 0
Petty officers, non-commissioned officers, and men who have completed twelve years' man's service ..	36 0 0
Ratings and Royal Marines under eighteen years of age	Nil.

Reservists—

Royal Fleet Reserve, Class A	7 6 8
Royal Fleet Reserve, Class B	4 0 0

2. For the purpose of assessing the amount of pension contribution payable in the case of non-continuous service men, such men should be regarded as serving under their first engagement up to the date of completion of twelve years' service, and as having re-engaged to complete time for pension from the date they enter on their thirteenth year of service.

137. Pay for performing Higher Duties.—Where a senior rating is allowed by complement but not borne, or is absent for a period of fourteen or more consecutive days through sickness or on duty, and the consequent vacancy cannot be filled by drafting, the rating required to perform the higher duties of the senior rating may, subject to the approval of the Commodore Commanding, be paid the difference between his rate of active and deferred pay received in the lower rating and the corresponding minimum rates for the higher rating, subject to the general provisions of the King's Regulations and Admiralty Instructions, Article 1591. Deferred pay is not payable to loan ratings.

138. Extension of Allotment in Case of Death.—In the case of death of a man to whom marriage allowance or dependants allowance was being paid at the time of death, the allotment then in force is to be continued for four weeks following the date of notification of death. This should be the fourth Thursday following the date of death, and if death occurs on a Thursday that day is not to be counted as one of the four. In communicating the stoppage of allotment, the date of death and inclusive date to which the allotment is payable should be stated. Charges in the ledger for allotments of men discharged dead should be computed in the manner laid down in the King's Regulations and Admiralty Instructions, and a note placed in the "Remarks" column to show the action taken to extend the allotment where such extension is permissible.

139. Extension of Pay, &c., to Men Invalided.—Men who have regularly joined the New Zealand Division or who have been transferred thereto may, on being discharged invalided, receive the balance of leave due in the current leave-year. (*Vide* Article 93.)

2. Men on loan from the Royal Navy will be dealt with as laid down in Article 141 of these regulations.

140. Men of the Royal Navy and Royal Marines returning from Service in the New Zealand Division of the Royal Navy.—Men returning for reversion to the Royal Navy and Royal Marines will be entered on separate lists on the books of their respective Depots or R.M. Divisions, credited with pay at New Zealand rates for the period of passage home plus any New Zealand leave due, and charged with any allotments, in accordance with particulars appearing on the transfer lists accompanying the men. Complete settlement of pay accounts at New Zealand rates of pay will be made by the Depots or R.M. Divisions. When men return to England, the date of ceasing pay at New Zealand rates will be inserted by the Depots or R.M. Divisions on Form S.214, except in the case of invalids. Pay documents should be disposed of in the manner laid down in the King's Regulations and Admiralty Instructions, and, where applicable, should show the amount of leave due.

The above procedure will also apply to ratings permanently transferred who are sent to England for discharge. When the accounts of such ratings are transferred to one of the Depots for final settlement the Depot should be informed accordingly.

(NOTE.—The procedure outlined relates to personnel who return to England by freight ship. Where one of H.M. ships of the New Zealand Division returns to England to refit, &c., personnel for reversion to the R.N. and R.M. are to be borne on the books of that ship until the expiration of the leave, &c., due, unless the ship is sailing before the leave, &c., expires, in which case personnel will then be dealt with as above or by other special arrangement.

2. *Allotments*.—Naval and Marine personnel who are utilizing the allotment system are to be afforded, at the earliest opportunity, facilities for varying their allotment commitments in the light of their requirements upon reverting to R.N. and R.M. rates of pay, subject to the limits prescribed by Article 1756, clause 3 (a), King's Regulations and Admiralty Instructions.

With a view to ensuring continuity of support of wives and other dependants, men of the R.N. and R.M. returning to England whose dependants are residing abroad should, upon first appearance in Depot, be encouraged to declare (*with prospective effect where New Zealand pay is still being credited*) new or revised allotments in their favour.

3. *Marriage Allowance*.—If a Naval Rating or Royal Marine claims to be entitled to Navy marriage allowance in respect of a wife and/or children residing abroad, a report upon such of the following points as may be applicable in his case should be forwarded at the same time as the allotment declaration:—

- (i) Present address of wife.
- (ii) Whether she is following him to England, and, if so, the approximate date of arrival.
- (iii) If she is not proceeding to England, the reason for remaining abroad.
- (iv) Names and ages of his children under fourteen.
- (v) Name and address of guardian of children if motherless.

4. When men are returning to England in one of H.M. ships for reversion to the Royal Navy the requirements of paragraphs 2 and 3 above should be fulfilled by the ship in which the men return to England.

141. Naval Ratings and Royal Marines invalided from the New Zealand Division of the Royal Navy.—On arrival in England, invalids from the New Zealand Division are medically surveyed, and as a result of the survey they may be (a) invalided forthwith—*i.e.*, at the next fortnightly medical survey; (b) regarded as fit for duty; or (c) sent to hospital for treatment if there is a reasonable probability of their ultimate return to duty.

2. New Zealand rates of pay should be credited in the ledger of the Depot or R.M. Division in which the invalids are received, up to and including the date of medical survey on arrival, and thereafter on the following basis: Men in category

- (a) To receive twenty-eight days' invaliding-leave, followed by the amount of foreign-service leave due, these periods being reckoned after the date of the fortnightly medical survey—*i.e.*, New Zealand rates to be continuous until the expiration of the foreign-service leave.
- (b) To receive New Zealand rates from the date of arrival to the date of the expiration of the foreign-service leave due;
- (c) To receive New Zealand rates to the date of medical survey on arrival, R.N. rates whilst under treatment in hospital, and New Zealand rates during foreign-service leave due, taken after treatment in hospital; if the man be invalided after a period in hospital at R.N. rates of pay, he should then receive twenty-eight days' invaliding-leave plus any foreign-service leave due, both at New Zealand rates of pay.

142. Pay-advances.—Men travelling on duty by freight from England to New Zealand may, if they so desire, receive advances of pay up to the following maxima:—

Chief petty officers	£18	} Less the amounts of allotments in force.
Petty officers	£14	
Other ratings	£10	

2. Men travelling on duty from New Zealand to the United Kingdom may, if they so desire, be advanced prior to embarkation an amount not exceeding one month's pay and allowances. Allotments, normal deductions, and any balance debtor prior to the advance, are to be taken into consideration when assessing a month's pay.

In exceptional cases an amount in excess of one month's pay may be advanced, with prior approval of the Naval Board, to whom written application should be forwarded in sufficient time to allow the matter to be dealt with at a meeting of the Board.

143. Hospital Stoppages.—Ranks and ratings sick on shore or sent to hospital suffering from venereal disease, or from disabilities which are the result of the member's own misconduct, carelessness, or neglect, shall be placed on half-pay at the expiration of thirty days, and cease pay at the expiration of ninety-one days.

All such ranks and ratings again checked sick on shore or in hospital within fourteen days from expiration of their previous period of sickness on shore or in hospital shall be considered as being under continuous treatment, but only those days actually so checked shall be counted for the purposes of reduced pay in accordance with the terms specified above.

The term "hospital" includes the naval sick-quarters at Devonport.

2. For the purpose of hospital stoppages, half-pay is to consist of half substantive and half non-substantive pay; but marriage allowance, dependant's allowance, kit-upkeep allowance, and deferred pay (where payable) will continue in full.

3. After ninety-one days all pay is to cease (*i.e.*, including marriage, dependant's, and kit-upkeep allowances, and deferred pay where payable).

4. Hospital stoppages are to be charged in the ledger, and the relevant notations, &c., made in the manner laid down in the King's Regulations and Admiralty Instructions.

CHAPTER VIII.—EXTRA PAY, AND ALLOWANCES NOT IN THE NATURE OF FULL PAY.

160. Diving.—The following are the rates of extra pay when actually employed diving or attending divers, if not paid a bonus or gratuity for special work in connection with such employment:—

Rating.	Depth, in Fathoms.		Time under Water.	
	From	Up to and including	For First Full Hour.	Every Subsequent Full Half-hour.
Diver	1	6	s. d. 4 0	s. d. 1 0
	6	12	4 6	1 6
	12	20	5 0	2 0
	20	25	6 0	2 6
	Over 25	..	12 0	4 0
Men, whether qualified divers or not, working with the life-saving helmet, and unqualified men acting as divers in the absence of a qualified diver—as above for qualified diver.				
Artificer-diver	1	6	6 0	1 6
	6	12	6 9	2 3
	12	20	7 6	3 0
	20	25	9 0	3 9
	Over 25	..	15 0	5 0
Diving instructor when employed on instructional duty	1	6	1 6	0 9
	6	12	3 0	1 0
	12	20	5 0	1 6
	20	25	6 0	2 0
Attendant	6d. per hour.	

This payment is to be made to the actual attendant on each diver, and not to the officer in charge of the party.

- (a) The period for which payment is made is to count from the time of entering to that of leaving the water; and should the work be subsequently found to be improperly done, the Captain, at his discretion, may cancel the whole or any portion of the payment.
- (b) Artificer-divers when actually employed under water at their own trade, which an ordinary diver is not capable of efficiently performing, and when not paid a bonus or gratuity, are to be paid half a day's pay of their substantive rating for every hour, and proportionately for parts of an hour, in addition to the diving extra pay to which they may be entitled for the several depths.
- (c) For recovery of articles a bonus not exceeding £1, or one-fourth the value of the article, may be given in lieu of payment by scale, of which bonus one-tenth is to be paid to the attendant. When diving takes place for the recovery of articles a certificate should

be inserted on the extra pay sub-voucher stating whether blame was attributable to any officer or man for the loss, and, if so, whether the corresponding charge has been made against his pay.

- (d) A gratuity not exceeding £5 may be given in lieu of payment by scale in exceptional circumstances requiring despatch, and for important skilled work satisfactorily performed, of which gratuity one-eighth is to be paid to the attendant.
- (e) A diver who fails to conform to the conditions of exercise, or is at any time unwilling to dive, is liable to be deprived of his diver rating and retaining-pay for the current quarter.
- (f) Only one first-hour rate is to be paid for any one day, but in cases of diving at two different depths payment may be made at whichever first-hour rate is more advantageous to the diver.
- (g) Details of amounts paid for diving-pay are to be shown on the form accompanying the ledger into office.
- (h) Proportionate amounts are to be paid for fractional periods of the first hour or final half-hour below water, as the case may be, calculated at the rates shown in the last two columns of the scale.

An allowance of 3s. 6d. is payable to the warrant officer employed on instructional duties with classes of divers, for every hour he may be so employed *under water*. The maximum amount payable is not to exceed £2 per month to each officer so employed, and the voucher is specially to show the period under water.

161. Casual Services.— Extra pay, subject to the following regulations, will be granted to officers, men, and boys of ships in commission when employed on extra duty outside the ship in which they are borne, under the special orders and at the discretion of the Commodore Commanding or Senior Officer present, who is, however, never to sanction such employment except when it is absolutely necessary.

2. Extra pay under Class I is not to be granted for occasional services, but only for work lasting some time which entails wear and tear of clothes.

3. Supernumeraries borne for disposal in depots or stationary ships are not entitled to extra pay under either Class I or Class II, it being part of their ordinary duty to perform such work in any ship in which their services are required when so ordered by the Commodore Commanding or Senior Officer present.

Class of Work, and Circumstances under which Extra Pay may be paid.	Ranks and Ratings.	Rate to Each Person per Diem.
		s. d.
<p>I. General work. At the discretion of the Commodore or Senior Officer, in particular cases while employed to execute any work.</p> <p>II. Engineering work. While employed on manual labour in—(a) repairing the machinery of boilers or (b) other engineering work of ships; and artisans employed at their trades.</p>	1. Lieutenants of the Navy and officers of corresponding or superior rank	3 0
	2. Sub-lieutenants and officers of corresponding rank; warrant and subordinate officers	2 0
	3. Chief petty officers; petty officers; warrant officers, Class II; and sergeants of marines	1 3
	4. Leading rates; able seamen; stokers, 1st and 2nd class; corporals and privates of marines; and others whose substantive pay is not less than 5s. 6d. a day	1 0
	5. Ordinary seamen; Boys (over 17); stokers, 3rd class; and others of the ship's company	0 9
	6. Boys (under 17)	0 3
	7. Lieutenants (E.), engineer-lieutenants, and ordnance-lieutenants	6 0
	8. Sub-lieutenants (E.)	5 0
	9. Commissioned engineers, warrant engineers, commissioned mechanics, warrant mechanics, commissioned ordnance officers, and warrant ordnance officers	4 0
	10. Chief artificers of all branches and chief mechanics	3 6
	11. Artificers of all branches and mechanics	3 0
	12. Chief shipwrights	3 6
	13. Shipwrights	3 0
	14. All other artisan and armourer ratings	2 0
	15. Stokers and all other men employed as mechanics	1 6

“Artisans” shall include all men employed as such, whatever their ratings may be on the ship's books—viz., as carpenters, sailmakers, blacksmiths, coopers, armourers, shipwrights, plumbers, and painters.

4. For the purpose of the payment of the above allowances the day is to be reckoned as of ten hours, including intermediate dinner-hour.

162. Work in Confined Spaces.—Extra pay, at the rates shown in Appendix IV, is to be paid under the conditions laid down in the King's Regulations and Admiralty Instructions.

163. Allowances when Sick on Shore.—When officers and men fall sick whilst on leave and are unfit to travel, payment of leave allowance shall cease, and sick-allowance of 6s. per diem become payable from the date sickness commences, provided that the illness is not the result of imprudence, carelessness, or neglect. In the latter case neither leave allowance nor sick-allowance shall be granted, but if the case be attended by a Surgeon and Agent his fees shall be payable from public funds.

2. Sick-allowance may be granted up to a limit of ninety-one days, which period may be extended in exceptional cases. After thirty days the approval of the Naval Board to the continuance of the allowance must be obtained. All payments are to be supported by a certificate from the medical practitioner who attended the case, setting out the nature of the disability and the period under treatment and unfit to travel. Payment is to be made on a voucher through the Cash Account accompanied by the receipted account of the medical practitioner.

3. Sick-allowance shall cover cost of lodgings, rations, medical attendance and medicines, and when a duly appointed Surgeon and Agent is in charge of a case his authorized charges for visits and medicines shall be deducted from the total amount payable.

4. In serious cases, when the visits of the medical practitioner attending the case are necessarily of such frequency that his fees absorb the bulk of the sick-allowance payable, the allowance may, on the authority of the Naval Board, be increased to such amount as is necessary to cover these fees plus payment of leave allowance for the period the officer or man was sick and unfit to travel.

5. The person concerned shall be required to produce the medical practitioner's receipted account, or if attended by a Surgeon and Agent his account should have been received on board, before final payment of the allowance is made. Advances may, however, be made during the continuance of the illness, at the discretion of the Commanding Officer, in order that the patient may have ready money for his maintenance during his illness and be in a position to meet the medical practitioner's account.

6. The provisions of the King's Regulations and Admiralty Instructions regarding the furnishing of medical certificates and other points not dealt with herein shall apply in the New Zealand Division.

164. Pilotage.—Pilotage will be payable to Navigating Officers at such rates as may be approved by the Naval Board, subject to the general conditions laid down in the King's Regulations and Admiralty Instructions, and to such further conditions as the Naval Board may prescribe.

165. Docking and Undocking Men-of-War.—An allowance of £1 shall be payable to the senior shipwright rank or rating in charge of the docking or undocking of one of H.M. ships of the New Zealand Division at a private yard.

166. Interpreters.—Officers who may be on the official list of those qualified as interpreters shall be paid the allowance authorized by the King's Regulations and Admiralty Instructions when appointed for such duties.

2. Ratings acting as interpreters shall receive an allowance of 1s. an hour, with a maximum payment of 5s. for any one day, whilst actually performing the duties.

167. Tropical Allowance.—Tropical allowance is payable under the conditions laid down in the King's Regulations and Admiralty Instructions.

168. Climate Pay.—Subject to the prior approval of the Naval Board, climate pay shall be paid at the rates and under the conditions laid down in the King's Regulations and Admiralty Instructions.

169. Recruiting : Capitation and Medical Fees.—Military warrant or non-commissioned officers of the Instructional staff who act as Recruiting Officers for the Navy Department may be granted a capitation allowance of £1 for each recruit finally entered for service in the New Zealand Division.

2. A fixed fee not exceeding one guinea *per capita* shall be payable to medical practitioners for the examination of Naval recruits at places where there is no Naval Medical Officer or Surgeon and Agent available.

170. Officiating Judge-Advocate.—The allowance to an officiating Judge-Advocate of a Court-martial is as follows:—

	£	s.	d.
If the Court shall sit one day only	4	0	0
If more than one day, then for each day	3	0	0

2. He is not, however, to be paid more than the sum of £10 10s. for any one day during which he officiates, whatever number of Courts-martial he may attend on that day.

171. Provost-Marshal.—The allowance to the Provost-Marshal at a Court-martial or Disciplinary Court is as follows :—

	£	s.	d.
(a) For each day the Court shall sit, for each Court	0	10	0
(b) For each day, exclusive of those days on which the Court has sat, during which he may have an offender in his charge : for each offender	0	4	0

subject, however, as regards (b) to a maximum of £1 a day. He is not to be paid for the custody of any one or more of the offenders after the Court is dissolved.

172. Disciplinary Courts : Clerk of Court.—The allowance to the Clerk of the Court officiating at a Disciplinary Court, subject to the maximum daily limit of £10 10s., is as follows :—

	£	s.	d.
If the Court shall sit one day only	2	0	0
If the Court shall sit more than one day, then for each day	1	10	0

173. Shorthand-writer at Courts-martial, &c.—An allowance at the rate of 9d. per folio of 100 words (to cover both notes and transcription), with a minimum payment of 5s., shall be payable to any officer or man acting under competent authority as shorthand-writer at Courts-martial, Disciplinary Courts, Courts of Inquiry, and other important investigations.

2. Paragraph 1 applies to Naval personnel only. Where it is likely that the services of a civilian shorthand-writer will be necessary an application should be made to Navy Office as early as possible in order that a suitable shorthand-writer may be obtained. Payment to civilian shorthand-writers will be made at the rates payable generally to shorthand-writers employed on New Zealand Government reporting-work.

174. Civilian Witnesses at Courts-martial.—Allowances will be made to civilian witnesses at Courts-martial as follows :—

	£	s.	d.
To persons giving evidence, strictly as experts, for every day's attendance or necessary absence from usual place of abode	1	1	0
Except as above, to every witness for every day's attendance or necessary absence from usual place of abode	0	10	0
And in addition thereto, for every night's necessary absence from such place of abode	0	4	0

2. Provided that persons in receipt of salary or wages from the General Government will only be entitled to such allowances if necessarily absent at night from their usual place of abode. If not so absent such persons will be allowed their actual personal expenses only. (See paragraph 5.)

3. Witnesses residing beyond three miles from the port in which the Court is held will also be allowed their coach, railway, or steamboat fares. Second-class fares will be allowed to mechanics, labourers, and persons of similar rank, and first-class fares to others. Receipts must be furnished for coach and steamer fares over 5s.

When there is no public conveyance witnesses will be allowed a mileage rate of 9d. per mile one way.

4. Medical practitioners using their own motor-cars, or motor-cars hired for their personal use, whether public conveyances are available or not, will be allowed mileage at the rate of 1s. per mile one way for every mile between their place of residence and the place at which evidence is required to be given; provided, however, that in no case will mileage be paid for a greater distance than fifty miles.

5. Police witnesses and prison officials should be paid the allowances of their respective Forces, and the Court may accept a certificate by a responsible police or prison officer indicating the rates to which they are entitled.

6. Civilian witnesses attending a Court of Inquiry are to be paid, so far as may be possible, at the rates prescribed above, but as their attendance is voluntary it may be necessary for the rate of payment, if any, to be arranged beforehand.

175. Playing Harmonium, &c.—In all ships an allowance of 2s. a week is payable to any properly qualified person of the ship's company, selected by the Commanding Officer, who plays the harmonium or other suitable instrument and conducts the choir during Divine service. The allowance is payable whether a Chaplain officiates at the service or not.

2. This allowance is payable to the schoolmaster or other person in the training-ship, selected by the Chaplain as choirmaster, whose duty it is to train the choir and play the harmonium at Divine services. He may also be granted an allowance at the rate of £4 a year from the Training Service Fund at the discretion of the Commanding Officer. (See also Appendix IV.)

176. Hard-lying Money.—Hard-lying money is to be paid under the same conditions as laid down in the King's Regulations and Admiralty Instructions, with the exception that the scale laid down in Article 160, paragraph 3, section 1, of these regulations is to apply to the New Zealand Division of the Royal Navy.

2. With reference to King's Regulations and Admiralty Instructions, Article 1638, the Naval Board have laid down that outside the following limits shall constitute "open sea" in respect of the ports mentioned:—

Auckland: When north of a line 270° from Rangitoto Beacon. No payment of the allowance is to be made if the vessel does not remain out for twenty-four hours—*i.e.*, no allowance is payable for days on which the vessel leaves Auckland and returns on the same day.

Wellington: When southward of a line drawn 270° from Pencarrow Head Lighthouse. With similar reservation as for Auckland.

Lyttelton: When to the northward of a line drawn 100° from Godley Head Light. With the reservation above.

Dunedin: When to the northward of a line drawn 270° from Tairoa Head Lighthouse. With the reservation above.

(NOTE.—Hard-lying money is not payable to Reserve personnel embarked for training. When, however, during peace, Reserve officers and men are actually *detailed as part complement* for passages between ports, hard-lying money at half-rates may be paid to such officers and men.)

3. All credits of hard-lying money are to be supported by a list on Form S.9 certified to the effect that the allowance is claimed in respect of service outside the limits prescribed, and that the officers and men lived and slept on board over the period for which payment is claimed.

177. Allowance for Breadmaking.—The following allowances shall be payable for baking bread under the conditions set forth below:—

(a) *In Ships not fitted with Bakeries.*—To cook ratings (or persons employed in lieu) allowed by complement:—

	When the Quantity produced is not less than		
	25 per cent. of the Full Allowance for Ship's Company.	50 per cent. of the Full Allowance for Ship's Company.	75 per cent. of the Full Allowance for Ship's Company.
Chief cook or ship's cook	6d. per diem	9d. per diem	1s. per diem.
Other cook ratings (or persons employed in lieu thereof)	4d. „	6d. „	8d. „

(b) *In Ships fitted with Bakeries.*—Allowances may be paid at the daily rates specified in the following scale when the ratings employed in the bakery are engaged, in addition to their ordinary duties, in baking bread for issue to other ships. Payment is not to be made to more than four ratings per diem in any ship, and payment at the higher rate is only to be allowed to one chief petty officer cook or petty officer cook although more than one rating of these grades may be employed. Extra pay is not allowable if the additional quantity of bread produced is less than 120 lb. :—

Rating.	When the Extra Quantity of Bread produced is from—						
	120 lb. to 200 lb.	201 lb. to 300 lb.	301 lb. to 450 lb.	451 lb. to 600 lb.	601 lb. to 750 lb.	751 lb. to 900 lb.	901 lb. and over.
To one chief petty officer cook or petty officer cook, if employed	s. d. 0 9	s. d. 1 0	s. d. 1 3	s. d. 1 6	s. d. 1 9	s. d. 2 0	s. d. 2 3
To each other rating—							
(a) When not more than two other ratings are employed	0 6	0 8	0 10	1 0	1 2	1 4	1 6
(b) When three other ratings are employed	0 4	0 6	0 7	0 8	0 9	0 10	1 0

CHAPTER IX.—GRATUITIES AND GRANTS FOR MISCELLANEOUS SERVICES.

190. Long-service and Good-conduct Medal and Gratuity.—The regulations governing the award of the Long-service and Good-conduct Medal shall be as laid down in the King's Regulations and Admiralty Instructions.

2. A gratuity of £20 shall be payable from New Zealand funds to ratings of the New Zealand Division, including ratings transferred from the Imperial or a Dominion Navy, who are awarded the Long-service and Good-conduct Medal under the conditions laid down in the King's Regulations and Admiralty Instructions.

3. An allowance of £1 per annum from New Zealand funds is payable, in addition to the gratuity, for each completed year of service for which character is assessed as "Very good" subsequent to the award of the medal. Payment shall be charged to the pay vote, and made in arrear at the end of each engagement or upon discharge. No payment shall be made in respect of uncompleted years, or for more than a period of seven years in any instance, inclusive of service prior to joining the New Zealand Division.

4. Ratings lent from the Royal Navy will remain eligible for the Royal Naval medal and gratuity, and will not be entitled to any further award under these regulations.

191. National Health Insurance and Widows' Contributory Pensions.—Royal Naval ratings lent for service with the New Zealand Division continue to be in the same position as regards these two insurances as if serving in the Royal Navy, the contributions on their behalf usually paid by the Admiralty being met by the New Zealand Government.

192. Discharge by Purchase: Rates and Regulations.—Chief and other petty officers and ratings may, subject to the approval of the Naval Board, be permitted to purchase their discharge on the terms and under the regulations applicable in the Royal Navy, but with the addition that discharge may be purchased up to, but not exceeding, six months' service from date of first entry for the sum of £10.

2. Service must be actual service in receipt of wages as recorded in the service certificate.

3. In special circumstances the Naval Board may approve of the discharge of a rating without payment of purchase-money, or may reduce the amount required by the scale.

4. Ratings (except boys) discharged by purchase from the New Zealand Division who are allowed to re-engage within a period of two years from the date of discharge may, on approval by the Naval Board, be refunded one-half of the purchase-money paid, provided that on re-entry a fresh engagement is entered into for twelve years, or for five years if the unexpired portion of the original engagement be less than this latter period.

This regulation shall apply to ratings who have purchased their discharge when boys and re-enter within six months to complete their training, or re-enter within the same period in a man's rating.

5. Should re-entry of a person who has purchased his discharge take place within five years of such discharge, previous service shall count in every respect as if no break in the original engagement had occurred.

193. Rewards for Apprehensions of Deserters and Absentees.—Exceptional zeal or intelligence in affecting the arrest of a deserter or absentee, or in causing him to surrender, may be recognized by the payment of a reward of which the amount is to be determined by the energy and intelligence which has been shown, and is not to exceed £1 for the arrest of a man who has overstayed his leave, or £2 for the arrest within two years of a deserter or of a man who has—

(a) Broken out of his ship;

(b) When on service or away from his ship, quitted his place of duty and continued to be absent after the time at which he should have returned to the ship; or

(c) When his ship was under sailing-orders, continued to be absent without leave after the ship has sailed, provided that the fact of the ship being under sailing-orders was generally known.

A reward should not be offered beforehand, except in rare cases where the recovery of the deserter or absentee is of special importance for other reasons.

2. No reward is to be paid for the apprehension of any officer, or to any Naval rating, or to any member of a Police Force employed at a Naval establishment.

3. The amount of the reward to be paid, within the above limits, shall be at the discretion of the officer dealing with the case, and shall be determined by the attendant circumstances, in considering which the zeal shown and the trouble taken by the person effecting the arrest should be taken into consideration.

4. The amount of the reward paid, together with the cost of his own passage to his ship, shall be charged against the pay of the deserter or straggler. Where a deserter or absentee is placed on board one of H.M. ships by a member of the New Zealand Police Force, the New Zealand Police Regulations provide that the cost of placing such deserter or absentee on board shall be borne by the Police Department. In such cases, therefore, no charge should be made against the deserter or absentee in respect of transport within New Zealand whilst under the charge of the Police Department.

194. Gunnery, Torpedo, and W/T Communications Improvement Funds.—Grants are payable at the rates and under the regulations laid down in the King's Regulations and Admiralty Instructions under this heading.

195. Good-shooting Prizes.—Prizes as provided for in the King's Regulations and Admiralty Instructions, Article 1603, shall be allowed under the special regulations referred to therein.

196. Compensation for Injuries.—When a member of the New Zealand Division shall be retired or discharged on account of wounds or injuries received, or disease contracted due to service, compensation may be recommended by the Board of Medical Officers appointed to inquire into the case: provided that no compensation shall be payable in respect of wounds, injury, or disease due to the officer's or man's own fault.

2. The Board of Survey must in every case in which compensation is recommended to be paid, make a definite report—

- (i) That the member is recommended for discharge on account of wounds or injuries received on duty, or of disease contracted on duty;
- (ii) That the wound, injury, or disease was not due to the member's default; and
- (iii) As to the degree of disability of the member in accordance with the scale in clause 3.

A complete history of the case and description of the injury or illness must accompany the report of the Board of Survey.

3. The compensation which the Naval Board may approve shall be according to the following scale:—

- (a) The maximum amount as laid down in the succeeding paragraph.
- (b) Three-quarters of the maximum amount.
- (c) One-half of the maximum amount.
- (d) One-quarter of the maximum amount.
- (e) One-eighth of the maximum amount.
- (f) One-sixteenth of the maximum amount.

4. The maximum amount shall be a sum equivalent to three years' pay, including any allowance in cash or kind for quarters, clothing, and rations at the rate received, allowed, or valued in these regulations at the date of his retirement or discharge. The maximum amount shall be awarded only in case of total disability to earn a livelihood. In case of partial disability the compensation shall be less than the maximum amount, and shall be fixed in accordance with the scale, so that the amount awarded shall be proportionate to the degree of disability of the member, as may be determined by the Naval Board.

5. For the purpose of assessing compensation in the case of persons on seagoing rates of pay, the following payments and allowances only shall be considered as pay:—

- (a) Active pay.
- (b) Good-conduct badge pay.
- (c) Allowances for special qualifications.
- (d) Victualling-allowance.
- (e) Kit-upkeep allowance.
- (f) Married or dependants' allowance.

6. Compensation may be recommended by a similar Board to the widow and family of any member of the Division who is killed when on duty, or dies of any disease contracted due to service, if the death or disease was not due to the member's default. The amount of compensation awarded shall not exceed three years' pay, as defined above, received by or allowed to the member at the date of his death. No claim for compensation shall be considered unless it is made within twelve months after the death of the member.

7. The Naval Board may authorize payment of a gratuity, not exceeding a maximum of £8 in each case, to chief petty officers, petty officers, and men invalided or discharged who at the date of discharge are suffering from any disabilities resulting from minor injuries sustained on duty for which a hurt-certificate has been granted in accordance with the King's Regulations and Admiralty Instructions. Such gratuity shall be payable at the expiration of the rating's engagement only, and may be in addition to any compensation awarded under the foregoing provisions of this regulation in respect of any other disability.

The following conditions shall apply generally to payment of the gratuity :—

- (i) The injury must be one for which a hurt-certificate has been granted, but possession of a hurt-certificate shall not entitle any rating to the gratuity where no disability exists.
- (ii) The amount of the gratuity shall be assessed by a Board of Survey consisting of at least two Medical Officers, due regard being given to the rating's future occupation.
- (iii) The Board of Survey shall assess, separately, the gratuity for any disability arising from any previous minor injury for which a hurt-certificate is held, in any case where the rating is being invalided in consequence of a hurt or sickness attributable to the service.
- (iv) The Naval Board shall determine the amount of the gratuity, if any, payable ; each case being dealt with on its merits.

197. Pensions in respect of Death or Disablement of Members of the New Zealand Naval Forces.—In the event of the death of any member of the New Zealand Naval Forces by misadventure suffered in the performance of his duties, there may be paid out of the Consolidated Fund, to or on behalf of his dependants, an allowance by way of pension at rates not exceeding the rates that would be payable if he had been a member of the Forces within the meaning of the War Pensions Act, 1915, and if his death had been due to service with those Forces.

2. In the event of the disablement of any member of the New Zealand Naval Forces by reason of misadventure suffered in the performance of his duties, there may be paid out of the Consolidated Fund to that member, and to or on behalf of his dependants, an allowance by way of pension at rates not exceeding the rates that would be payable if he had been a member of the Forces within the meaning of the War Pensions Act, 1915, and if his disablement had been due to service with those Forces.

3. All applications for pensions under this section shall be referred to the War Pensions Board under the War Pensions Act, 1915, and the Board shall, with respect to the hearing of such applications, have the same powers as if the application were an application under that Act.

4. In making any recommendations for the grant of a pension under this section the Board shall take into consideration any amount paid by way of pension, retiring-allowance, compensation, or compassionate allowance out of the Public Account, or out of any superannuation fund, in respect of the death or disablement of the person in respect of whose death or disablement the application is made.

5. For the purposes of this section the term "New Zealand Naval Forces" means the Naval Forces established under the Naval Defence Act, 1913 ; and the term "dependants," in relation to a member of the said Force, has the same meaning, with the necessary modifications, as in the War Pensions Act, 1915.

6. Nothing in the foregoing shall reduce the powers conferred on the Naval Board by Article 196.

198. Pensions, &c., payable to Officers and Men lent from Royal Navy.—The rates of pensions and gratuities payable to officers and men lent from the Royal Navy for service in New Zealand Naval Forces, in so far as liability for the payment thereof does not rest with the Admiralty consequent on the payment to them by the New Zealand Government of pension contributions in respect of such service, and pensions and allowances payable to the widows and children of such officers and men who may die during their term of service in the New Zealand Naval Forces, will be determined in accordance with the regulations applicable to the Royal Navy. In no case shall the pension, gratuity, or allowance awarded and paid to such officer or man, or to his widow and/or children, be less than would be payable were such officer or man serving in the Royal Navy proper at the time of the occurrence calling for the award of a pension, gratuity, or allowance.

199. Religious Ministrations.—The following is the scale of allowances to ministers of religions who are not paid a fixed salary out of Naval

funds: For 1 to 100 men, at the rate of 10s. each per annum; after the first 100 and up to 300, at the rate of 3s. each per annum; after the first 300, at the rate of 2s. each per annum.

2. In cases of occasional ministrations—*e.g.*, at ports which are not regularly visited by a ship or a squadron—the allowances are to be calculated according to the numbers actually attending the services; but at ports where ships are more or less permanently stationed, and the duties include visitation of the crews and the sick in hospital in addition to the conduct of Divine service, payment is to be based on the average number, taken quarterly, of officers and men of the particular denomination present at the port or headquarters on each Sunday morning during the period the ministrations are given. The numbers will be communicated by the Senior Officer to the minister on his requisition.

3. When it is necessary for the minister to hold a special service exclusively for the benefit of H.M. ships an allowance of 10s. for each such service may be paid in addition to the capitation allowance.

4. No allowance will be paid for any ministrations in respect of which application for payment is not made within a year of the service being rendered.

5. Religious services conducted by accredited representatives of the Salvation Army which are attended by men of the Fleet are to be recognized and paid for under the same conditions as those applicable to other denominations.

6. These allowances are applicable to clergymen of the Church of England officiating at ports where no Naval Chaplains are appointed.

7. The allowances are to be paid by the Accountant Officer with the approval of the Captain or of the Senior Officer, as the case may be. The amounts paid as capitation allowance are to accord strictly with the rates specified in para. 1, whether in respect of casual ministrations for short periods or on account of continuous attendance for a whole year. In cases of doubt reference is to be made to the Commodore, and, if necessary, to the Naval Board.

200. Training Service Fund.—A fixed sum shall be allotted annually by the Naval Board on the recommendation of the Superintendent of Training to meet such miscellaneous expenses connected with the training of new entries as are detailed in these and the Training Service Regulations.

2. The administration of this fund shall be under the Superintendent of Training, and the account, and the money belonging to it, in charge of the Accountant Officer of the Training Ship or Establishment. The latter officer is to render the reports and accounts connected therewith, as required by the Training Service Regulations, to the Superintendent of Training, who will be responsible for the quarterly audit thereof.

CHAPTER X.—VICTUALLING, CLOTHING, ETC.

220. System of Messing : Men.—Ships' companies shall be victualled either on the standard-ration or general-mess system, as may be decided, taking into consideration the wishes of the men, the services on which the ship is employed, and the facilities existing for the adoption of the latter system.

2. The general-mess system shall be adopted for the victualling of boys under training.

221. System of Messing : Officers.—Officers' messes are to be formed and conducted in the manner laid down in the King's Regulations and Admiralty Instructions.

222. Advance to Officers' Messes.—Upon the first formation of a ward-room and gunroom mess of a seagoing ship the Accountant Officer, with the Captain's approval, will make an advance from the public money in his charge to every such mess, not exceeding £3 10s. for each member. In the case of supernumeraries the advance is not to exceed the proportion due for the time they will probably remain in the ship.

2. These advances are to be considered as loans to assist the messes in laying in their first supplies, and the Accountant Officer, under the Captain's directions, is to recover them within six months by equal monthly instalments from the respective messes, but not from the individual officers.

223. Officers obliged to join other Messes—Difference of Mess Subscription.—Gunroom officers in vessels with no gunroom mess are required to mess in the ward-room and to pay their proper share of mess-

money as if they were ward-room officers; but to meet the increased expense they will be allowed the difference between £1 17s. 6d. for each calendar month and the amount contributed monthly by the officers of the mess, which amount, however, is never to exceed the prescribed limit of £3 for each complete calendar month.

2. Sub-Lieutenants and Mates in command are also to be paid this allowance.

3. The maximum amount payable under this regulation is not to exceed £1 2s. 6d., for each complete calendar month. For broken periods payment is to be made at a rate not exceeding 9d. a day.

4. The allowances referred to in this article are only to be paid for the period during which mess contributions are actually and properly paid, and not during the whole period of an officer's leave, but they may be continued when the absence does not extend beyond seven days, provided mess contribution is paid.

5. This allowance is to be credited on the ledger.

224. Commissioned Officers from Warrant Rank and Warrant Officers.—Where there is no warrant officers' mess, commissioned officers from warrant rank and warrant officers are required to join the mess which includes the other officers, and to meet the increased expense they will be allowed the difference between £1 10s. for each complete calendar month and the amount contributed monthly by the officers of the mess, but the maximum amount payable under this Regulation is not to exceed £1 10s. for each complete calendar month. For broken periods payment is to be made at a rate not exceeding 1s. a day.

2. This allowance is only to be paid for the period during which mess contributions are actually and properly paid, and not during the whole period of an officer's leave; but they may be continued when the absence does not extend beyond seven days, provided mess contribution is paid. The allowance is to be credited in the ledger.

225. Entertainment of Civil Authorities.—The New Zealand Government have agreed to adopt the Colonial Office Regulations, which are identical with the King's Regulations and Admiralty Instructions, Chapter XLVII, concerning scales of allowances for the entertainment of Officers Administering the Government, and other officials of the New Zealand dependencies and Mandated Territory of Samoa, when embarked in H.M. ships; with the proviso that in special circumstances an amicable arrangement may be made between the Commanding Officers of H.M. ships and the Officer Administering the Government.

2. In every case the approval of the officer in command of the New Zealand Station should be obtained, if possible, before any arrangements are made.

3. Superintendents and senior operators of radio-stations embarked in H.M. ships of the New Zealand Division for training in Naval procedure are to be received in the ward-room and warrant officers' messes respectively, and the mess concerned shall be entitled to receive allowances for their entertainment at the scale included in Article 1682 of the King's Regulations and Admiralty Instructions applicable to officers of the Army—*i.e.*, 7s. 6d. per diem in the case of Superintendents and 5s. per diem in the case of senior operators.

226. Rates of Messing and Victualling Allowances.—The rates of these allowances, which are subject to periodical revision, will be promulgated from time to time by Navy Order.

227. General-mess Allowance.—The authorized maximum overhead rate allowed in respect of each person victualled on the general-mess system will be promulgated from time to time by Navy Order.

2. In regulating the cost of daily messing an average over the period of the financial year can be worked to, and any under or over expenditure in one quarter can be adjusted in subsequent quarters within this limit of time.

228. General-mess Reports.—A report is to be forwarded to the Naval Secretary at the end of each quarter showing—

- (a) Total number victualled in the general mess:
- (b) Total maximum overhead allowance:
- (c) Value of provisions used:
- (d) Debit or credit balance:
- (e) Explanation as to difference.

2. A statement of numbers victualled in the general mess, and the amount of credit or debit balance to date, is to be handed to the Commanding Officer weekly when the weekly reports of heads of Departments are made.

229. Canteens.—Canteens in H.M. ships of the New Zealand Division are to be conducted generally on the lines laid down in the King's Regulations and Admiralty Instructions, with the exception that canteens will not be operated by the Navy, Army, and Air Force Institutes unless in special circumstances as may be approved by the Naval Board.

2. Where for any reason it is necessary to commence a canteen on the "service" system in the New Zealand Division, the approval of the Naval Board is to be obtained before any advance of public money is made.

3. A copy of any agreement executed by the canteen tenant is to be forwarded to Navy Office.

230. Leave Allowance.—Leave allowance at the rate of provision allowance in force shall be credited in the ledger to officers and ratings when checked to leave for more than forty-eight hours, except that this allowance shall not be payable in respect of week-end leave from Friday to a.m. Monday.

2. Leave allowance is not payable to officers during periods of sick-leave granted.

231. Allowance in Lieu of Ration.—The provisions of Article 1833 paragraph 3, King's Regulations and Admiralty Instructions, may be applied to ships of the New Zealand Division on all occasions of week-end leave being given, and extended to include Saturdays where such extension is considered desirable.

232. Uniform Gratuities : Officers.—Uniform gratuities will be paid to officers on first joining, or on promotion to officer rank, as follows:—

Rank.	When payable.	Amount.
Acting warrant officer normally promoted	On promotion	£ 50
Acting warrant officer promoted temporarily to fill a vacancy abroad	{ On promotion On confirmation (if subsequently promoted normally)	40 10
Schoolmaster candidate	On entry	20
Schoolmaster	On confirmation	30
Headmaster	On promotion	50
Lieutenant (or equivalent rank) promoted from commissioned officer from warrant rank for long and zealous service or by examination	On promotion	50
Lieutenant (or equivalent rank) promoted for gallantry or daring	On promotion	100
Acting-mate	} On promotion	50
Acting-mate (E)		
Mate		
Mate (E)	} On confirmation	50
Lieutenant (or equivalent rank) promoted from above	On promotion	50
Executive, Engineer, and Accountant Officers entered as Cadets	On promotion to Sub-Lieutenant (confirmed)	50
Medical officers	When commissioned as Surgeon-Lieutenant	50
Dental officers	When commissioned as Surgeon-Lieutenant (D)	50
Instructor officers	When commissioned as Instructor-Lieutenant	50
Chaplains (Permanent List)	On entry	50
Chaplains or officers appointed for temporary service	On entry	30

2. All applications for these gratuities are to be made to the Naval Secretary, Navy Office, Wellington.

3. These gratuities being granted for the sole purpose of assisting the recipients to provide themselves with a proper outfit, the Naval Board reserve the right in all cases to demand an account of expenditure, and to pay no greater sum than that for which proof of expenditure is produced.

4. An officer to whom an outfit gratuity has been paid and who fails to serve for two years from the date of becoming eligible therefor will be required to refund one-fourth of the gratuity in respect of each period of six months (or part of such period) by which his service falls short of two years. The refund may, however, be waived in whole or in part, at the discretion of the Naval Board, if the failure to complete two years' service is due to death, invaliding through causes beyond the officer's own control, or other special circumstances.

5. In the case of officers who are appointed as "probationary" or "acting" for a period, half the gratuity is payable on entry and the balance when the officer has completed his probationary or acting service and has been confirmed in rank.

6. Uniform gratuities are not payable to officers lent from the Imperial or a Dominion Navy.

7. Officers transferred permanently from the Imperial or a Dominion Navy, or from other branches of the New Zealand Division, will receive no uniform gratuity on transfer if transferred direct or within twelve months of such previous service.

233. Kit-upkeep Allowance.—A free kit will be issued on entry, and an allowance for its upkeep paid at the rates promulgated in Navy Orders from time to time.

2. In the case of ratings lent from the Imperial or a Dominion Navy, kit-upkeep allowance shall be payable from the date of temporary engagement in the New Zealand Division.

3. Kit-upkeep allowance shall not be credited during any period that deferred pay is stopped under these regulations, except during sentences of detention during which uniform is worn. It shall not be credited during sentences served at Auckland Civil Prison.

4. Recovered deserters are not to be treated as new entries. The kit of a deserter, if not sold before his recovery, may be restored to him. If his kit has been sold he should be supplied with a reduced kit as laid down in the Uniform Regulations, to be charged against his pay.

5. The following procedure is to be adopted in dealing with the kit and bedding of men and boys discharged, and, in the case of discharge within two years of entry, in regard to charges against active pay in respect of free kit issued on entry:—

(a) The cases of all boy ratings under training are to be dealt with under the Training Service Regulations, with the exception of boys discharged for misconduct. In the case of boys discharged for misconduct all uniform kit is to be forfeited and a civilian suit issued as provided for in Article 236. All articles of kit withdrawn from boy ratings on discharge are to be sold for the benefit of the Crown, with the exception of bedding, which should be returned to the Accountant Officer for issue as "loan bedding," except as provided for in clause (d) of this Article.

(b) In the case of discharge by purchase, or free discharge, no charges are to be made against a man or boy in respect of free kit issued on entry. The case of a man under training who may be allowed to purchase his discharge within one month of entry is to be dealt with under the Training Service Regulations, Article 70.

(c) In the case of all men, whether under training or otherwise, and boys who have completed their harbour training, discharged for misconduct, all uniform kit and bedding are to be forfeited.

When discharge for misconduct occurs within two years of entry, a charge is to be made against the man's account in the ledger of £1 5s. a month in the case of Classes I and III ratings, and £1 a month in the case of Class II ratings, for each full month of the unexpired period of two years; less the sum of £10 in the case of ratings discharged before receiving the final issue of kit on being discharged to sea service.

(d) In all cases (*including* those dealt with under Training Service Regulations) in which kit, or any portion thereof, is forfeited, articles of uniform clothing suitable for the purpose, as well as bedding, may be converted to Loan Account at the discretion of the Accounting Officer, and (*except* in cases dealt with under Training Service Regulations) the assessed value, together with the amount realized from sale of kit, is to be credited to the man's or boy's account.

234. Charges for Clothing, &c.—Clothing, soap, and tobacco are to be charged for at the issuing prices current in the Imperial Navy.

2. The establishment charges and cost of freight on clothing obtained from Victualling-yards in England or elsewhere will be borne by Naval funds.

3. The dates on which clothing price-lists are to be brought into force in the New Zealand Division will be promulgated by Navy Order.

235. Clothing Gratuities.—Clothing gratuities shall be payable on the occasions specified in the King's Regulations and Admiralty Instructions at the rates promulgated in Navy Orders from time to time.

2. Ratings who transfer or re-enter (counting their previous service) are not to be given any free kit, or gratuity on account of kit, unless they transfer to or re-enter in a rating the uniform of which is of a different class from the uniform of the rating they last held. In this event they are to be allowed a free issue of any articles included in the free kit of their new rating which are not in the free kit of the rating they last held.

236. Issue of Civilian Suit.—In cases in which the King's Regulations require a man's kit to be sold on his dismissal or discharge from the Service other than by purchase, a civilian suit, the cost of which shall not exceed £3 10s., shall be issued to him prior to discharge.

2. The cost is to be charged against any credit standing to the man's account, or issued gratuitously, or partly so, in the case of men in debt or without sufficient credit to meet the charge.

237. Tropical and White Uniform Clothing.—A gratuitous issue of three pairs of tropical shorts and three tropical singlets may be made to each permanent rating on first being drafted to a seagoing ship. This issue is to be made to loan ratings on their arrival on the station, provided that an issue at New Zealand Government expense has not already been made. Subsequent gratuitous issues may be made after three years' actual service in a seagoing ship of the New Zealand Division, or in another ship in the tropics. Men who re-engage on loan for one year or less, or who have one year or less to serve to terminate their New Zealand engagements on completing three years' actual service in a seagoing vessel, will not be entitled to the gratuitous issue.

2. This order applies to Royal Marine ranks, except that they may be provided with khaki drill shorts, instead of white shorts, at the discretion of the Commodore Commanding.

3. The additional articles of white uniform clothing permitted to be issued gratuitously on foreign stations, as shown in the Uniform Regulations for Chief Petty Officers, &c., may be issued gratuitously in the New Zealand Division under the same conditions of service as for the issue of tropical shorts and singlets.

4. Gratuitous issues are to be supported by a certified nominal list forwarded as an enclosure to the clothing account. The dates on which the clothing is received by the ratings are to be shown on the list together with details of the articles of clothing received.

5. The last dates of gratuitous issues of white uniform clothing and tropical clothing are to be noted in the "Remarks" column of the ledger respectively thus—"W.U.C. date"; "T.C. date"—the notations being carried forward from quarter to quarter and shown on the transfer list on discharge from ship to ship.

6. Where, in exceptional cases, the value of white uniform clothing is credited instead of an issue in kind, such credit is to appear in the ledger and is not to be made through the Cash Account. In all such cases a certificate is to accompany the ledger as an enclosure certifying that the men who have received credit have actually equipped themselves with the articles of white uniform clothing for which credit has been given.

238. Compensation for Losses of Uniform, &c.—Officers and men who, being on duty, may lose, in action with the enemy, by fire, by shipwreck, or by other casualty of the Service, any necessary articles of clothing or equipment, or any books, instruments, or tools used in connection with their duties, will be compensated for such loss, subject to a certificate being furnished that the following conditions have been fulfilled, viz. :—

- (a) That the claimants are acquitted of all blame as to the cause of the loss;
- (b) That the loss occurred in circumstances altogether unavoidable by them;
- (c) That it was not by neglect nor fault of the applicant; and
- (d) That every exertion was used by them to prevent the loss.

2. No claim will be admitted for losses sustained when proceeding on or returning from leave of absence, nor for the loss of money or civilian clothing the property of individuals.

3. Claims are to be submitted within one month from the date of loss to the commanding officer, who will arrange for a thorough investigation and forward the claim, together with complete details, for the consideration of the Naval Board. It should be clearly indicated in this report whether the loss is considered to be due to default by the officer or rating himself, or by any other person serving on board at the time the loss occurred.

4. In the case of the loss of uniform clothing and tools by chief petty officers, petty officers, and men, any absolutely necessary articles may be issued immediately with the approval of the commanding officer, and value charged on the ship's ledger against the ratings to whom the issues are made. These charges need not, however, be actually abated from pay pending the result of the investigation, and may be carried forward, if necessary, to subsequent ledgers as debts until the decision of the Naval Board is communicated.

5. The amount of compensation will be determined in each case by the Naval Board, who, in giving a decision, will be guided generally by the provisions of Article 1697, and Appendix IX of King's Regulations and Admiralty Instructions.

6. Unless otherwise approved, amounts awarded as compensation are to be credited to officers and men concerned in the ship's ledger in "Other Credits" column.

CHAPTER XI.—PASSAGES.

260. Passages of Royal Naval Officers and their Families.—Imperial officers lent for service with the New Zealand Division will be granted a free passage to and from New Zealand unless proceeding by ship-of-war, except as provided for in paragraph 4. Flag Officers and Commodores are entitled to reserved accommodation (*i.e.*, a single-berth cabin, or the exclusive use of a two-berth cabin) in accordance with the King's Regulations and Admiralty Instructions, Article 834. All other officers will be provided with ordinary first-class accommodation. In the event of a Flag Officer or Commodore being accompanied by his wife the two-berth cabin authorized for the use of such officer shall be used also by the wife, and no additional provision for her accommodation will be made.

2. Officers travelling overseas on duty in such special cases as may be approved by the Naval Board may receive the passage-money and be allowed to make their own arrangements for passage, provided that, except where otherwise approved, such officers shall travel by the cheapest and most direct route. Where in exceptional circumstances approval to travel by another route is given at an officer's own request the additional expense thus incurred must be borne by such officer. In every case shipping company's first-class vouchers must be produced for the full sum advanced, and in all applications for passages the applicant is to state the route proposed to be taken, details of fares, names and ages of children, and the number of adults comprised in the party.

3. The Government of New Zealand offer free passages out and Home to wives and families of all Naval officers who are loaned for service under the New Zealand Government for a period of three years, or in the case of Captains, R.N., whom the Admiralty are unable to loan for the full period, two years.

4. Should an officer's service in the New Zealand Naval Forces be terminated owing to his misconduct or unsatisfactory service, or should an officer voluntarily withdraw from service in the New Zealand Division, prior to the completion of the period for which lent, the Government do not hold themselves responsible for his return passage, nor for those of his wife and family.

5. Should private reasons necessitate the return of an officer's wife and family prior to the completion of his period of service, passage-money will not, as a general rule, be paid until the completion of the officer's service. A portion, however, may be advanced on application being made, the amount being dependent on length of service which the officer has already completed in the New Zealand Naval Forces. In urgent cases of ill-health, necessitating the earlier return of a wife or member of an officer's family, on the production of satisfactory medical evidence in support of the application for return passages, the Naval Board may authorize the full payment of passage-money at the time the passages are ordered.

6. The term children is to be understood to include only such sons as are under sixteen at the date of the commencement of the passage, whether outward or homeward, and unmarried daughters dependent on and residing with their fathers. An exception to this rule will be permitted in the case of sons over sixteen years of age who, by reason of physical or mental infirmity, are necessarily dependent on their parents.

Passages of adopted children are not allowable except under special circumstances, with the approval of the Naval Board.

7. The Government do not accept any liability for the passage to the United Kingdom, or elsewhere, of the wife and family of an officer who has married during his period of service in the New Zealand Naval Forces.

8. Paragraph 2 of this article is, so far as applicable, to be regarded as governing also passages of wives and families of officers.

261. Passages of Ratings and their Families.—Ratings on loan to the New Zealand Division will be entitled to a free passage out and Home, unless proceeding by man-of-war. The right to a passage Home will, however, be forfeited by desertion, provided such deserter is not retained in the Naval Forces for more than six calendar months from the date of the expiration of any punishment that may be inflicted for such offence.

2. Men on loan whose periods of engagement in the Royal Navy will expire before the completion of their terms of service in the New Zealand Division may be granted free passages to New Zealand for their wives and families in lieu of free return freight passages for themselves.

3. Ratings who enter the New Zealand Division on loan and are later transferred permanently or allowed to enter into New Zealand engagements will not be entitled to free passages Home. There will, however,

be no objection to their return to England by man-of-war shortly before completion of New Zealand engagements, provided no additional expense to the New Zealand Government is involved.

4. The conditions laid down in Article 260, paragraph 6 (children and adopted children), apply also in the case of ratings.

5. In applying for passages for wives and families to New Zealand applicants must state to what place in the Dominion they wish the passages to be arranged. No subsequent passages of wives and families within the Dominion will be paid.

6. In exceptional cases, as may be decided by the Naval Board, ratings may receive the passage-money and be allowed to make their own arrangements for return to England under the conditions laid down in paragraph 2, Article 260, second- or third-class vouchers being produced according to class of accommodation to which the rating travelling is entitled. This privilege will not be allowed if a passage Home by man-of-war is available.

(NOTE.—Normally passages to and from the Dominion are being made by man-of-war for the present, and whilst this arrangement is in force paragraph 2 will be held in abeyance).

262. Ranks and Ratings discharged in New Zealand: Deferment of Return Passages to United Kingdom.—Officers and men who are entitled to a return passage to the United Kingdom under Articles 260 and 261 of these regulations, and who, on the termination of their engagement in the New Zealand Division of the Royal Navy, elect to remain in New Zealand, will be allowed to defer their return passage for a period not exceeding eighteen months from the date of the expiration of their term of service in the New Zealand Naval Forces, provided application is made accordingly prior to discharge and approved by the Naval Board.

2. It must, however, be understood—

- (i) That in the event of an increase in the cost of passages to the United Kingdom the Naval Department will only be liable to the amount that the return passage would have cost the Department had the passage been arranged at the time of discharge from the New Zealand Division, and officers and men who are permitted to defer their return passage will be required to pay the difference in cost.
- (ii) That in the event of an opportunity occurring of sending officers and men to England by man-of-war in time for discharge at the expiration of their engagements in the New Zealand Division, applications for deferment of return passages will not be entertained.

3. Except as provided for above, officers and men on loan or transferred from the Royal Navy who are permitted to take their discharge in the Dominion forego all claim to a passage Home at the public expense, and they are to be required to sign a statement to that effect prior to their discharge.

4. Officers and men on loan or transfer from the Royal Navy who on discharge in New Zealand are permitted to defer their return passage to England are not to be issued with railway or steamer warrants to any part of the Dominion, the port of discharge being regarded as the town in which the officer or man is domiciled.

CHAPTER XII.—TRAVELLING-EXPENSES, SUBSISTENCE, LODGING, AND PROVISION ALLOWANCES.

PART I.—TRAVELLING-EXPENSES AND SUBSISTENCE ALLOWANCE.

280. Journeys on Public Service.—All personnel of the New Zealand Division proceeding to carry out orders to meet service requirements are entitled to travel at the public expense.

2. The expense of first joining the service from the shore in New Zealand will be borne by the public at the scales laid down herein. Travelling-expenses and allowances will be paid at the rates in force for the rank or rating for which the person concerned is a candidate. Travelling-expenses will similarly be allowed in cases of persons definitely requested to make a journey for the purposes of interview, whether they are accepted for service or not. (For rejected recruits see Article 54.)

281. Route Order.—When an officer or man has occasion to travel on public service he is to be furnished by his Commanding Officer with a route order, accompanied, where applicable, by the requisite travelling-

warrants. Care is to be taken to select the most economical routes compatible with the interests of the Service. Full details of the duty should be shown on the route order (Form S. 542).

(NOTE.—The above does not apply to recruits or ratings discharged to the shore and paid subsistence prior to discharge.)

2. *Claims for Repayment.*—On the same form that contains the route order the officer or man is to make out his claim for repayment of expenses incurred. No payment of expenses will be made unless a route order is produced or a satisfactory explanation of its absence given when a claim is preferred. In the case of parties travelling together, the names and ranks or ratings of all the officers and men are to be given on the route order on which payment is to be made.

3. *Payment of Claims.*—All claims for travelling-expenses are to be carefully examined by the Accountant Officer, who is to ensure that the information required by the regulations is included in the claim. Where the journey for which expenses are claimed is confined to travelling in New Zealand, and no doubt exists, the claim may be settled by the Accountant Officer on the approval of the Commanding Officer. In all other cases the claim, supported by receipts, &c., is to be forwarded to the Naval Secretary for Board approval prior to settlement. If necessary an advance may be made to the extent of that portion of the claim respecting which there is no doubt.

282. *Absentees and Men from Leave.*—In the cases of men and boys forwarded to their ships in consequence of having been absent without leave when their ship sailed, or specially granted travelling-warrants to enable them to return from leave of absence, the actual cost of their conveyance by rail or steamship is to be recovered from them; other incidental travelling-expenses, including the expenses of any escort, are chargeable against public funds. (*Vide* Article 193 *re* deserters and absentees brought on board by members of the New Zealand Police Force.)

283. *Gratuities, Portage, Wharfage, &c.*—Gratuities to stewards and servants will not be allowed. Payments for portage must be disbursed out of daily subsistence allowance in cases where an allowance is received. The term “portage” means the cost of employment of a porter to handle luggage at a wharf, hotel, railway-station, or other point of embarkation or disembarkation of a journey. The hire of a conveyance to remove such luggage to its destination is not regarded as portage; but the hire of an additional means of personal transport for the same journey will not be allowed.

2. Wharfage on uniform should not be paid. Should claims be made by Harbour Board authorities the Officers or men should request that any claim of this nature be referred to Navy Office.

284. *Insurance and Warehousing.*—Charges for insurance and warehousing of the private effects of officers and ratings are inadmissible.

285. *Allowances for the Use of Private Motor-cars.*—For official journeys which are necessarily made by privately owned motor-vehicles owing to the urgent circumstances of the duty rendering the use of such a vehicle essential, or because rail or other services are not available, allowances will be payable at the rates laid down from time to time in Navy Orders. Payment of the allowance in each case will be subject to the prior approval of the Naval Board for the use of the privately owned motor-vehicles on the public service.

286. *Travelling-expenses on Discharge.*—Men and boys dismissed or finally discharged from the service for any other cause than by purchase or at their own request are to be furnished with travelling-warrants to convey them to their homes in New Zealand, provided there is no opportunity of sending them in Government vessels. Journeys by service car will not generally be paid from public funds, but where such journeys are necessary in New Zealand through the lack of rail or steamer facilities an allowance equivalent to a single second-class rail fare will be allowed for the portion of the journey unserved by rail or steamer.

2. *When too ill to walk.*—In the case of invalids who are so ill as to be unable to walk, any necessary cab-hire, both between railway-stations and from hospital to station or station to home, will be allowed.

3. *Discharge from Civil Prisons.*—Naval ratings and Royal Marines sentenced or ordered to be discharged from the Service on release from imprisonment (not imprisonment in lieu of detention) in Civil prisons will not be entitled to conveyance to their homes or elsewhere at the cost of Naval funds, the arrangements on discharge being left to the prison authorities.

4. *Discharge by Purchase.*—Travelling-warrants are not to be granted to men and boys discharged by purchase or at their own request.

287. Receipts.—All items of travelling-expenses (except railway fares, but not sleeping-berths) in excess of 5s. must be supported by actual receipts.

288. Freight on Baggage.—Freight on baggage according to Admiralty scale is allowed at Government expense.

2. Furniture and other personal effects are not conveyed at the expense of the Government, but where passages are provided for wives and families, expenditure towards the cost of packing and carriage, not exceeding the sum of £10, will be refunded on production of receipts. Expenses in removing effects from ship to residence in New Zealand, or from ship to residence in England, as the case may be, up to a limit of £2, will also be allowed on production of receipts.

289. Class of Accommodation.—The following shall be the classes of accommodation by rail and sea when travelling on duty in, or to and from New Zealand :—

Rank, or Relative Rank, or Rating.	Class of Accommodation.	
	By Rail.	By Sea.
Commissioned, subordinate, and warrant officers	1st class	1st class.
Chief petty officer	1st class	2nd class.
Other ratings	2nd class	3rd class.

(NOTE.—In vessels having two classes of accommodation only—viz., saloon and steerage—chief petty officers are to be provided with saloon passages.)

2. Commanding Officers may assign a superior class of accommodation to invalids upon medical recommendation; and, in special cases, to others when suitable accommodation of the lower class is not available in merchant vessels.

3. The following officers shall be entitled to deck berths in steamers and sleeping-berths on trains at Government expense when travelling on duty :—

The Commodore Commanding.*

Members of the Naval Board.

Naval Secretary.

Commanding Officers of H.M. ships of and above the rank of Commander.

Officers conveying confidential books and documents; but only where such documents cannot be conveniently carried on the person. Officers are not entitled to this privilege when returning after having delivered confidential documents.

Officers attending Courts-martial, either as members or witnesses, when required to travel on the night preceding the trial. Under special circumstances an extension of this privilege may be granted by the Naval Board.

290. Cab-hire.—Cab-hire shall be allowed to officers and men only when travelling with baggage, or provided no other and more reasonable mode of conveyance is available and the distance and service warrant the use of such conveyance.

2. Claims for cab-hire must be supported by a statement showing the necessity for using cabs and the distance travelled.

3. Cab-hire for the paying of official calls will be permitted only for such calls as are compulsory for official purposes, and in the case of officers not in command claims must be certified by the Commanding Officer on the voucher.

4. When cab-hire for more than 5s. is claimed a receipt for payment must accompany the claim.

5. In New Zealand, unless in exceptional circumstances, which are to be explained, motor-cars and lorries for use on the public service are to be obtained from the Post and Telegraph Department.

* When travelling on duty by rail in New Zealand the Commodore Commanding, or the officer in charge of the New Zealand Station, if not below the rank of Captain R.N., shall be entitled to the sole use of a two-berth sleeping-compartment. When, however, such senior officer is accompanied by an officer of his staff no further payment of sleeping-berth accommodation in respect of the latter officer will be made.

291. Subsistence Allowance.—The following are the rates at which subsistence allowance is payable when travelling on duty :—

Rank or Relative Rank.	Daily Allowance.			Hourly Rate.
	£	s.	d.	
Captains and higher ranks ..	1	2	6	} 1/24th of daily rate for each hour. (The minimum period of absence for which payment is to be made is 6 hours.)
Commanders	1	0	0	
Lieut.-Commanders	0	18	0	
Other commissioned officers (including commissioned gunners)	0	16	0	
Warrant and subordinate officers ..	0	14	0	
Chief petty officers	0	12	0	
Petty officers	0	11	0	
Seamen and others	0	10	0	

2. Subsistence allowance is payable only up to a maximum period of fourteen days, except in such special cases as may be approved by the Naval Board. Officers and men travelling on duty involving a longer absence than fourteen days shall, at the end of that period, draw the rates of lodging and provision allowances specified in these regulations in lieu of subsistence allowances. When, however, a person in receipt of subsistence allowance is travelling from place to place the allowance may be continued throughout the period of absence from his ship or permanent place of duty, except when the stay at any one place exceeds fourteen days.

3. Subsistence allowance is not payable concurrently with lodging and provision allowances unless the absence does not exceed fourteen days and the person concerned returns to the same permanent quarters as he previously occupied before leaving on detached duty. In such cases provision allowance only is to cease during the period that subsistence allowance is payable.

4. The above rates of subsistence allowances are exclusive of any cost of conveyance by rail, coach, or steamer; and in computing the period of absence on duty the time shall be counted from the hour of leaving ship or other place of duty to the hour of return. Subsistence allowance shall not, however, be payable when travelling by steamer or other vessel in which quarters and rations are provided. (NOTE.—Travelling between North and South Islands: In view of the fact that persons travelling by the ferries are required to provide themselves with meals at the commencement and termination of the journey, and that, except in very special circumstances, no food is obtainable on board, continuous subsistence allowance should be paid.)

5. When it is proved to the satisfaction of the Naval Board that the rates of subsistence allowances payable do not cover the actual expenses incurred, the Board may recommend payment of an increased rate; or the Board may reduce the rates laid down when circumstances appear to justify such a course.

6. Officers in receipt of victualling-allowance detached for duty on shore or in other ships for periods of less than six hours will be paid an allowance of 1s. 6d. per meal; petty officers and men, 1s. per meal. Such payment must be supported by a certificate that absence was necessary during the prescribed meal-hours.

7. Officers temporarily loaned to other ships for periods exceeding six but under forty-eight hours, who are required to continue their mess subscription in their own ships in their absence, may receive an allowance of 3s. per day, or 1s. 6d. a meal (breakfast, lunch, and dinner) for broken periods. In the case of officers and men absent *over* forty-eight hours, messing and victualling allowances shall cease so long as subsistence allowance continues to be payable.

8. In dealing with claims for subsistence, fractions of an hour of less than half an hour should be disregarded; fractions of an hour of half an hour or more should be reckoned as one hour. Where a return journey is made—*e.g.*, ratings joining ships for training—the time taken on both journeys is to be computed as for one journey for the purpose of this paragraph.

PART II: LODGING AND PROVISION ALLOWANCES.

300. Lodging-allowance.—When not provided with accommodation on board or quarters ashore, lodging-allowance shall be payable at the following rates:—

Rank or Rating.	Annual Rate.			Daily Rate.		
	£	s.	d.	£	s.	d.
Captains.. .. .	100	0	0	0	6	6
Commanders	90	0	0	0	5	6
Lieut.-Commanders	80	0	0	0	5	3
All other officers	70	0	0	0	4	0
Chief petty officer	0	3	0
Petty officer	0	2	6
Other ratings	0	2	0

2. Payment in the first instance is to be made at the annual rate, but in cases where the period of payment does not exceed one month the difference between the daily and annual rates shall then be credited. Payment at the annual rate is to be calculated as laid down in the King's Regulations and Admiralty Instructions.

3. No deduction is to be made in the allowance in respect of leave granted or when absent on duty, provided the recipients of the lodging-allowance can certify that they have necessarily retained and paid for their lodgings during the period, and subject, in the case of officers, to the condition that the allowance was previously being paid at the annual rate.

4. In cases where lodging-allowance is paid owing to quarters not being available, and an officer or man resides at his own home, marriage allowance is to cease so long as lodging-allowance continues to be payable.

5. Lodging-allowance is not to be paid except with the authority of the Naval Board or Commodore Commanding.

301. Compensation in Lieu of Provisions, Fuel, and Light (Provision Allowance).—Officers and ratings borne on ship's books who are not victualled in consequence of being absent from the ship on duty, and who are not in receipt of subsistence allowance, are to be paid provision allowance at the rates of 3s. 6d. per diem in the case of officers and 3s. 0d. per diem in the case of ratings.

2. Article 300, paragraph 5, governing the payment, &c., of lodging allowance, shall apply equally to provision allowance.

CHAPTER XIII.—MISCELLANEOUS INSTRUCTIONS TO ACCOUNTANT AND STOREKEEPING OFFICERS.

310. Allotments.—The general provisions relating to allotments as laid down in the King's Regulations, with the following exceptions, are in force in the New Zealand Division of the Royal Navy:—

(a) All allotment declarations, changes, and stoppages are to be prepared on the appropriate N.Z. Form No. 22, which is to bear the signature of the allottor.

(NOTE.—In cases of absence over leave the provisions of King's Regulations and Admiralty Instructions, Article 1764, will not, however, apply, and the allotments, especially those payable by the Accountant-General of the Navy, are to be reported by telegraph for stoppage as soon as possible after absence has been established. The cost of any telegraphic messages necessary to recommence the allotments after return of the men from absence is to be charged against their pay accounts.)

- (b) Allotments payable in New Zealand or Australia will be dealt with by the Navy Office, and all forms, correspondence, &c., in connection with such allotments are to be forwarded to the Naval Secretary. These allotments are to be limited to sums of not less than 4s. in the case of weekly allotments, and of not less than 10s. in the case of monthly allotments.
- (c) Allotments payable to allotors resident outside of New Zealand or Australia will be dealt with by the Accountant-General of the Navy on behalf of the New Zealand Government, and in such cases all declarations, notifications of stoppages and changes on N.Z. Form 22, or by telegraph, should be addressed to the Accountant-General of the Navy direct. Correspondence on the subject of allotments paid by the Accountant-General should normally be forwarded to Navy Office for further action, but where time does not permit of such procedure, correspondence of an urgent nature should be addressed to the Accountant-General direct, a copy being forwarded to Navy Office.
- (d) Allotments paid in New Zealand or Australia are to be shown in the ledger and abstract in *red* ink, those paid in Australia being noted accordingly. Allotments paid other than in New Zealand or Australia are to be shown on the ledger and ledger abstract in *black* ink.
- (e) Allotors are to be required to give adequate notice of changes which they may contemplate making in their allotments. The following periods should normally be allowed: Ten weeks where allottee is resident in United Kingdom; one month where allottee is resident in Australia; ten days where allottee is resident in New Zealand. These periods should be reckoned as from date of despatch of the mail, and extended when ships are out of direct mail communication. In the case of allottees resident in Australia or New Zealand the period should be taken as that between receipt in the Navy Office of the established form and the date on which allotments, or changes therein, are required to take effect.
- (f) Telegrams at Government expense should be resorted to only when loss to the Government would otherwise occur. Any telegrams which may be sent are to be confirmed in writing on the established form.
- (g) The Accountant-General of the Navy, Admiralty, will take action to stop payment of allotments of persons belonging to the New Zealand Division, in accordance with the procedure adopted under the provisions of Article 1762, King's Regulations and Admiralty Instructions, on the receipt of satisfactory evidence as to the death, desertion, insanity, or misconduct of an allottee resident in the United Kingdom. He will inform the Secretary to the Department of the High Commissioner in London of the action taken, and the latter will notify the Navy Office for the information of the ship and individual concerned.
- (h) The Accountant-General will, further, inform the payee, where necessary, as to the reason for the stoppage of an allotment, and, in the event of any child of the allottor being left destitute, will make temporary arrangements for maintenance pending the receipt of a notification of the action the allottor desires to be taken in the matter.

311 Remittances.—Remittances in the New Zealand Division are permissible in accordance with the procedure laid down in the King's Regulations and Admiralty Instructions.

2. Remittance-lists forwarded to the Accountant-General of the Navy, the Accountant Officers of H.M. ships, or the Accountant Officers or Cashiers of dockyards, Naval hospitals, or colleges, are to be clearly marked "chargeable against the New Zealand Government."

3. Remittances between the Accountant Officers of H.M. ships of the New Zealand Division should not normally be made. When such remittances are necessary, care is to be taken that the remittance-list is forwarded direct to the Accountant Officer of the ship concerned, and not to the Accountant-General.

4. Remittances payable in New Zealand may be made, but should generally be confined to official, mess, and canteen accounts of such amounts as cannot conveniently be settled by other means. The facilities provided by the Post Office should be utilized for the payment of private and small mess accounts. When, however, a ship is absent from New Zea-

land waters, private remittances exceeding £5 in amount will be allowed. For all remittances payable in New Zealand, except those between the Accountant Officers of H.M. ships of the New Zealand Division, in addition to the usual Form S. 66 and allied forms, a Treasury Form Ty. 39 (in duplicate) is to be prepared for each remittee, and is to be forwarded to the Navy Office with the relevant form S. 66.

312. Register of Personnel.—A Register of Personnel is kept in Navy Office, in which is recorded full particulars of the naval service of all men who serve in the New Zealand Division of the Royal Navy.

2. In order that the records may be compiled accurately, care is to be taken that notations of all examinations passed, hurt-certificates, &c., are made in the ledger.

3. Ratings who have regularly joined or who have been permanently transferred to the New Zealand Division, and men whose Imperial engagements have expired but who continue to serve in the New Zealand Division under their loan agreement, will be assigned "N.Z.D." official numbers. These official numbers will be communicated by Navy Office to the ships concerned, and are to be used in all correspondence, being followed, in the case of men with previous service in the Imperial Navy, by the Admiralty official number.

313. Report of Movements, Advancements, &c.—Form S. 165 is to be used in the New Zealand Division. The instructions for rendering this form are to be modified as follows:—

- (a) The movements of all officers, ratings, and Royal Marines borne on ship's books for pay or "victuals only" are to be reported to Navy Office on Form S. 165. Discharges to leave, prison, &c. (discharges to hospital or sick on shore are to be reported), need not be reported on Form S. 165 unless the ship to which the personnel belong is leaving New Zealand, in which case the personnel concerned are to be transferred to "Philomel" for "victuals only" (unless for other reasons it is necessary to transfer them for pay), and Form S. 165 rendered accordingly.
- (b) The original of the form is to be sent to Navy Office by the ship from which the officer or man is discharged, and the duplicate to the ship to which the officer or man is discharged, to be stamped with the ship's date-stamp, and transmitted to the Naval Secretary when the officer or man has arrived on board.
- (c) In the case of officers or men entered and discharged for "victuals only," the letters V.O. are to be written against the name of the ship whence entered or whither discharged.
- (d) Where an officer or man is discharged for passage, the name of the conveying ship and the probable date and place of arrival should be stated, together with the name of the ship to which the officer or man has been discharged for pay.
- (e) When officers or men are entered from one of the Home Naval Depots or Imperial ships in England, or after passage by freight therefrom, Form S. 165 should be prepared in the ship of the New Zealand Division in which the officers or men are received, and the original and duplicate forwarded to Navy Office. The name of the ship in which passage is taken should be stated.
- (f) First entries and re-entries from shore and discharges to shore, desertions, and deaths should also be reported on this form. In these cases both original and duplicate should be forwarded. When reporting desertions the amount of balance creditor or debtor on desertion is to be shown on the form.
- (g) Form S. 165 is to be rendered for all Reservists.
- (h) The serial numbering on the forms is to enable losses in the post, &c., to be checked in Navy Office. Forms not forwarded are to be cancelled, and the succeeding form should be noted "No. — cancelled." The books as used are to be designated by letters A to Z, and the distinguishing book-letter is to be inserted on each form sent to Navy Office.
- (i) Form S. 165 is also to be used for reporting to Navy Office advancements or other changes in substantive rating (except boys advanced to man's rating, which are to be reported on Form S. 52), the column for prison, hospital, &c., being utilized for this purpose.

2. In the case of ships cruising, except as in 1 (a) above, the Naval Secretary should be informed of all persons left behind at the port of departure, stating cause of absence. If opportunity admits, this information should be reported on Form S. 219, otherwise by W/T, or, at Wellington by telephone.

314. Record of Deferred Pay.—The amounts to be credited on account of deferred pay for the current quarter are to be shown in the "Remarks" column of the ledger. Where personnel are discharged from one ship to

another during the course of a quarter, the amount of deferred pay is to be computed for the period borne on each ledger, and totalled in the ledger on which last borne in the quarter.

2. Deferred pay should not be carried forward from quarter to quarter, nor any account made of interest accrued. The particulars furnished under paragraph 1 will be checked and tabulated in the Navy Office on receipt of the ledgers, and the lists passed to the office of the District Public Trustee, in whose department the accounts will be kept and interest added when due.

3. On the occasions of deferred pay becoming payable under the regulations, application should be made to the Naval Secretary, by whom the action necessary to effect payment will be taken. The address at which payment is to be made is in all cases to be furnished. (*Vide* Article 63.)

315. Demands, &c., for Money.—The Accountant Officers of H.M. ships will be sub-impresstees responsible to the Naval Secretary as Naval Imprestee in regard to the accounting of cash drawn by them. All correspondence on the subject of cash, pay, &c., and the relevant accounts is to be addressed to the Naval Secretary.

2. Demands for money, approved by the Commanding Officer, should be made by memorandum so as to reach the Naval Secretary by the 20th of each month, and should state the date on which the money is required to be drawn by the Accountant Officer. The Naval Secretary will meet requirements by cheque, free of exchange, drawn on the Naval Defence Imprest Account, which he will forward to the bank at which the Accountant Officer's Imprest Account is open, informing him when this has been done. Ample notice should be given to the bank, whenever possible, of the date money is required to be drawn.

3. When cash is required to be drawn at places in New Zealand other than Wellington and Auckland, sufficient notice is required to enable arrangements to be made through the Treasury for the sub-impresstee's cheque to be cashed free of exchange.

4. When it is required to draw money at places outside New Zealand, arrangements will be made through the Treasury for the issue of letters of credit. Sufficient notice should be given, whenever possible, to enable this to be done. In cases, however, in which, owing to the ship's unexpected movements, it is found impossible to make previous arrangements for obtaining letters of credit, the demand for money may be made by telegram, when arrangements will be made for authority to be given, by cable if necessary, for the supply of the money required.

5. It should be arranged to draw money as late in the month as the service on which the ship is employed will admit. Balances of cash in hand should at all times be kept as low as possible: this is particularly necessary at the end of the financial year.

316. Monthly Summary of Cash Account.—The monthly summary of the Cash Account (Form S. 452) is to be forwarded to the Naval Secretary by the first opportunity after completion, and is invariably to be accompanied by—

(a) Form S. 452A—Statement of moneys, other than public money, in the charge of the Accountant Officer.

(b) A statement showing, with dates, details of all imprest advances received during the month, together with particulars of amounts received from or transferred to other ships for replenishment of cash balances. (Particulars of internal cash receipts or expenditure need not be shown.)

2. Form S. 452 for the month ending 31st March in each year is also to be accompanied by a statement showing, as accurately as possible, the payments and amounts thereof in respect of the financial year then ended that will require to be made during the following month.

317. Income-tax.—The procedure for assessment and payment of income-tax in the New Zealand Division will be as promulgated from time to time in Navy Orders.

318. Statements of Amounts due from and due to the Imperial Admiralty, or other Governments: Cash Account and Ledger Transactions.—Accountant Officers are to render quarterly statements in duplicate showing in detail—

(a) Ledger—

(i) Particulars of amounts appearing in the ledger which are recoverable from the Imperial or other Government. The number of spirit rations issued to Imperial personnel is to be included in the above.

(ii) Particulars of amounts appearing in the ledger which are recoverable from the New Zealand Government by the Imperial or other Government.

(b) Cash Accounts—

(i) Particulars of amounts appearing in the Cash Accounts for the quarter which are recoverable from the Imperial or other Government.

(ii) Particulars of amounts appearing in the Cash Accounts for the quarter which are recoverable from the New Zealand Government.

2. Vouchers in support of the transactions included in these statements are to be attached thereto instead of to the ledger or Cash Account. Properly signed duplicates of such vouchers should accompany the Cash Account or ledger.

(NOTE.—See Article 130 *re* voucher for payment of difference in pay between Imperial and New Zealand rates.)

319. Postage-stamps.—New Zealand stamps overprinted “Official” are to be demanded from post-offices on the established form, obtainable from the Government Printer or post-offices, as required for use in defraying cost of postage of official correspondence and of inland telegrams.

2. These stamps are to be taken on charge and accounted for as cash, the Accountant officer crediting himself quarterly with the amount expended as shown in the vouchers accompanying the Cash Account. A strict account of the expenditure of these stamps is to be kept.

3. Accountant officers are authorized to purchase a supply of ordinary postage-stamps, from the public money on their charge, for sale to the ship’s company. These stamps shall be treated as public money in the Accountant officer’s charge, but no entries should be made in the Cash Account in respect of purchases or sales of such stamps.

320. Return of Postal Orders sold.—A return of postal orders sold, &c. (Form S. 35), is to be rendered quarterly as one of the supporting vouchers to the return referred to in Article 318. The monthly return required to be rendered by the King’s Regulations is to be forwarded as directed therein to the Accountant-General of the Navy.

2. Postal orders obtained locally are to be accounted for separately from those supplied on demand from the General Post Office, London.

321. Stationery.—Stationery for official correspondence and school purposes is to be requisitioned on the established forms, on the Government Printer, through the Naval Secretary.

2. Demands should be rendered when necessary, but, except in unforeseen circumstances, not more frequently than once a quarter.

3. Strict economy is to be observed in the use of stationery, and demands are to be kept down to the lowest limits consistent with efficiency. Only in exceptional circumstances should local purchase be resorted to for articles which cannot be supplied on requisition.

322. Established Forms.—Established forms “S,” &c., should be demanded from the Keeper of Stationery and Printing, Admiralty, through the Navy Office, as a charge against the New Zealand Government, or reproduced on board in cases where the form is not of undue dimensions and is infrequently used.

2. In emergency, forms will be reproduced locally, but steps should first be taken to endeavour to obtain a supply from other ships on the station, failing which the Naval Secretary should be requested to arrange for reproduction. A sufficient supply will then be obtained to meet all probable demands for a period, and future demands from ships whose stocks are exhausted should be satisfied from this source.

3. New Zealand forms should be demanded from the Navy Office.

323. Pay and Victualling, &c., Accounts of Officers superseded.—Accountant Officers lent from the Royal Navy are, prior to leaving for England, to transfer to their successors duplicate ledgers, victualling, clothing, implement, and mess-traps accounts, also duplicate cash vouchers and Cash Book in order that any audit queries thereon may be investigated by the staff of the ship concerned. The superseding Accountant Officer will be responsible for the safe custody of the accounts until any audit queries thereon have been finally dealt with; after the expiration of two years from the last date of transactions recorded therein the accounts may be destroyed.

CHAPTER XIV.—STORES.

340. Supplies under Contract.—Where Government contracts of any kind exist, purchases of articles under contract must be made from such contractors. Should exceptional circumstances justify any departure from this rule a detailed statement approved by the Commanding Officer is to accompany the purchase voucher, showing the reasons.

2. When no contracts are in force, or stores cannot be obtained on demand or requisition as provided for in the previous paragraph, the Accountant officer is, where possible, to obtain three quotations, and in placing orders for supplies, or accepting a contract for a definite period, the lowest tender should be accepted, unless for special reasons approved by the Commanding Officer. A copy of the accepted tender is invariably to be forwarded to Navy Office.

341. Demands for Stores generally.—Stores, other than clothing and victualling stores, required by H.M. ships of the New Zealand Division and the R.F.A. "Nucula," should be demanded from the Base Stores Officer at Devonport, who will maintain stocks as necessary. Stores of particular Admiralty pattern or mark, or unprocurable in New Zealand, are to be demanded by the Base Stores Officer from the Admiralty, through the Navy Office, Wellington, and High Commissioner for New Zealand. Base Stores Officer will requisition from the appropriate purchasing department operating under the Stores Control Board for other stores.

2. Clothing, mess-traps and implements, rum, chocolate, and tobacco should be demanded from the Accountant Officer, H.M.S. "Philomel," who will through the Navy Office maintain necessary stocks by demand on Home yards, or by local purchase through Stores Control Board. In the case of mess-traps, except for a small reserve of officers mess-traps, stocks will not be maintained on the Station. Requisitions from ships should be forwarded through the Accountant Officer, H.M.S. "Philomel," who will forward them, through the usual channels, in sufficient time to admit of their being on the Station when required for use.

3. Victualling-stores should be obtained as laid down in the New Zealand Station Order Book.

4. Ships in Australian waters may obtain stores required from Sydney Yard, but considerable discretion should be exercised in view of the high cost of the various items, particularly clothing. The Base Stores Officer and Accountant Officer, "Philomel," may also obtain stores from Sydney under similar circumstances, and in such case a notation should be made on demands that the stores should be shipped to New Zealand by vessels owned in the Dominion. The Base Stores Officer and Accountant Officer, "Philomel," will maintain approximately nine months' reserve of stores, but this period is not to be strictly adhered to in the case of stores likely to deteriorate—*e.g.*, manufactured tobacco, &c. Special instructions as to supplies of stores to Imperial ships, other Government services, &c., will be issued by Navy Order from time to time.

5. All demands on Home yards for stores, mess-traps, &c., except those from ships in England, are to be forwarded to Navy Office, where they will be assigned a "demand number" and transmitted to the High Commissioner for action. Ships in England may forward demands to the High Commissioner direct. Eight copies of the demand notes for naval stores are to be forwarded, four copies in the case of demand notes for Royal Marine clothing, and three copies in the case of all other stores.

6. Demands are to be carefully prepared, items not on the authorized list of stores being fully described and supplemented by a sample where necessary. Considerable delay is likely to occur if the above procedure is not carried out.

7. When articles are sent to England for repair, full particulars are to be forwarded to Navy Office for information of the High Commissioner, who will be instructed as to the nature of the repairs required, and given authority for such repairs to be executed. No repairs of any description will be undertaken in England except with the express consent of the New Zealand Government through the High Commissioner.

8. When empty cases and other stores are returned to England full details are to be included in the quarterly return referred to in New Zealand Regulations, Article 344, in order that their value may be recovered from the Admiralty.

342. Stores ex Freight-ship, &c.—When taking delivery of stores forwarded by freight ship great care is to be taken in the examination of packages containing valuable stores and of all such as appear to have been tampered with, in order that any discrepancies or damages may be detected before receipts are given to the shipping company. This examination should invariably take place in the presence of an approved agent of the company before delivery is taken.

2. In the case of stores shipped from England by the High Commissioner, or received from Australia, a claim for the value of missing or damaged items should at once be made against the shipping company concerned by the Commanding Officer of the ship arranging removal. In assessing the value of stores missing or damaged the usual establishment and administrative charges should be added plus a further 10 per cent. on the total to cover freight charges. The percentage charges should not be shown separately in the claim.

3. In the case of stores shipped by the Director of Transports and Shipping, Board of Trade, London, a receipt for the stores should be given on the master's copy of the bill of lading at the time of delivery, showing the condition of packages when received, and any short deliveries, leaving the recovery of the amount for damages or deficiencies to be made by the Director of Transports and Shipping.

4. A similar procedure should be followed, so far as applicable, in regard to stores received by rail or any other means of transport.

343. Sale of Old and Surplus Stores.—When approval has been given for the sale of old and surplus stores, condemned provisions, &c., tenders are to be invited locally and the various lots disposed of individually to the best advantage, provided the prices offered are considered reasonable. Should this not be the case in any particular instance, such lots should be reserved from sale pending action being taken to procure further tenders.

2. Imported goods should not be sold without first advising the Collector of Customs at the port at which the sale is to take place, so that arrangements may be made for the payment by the purchasers of any duty chargeable thereon.

3. No sales of old stores are ever to be included as a credit in vouchers for purchases. Accounts of sales are invariably to be kept separately and rendered to the Naval Secretary, Navy Office, Wellington, as soon as possible after the various accounts have been settled. The amount realized is to be taken on charge by the Accountant Officer. The supporting credit voucher should include a list of the stores disposed of.

344. Return of Stores supplied to other Governments or Departments.—A return (in duplicate) on N.Z. Form 48 is to be rendered quarterly showing particulars of stores of any description which have been supplied to Imperial ships, to the services of other Governments, to other departments of the New Zealand Government, or returned to Home Yards. The return is to be supported by copies (in duplicate) of the receipt-notes for the stores supplied or returned. The values of the articles shown on the receipt-notes are to be computed at the prices charged to the New Zealand Government for the stores, or, in exceptional cases where such prices are not available, the current rate-book prices. Establishment charges raised by the Admiralty, freight, and administrative charges will be added in Navy Office. Stores of local manufacture or purchased locally should be charged at the contract prices. In the case of stores returned to Home Yards after survey, their description, quantity, estimated value, and method of return only should be inserted in the quarterly statement. Stores received from Australia and supplied to Imperial ships, &c., from New Zealand stocks should be specially designated on the return. The return is to comprise a quarterly statement of stores supplied by all store-keeping departments—*i.e.*, Central Stores, Shipwrights, Gunners, Gunner (T) and Whitehead, Armament, Medical, Victualling and Clothing—and should be rendered divided into sections to cover these headings; each responsible officer is to certify on the section concerning his stores that the stores shown thereon have been supplied, or that no stores have been supplied, as the case may be. Returns from a single department are not to be forwarded until all the store-keeping officers have reported. The completed return is to be signed by the Commanding Officer and forwarded to Navy Office as soon as possible after the end of each quarter.

CHAPTER XV.—CORRESPONDENCE, RETURNS, ETC.

360. Communications to and from the Naval Board.—All communications and orders of the Naval Board to the Commodore Commanding and ships of the New Zealand Division will be issued through the Naval Secretary.

2. In the absence of the Naval Secretary the chief or senior clerk is authorized to sign communications by direction of the Naval Board.

3. Communications for the Naval Board are to be addressed to

*The Naval Secretary,
Navy Office,
Wellington.*

Telegrams to *Naval,
Wellington.*

361. Correspondence.—The rules for the conduct of correspondence laid down in the King's Regulations and Admiralty Instructions, Articles 874 to 886, are generally to be observed, except where at variance with orders issued by the Naval Board or the Commodore Commanding. (*Vide* Article 3.)

2. All letters and minutes addressed to the Naval Secretary are to be forwarded in duplicate, and are to be numbered.

362. Returns.—Except as provided for in these regulations, Returns are to be rendered as laid down in and at the periods required by the King's Regulations and Admiralty Instructions.

2. Returns ordered to be forwarded to the Commander-in-chief are to be rendered to the Commodore Commanding, and, where the authority to whom Returns are directed to be finally transmitted is the Admiralty, will be forwarded by him to the Navy Office.

3. Returns ordered to be rendered by the Captain direct to the Admiralty or departments thereof, or depots, dockyards, &c., are to be forwarded direct to the Navy Office, addressed to the Naval Secretary.

4. A list of returns peculiar to these regulations will be found in Appendix X.

363. Statements of Service of Loan Ratings (N.Z. Form 32).—N.Z. Form 32 is to be completed in respect of all loan ratings, and rendered to the Naval Secretary in accordance with the instructions promulgated from time to time in Navy Orders.

364. Return of New Entries.—The Commanding Officer of the Depot is to render a monthly Return to the Naval Secretary showing—

(a) Numbers under training as shown in previous return :

(b) Numbers during the month (i) finally entered, (ii) provisionally entered and received in the Training Establishment :

2. On receipt of these returns steps will be taken to regulate the flow of entries as the situation may demand.

365. Return of Numbers borne.—Returns are required to be rendered to Naval Secretary half-yearly, on Form S. 53, showing numbers of officers, petty officers, men, and boys borne on the books of H.M. ships of the New Zealand Division on 31st March and 30th September each year.

2. Ranks and ratings *on loan* from the Royal Navy are to be distinguished in the respective columns, including totals, of the return.

3. The numbers of specialist officers and of non-substantive ratings borne are to be shown in each return, those on loan from the Royal Navy being distinguished as above.

4. The return for 31st March is required to be rendered in duplicate.

366. Annual Recruiting Return.—The Director of Recruiting is required to render an annual return, as soon after the 30th June of each year as possible, showing the results of recruiting during the period 1st July to 30th June, under the following headings :—

(a) Numbers entered from each regimental district :—

(i) Ordinary seamen and boys.

(ii) Stokers, 2nd and 3rd class.

(iii) Other ratings (to be specified).

(b) Numbers in (i), (ii), and (iii) who completed their harbour training during the year and were drafted to sea service.

367. Electoral Rights in New Zealand.—The procedure for the exercise of electoral rights in New Zealand will be as promulgated from time to time in Navy Orders.

368. Passing Certificates.—A copy of Form S. 442, or its equivalent, is invariably to be forwarded to Navy Office in addition to the copies normally prepared.

CHAPTER XVI.—MEDICAL.

390. Dental Treatment.—Necessary operative dental treatment is allowable at the public expense to all Naval and Royal Marine personnel of the New Zealand Division of the Royal Navy, and to officers and men of the Naval Reserve Forces while under training in H.M. ships or Establishments of the New Zealand Division.

2. Dental treatment at the public expense is not to be afforded to Reserve personnel undergoing training unless such treatment is necessitated by a casualty occasioned on duty during the period of training. Where Reserve personnel are permitted to perform prolonged periods of training—e.g., six months—and dental treatment becomes necessary during that period, the facts should be represented to the Naval Board before authority is given for treatment, other than that occasioned by a casualty on duty, to be performed at the public expense.

3. Officers and men employed under mercantile conditions in Royal Fleet auxiliaries, &c., are not entitled to treatment at the expense of Naval funds unless they have had their teeth or jaws injured on duty as the result of an accident attributable to the service. In such cases, provided the injury was reported at the time of its occurrence and there is satisfactory evidence that the accident was attributable to the service, necessary operative treatment may be undertaken, and the cost of treatment necessitated by the injury will be borne from New Zealand funds. Where, in addition to the treatment actually necessitated by the injury, it is desired to remedy pre-existing dental defects, the patient will be liable for the additional expense involved.

4. Attention is drawn to the requirements of King's Regulations and Admiralty Instructions, Article 1441, on the administration of a general anæsthetic.

5. The Admiralty Fleet Orders governing dental treatment as issued from time to time apply generally to the New Zealand Division.

6. Names and addresses of dentists to whom ranks and ratings should be sent at the different ports on the station are given in the Station Order Book.

391. Dental Treatment, Claims for.—Ranks and ratings requiring dental treatment at Government expense are to be furnished with the written authority of the Medical Officer of the ship, addressed to the Dental Surgeon undertaking the dental repairs of the Naval personnel.

2. In the case of the supply of dentures to ratings at the public expense the written authority of the Medical Officer is to accompany the claim when rendered in accordance with the following paragraph:—

In arriving at a decision as to whether a denture should or should not be so supplied, regard should be had to the duration of a man's engagement. Dentures will not be supplied to officers at the public expense except when necessitated by a casualty of the service.

3. The Dental Surgeon should be requested to chart all treatment on N.Z. Form No. 60, which is to be retained on board and sent with the patient whenever subsequent treatment is necessary. The Dental Surgeon should be further requested to fill in details of treatment on Form 44 in respect of each person dealt with, together with charges for work undertaken. These forms are to be collected by the Medical Officer, who is to certify thereon that the claims are correct. They are to be supported by a schedule on Form Ty. 39, also certified by the Medical Officer, and forwarded through the Accountant Officer to Navy Office, where, after examination and approval by the Director of Dental Services, payment will be made.

3. The Royal Naval Form S. 31, Account of Dental Treatment, is replaced in the New Zealand Division by N.Z. Form No. 44.

392. Medical Report on an Officer or Rating prior to Discharge (Form N.Z. 50).—Prior to *final* discharge to the shore of an officer, petty officer, or man (whether belonging to the New Zealand Division permanently, on loan, or New Zealand Royal Naval Reserve), he is to be examined by the Medical Officer of the ship or establishment, to determine whether he suffers from any disability either attributable to or aggravated by his naval service. Except in the case of invaliding, N.Z. Form 50 is to be completed at this examination, signed by the Commanding Officer prior to discharge of the officer or man concerned, and forwarded to Navy Office.

2. Medical officers are to exercise the greatest care in filling in the form to see that all details are furnished correctly. Questions 6 to 9 are to be answered in such a manner that the Naval Board will be in a position, on reference to the form, to know the exact nature of any disability, and the condition of such at the time of examination.

3. In cases of officers and men who, after service in the Royal Navy, are discharged to the shore from the New Zealand Division, a copy of the above form is required by the Admiralty. The form in such cases should be prepared and forwarded to Navy Office in duplicate.

APPENDIX I.

Rates of Pay : Officers.

FULL PAY.

THE following shall be the daily rates of full pay for officers in the New Zealand Division of the Royal Navy.

2. Allowances shall be paid as shown in Appendix II of these regulations.

EXECUTIVE OFFICERS.					Per Diem.
					£ s. d.
Cadet (sea-going)	0 5 0
Midshipman	0 6 0
Sub-Lieutenant	0 11 0
Mate	0 16 0
Lieutenant—					
On promotion	0 18 6
After 4 years	1 0 0
After 6 years	1 4 0
Lieutenant-Commander—					
On promotion	1 10 0
After 3 years	1 12 0
After 6 years	1 14 0
Commander—					
On promotion	2 0 0
After 3 years	2 4 0
After 6 years	2 8 0
After 9 years	2 12 0
Captain—					
On promotion	3 0 0
After 3 years	3 5 0
After 6 years	3 10 0
After 9 years	3 15 0

ENGINEER OFFICERS.

Midshipman (E)	} Prior to final qualification in (E)	} As for Executive Officers.	
Acting Sub-Lieutenant (E)			
Sub-Lieutenant (E)			
Sub-Lieutenant (E) (acting or confirmed)			
Sub-Lieutenant (E) when fully qualified in (E)			0 13 0
Mate (E)			0 19 0
Engineer Lieutenant and Lieutenant (E)—					
On promotion			1 0 0
After 4 years			1 3 0
After 6 years			1 7 0
Engineer Lieut.-Commander and Lieut.-Commander (E)—					
On promotion			1 14 0
After 3 years			1 16 0
After 6 years			1 18 0
Engineer Commander and Commander (E)—					
On promotion			2 5 0
After 3 years			2 9 0
After 6 years			2 13 0
After 9 years			2 17 0
Engineer Captain and Captain (E)—					
On promotion			3 0 0
After 3 years			3 5 0
After 6 years			3 10 0
After 9 years			3 15 0

ACCOUNTANT OFFICERS.

Paymaster Cadet	0 6 0
Paymaster Midshipman	0 6 0
Paymaster Sub-Lieutenant	0 11 0
Paymaster Lieutenant—					
On promotion	0 18 6
After 4 years	1 0 0
After 6 years	1 4 0
Paymaster-Lieutenant-Commander—					
On promotion	1 10 0
After 3 years	1 12 0
After 6 years	1 14 0

	Per Diem.		
	£	s.	d.
Paymaster Commander—			
On promotion	2	0 0
After 3 years	2	4 0
After 6 years	2	8 0
After 9 years	2	12 0
Paymaster Captain—			
On promotion	2	15 0
After 3 years	3	0 0
After 6 years	3	5 0
After 9 years	3	10 0

MEDICAL OFFICERS.

Surgeon-Lieutenant—			
On entry	1	8 0
After 3 years	1	12 0
Surgeon-Lieutenant-Commander—			
On promotion	1	18 0
After 3 years	2	3 0
Surgeon Commander—			
On promotion	2	8 0
After 3 years	2	12 0
After 6 years	2	16 0
After 9 years	3	0 0
Surgeon Captain—			
On promotion	3	5 0
After 3 years	3	10 0
After 6 years	3	15 0
After 9 years	4	0 0

DENTAL OFFICERS.

Surgeon-Lieutenant (D)—			
On entry	1	5 0
After 3 years	1	9 0
Surgeon-Lieutenant-Commander (D)—			
On promotion	1	15 0
After 3 years	2	0 0
After 6 years	2	3 0

CHAPLAINS.

Chaplain—			
On entry	1	0 0
After 3 years	1	3 0
After 6 years	1	6 0
After 9 years	1	9 0
After 12 years	1	12 0
After 15 years	1	15 0
After 18 years	1	18 0
After 21 years	2	1 0
After 24 years	2	4 0
After 27 years	2	7 0
After 30 years	2	10 0

INSTRUCTOR OFFICERS.

Instructor-Lieutenant—			
On entry	1	1 0
After 3 years	1	4 0
Instructor-Lieutenant-Commander—			
On promotion	1	10 0
After 3 years	1	12 0
After 6 years	1	14 0
Instructor-Commander—			
On promotion	2	0 0
After 3 years	2	4 0
After 6 years	2	8 0
After 9 years	2	12 0
Instructor-Captain—			
On promotion	2	15 0
After 3 years	3	0 0
After 6 years	3	5 0
After 9 years	3	10 0

WARRANT OFFICERS AND OFFICERS PROMOTED THEREFROM.

				Mechanical Branches (Column A).	Non-Mechanical Branches (Column B).
				Per Diem. s. d.	Per Diem. s. d.
Warrant Officer	16 0	15 0
After 3 years..	17 0	16 0
After 6 years..	18 0	17 0
After 9 years..	18 6	17 6
Commissioned Officer from warrant rank	21 0	20 0
After 3 years..	23 0	22 0
After 6 years..	24 0	23 0
After 9 years..	26 0	25 0
Lieutenant—					
On promotion	28 0	27 0
After 3 years..	29 0	28 0
After 6 years..	30 0	29 0
Lieutenant-Commander	32 0	31 0
After 3 years..	36 0	35 0
Commander	As for Commander of Branch	As for Commander of Branch

The following daily rates of active pay shall apply to officers promoted to Mate from warrant rank, and to such officers promoted to Lieutenant and Lieutenant-Commander from Mate :—

				Mechanical Branches (Column A).	Non-Mechanical Branches (Column B).
				Per Diem. s. d.	Per Diem. s. d.
Mate	23 0	20 0
Lieutenant—					
On promotion	25 0	22 6
After 4 years	27 0	24 0
After 6 years	29 0	26 0
Lieutenant Commander—					
On promotion	34 0	30 0
After 3 years	36 0	32 0
After 6 years	38 0	34 0
Commander	As for Commander of Branch	As for Commander of Branch

A warrant officer whose total emoluments as a rating on the date immediately preceding his promotion to warrant rank exceeded the amount to which he would be entitled as a warrant officer may, on the approval of the Naval Board, be paid a special rate of pay. Such a case shall be dealt with in accordance with the conditions governing similar cases in the Royal Navy.

The Mechanical Branch (column A) shall include the ranks of Warrant Engineer, Commissioned Engineer, Engineer Lieutenant, Engineer-Lieutenant-Commander, Warrant Mechanician, Commissioned Mechanician, Warrant Shipwright, Commissioned Shipwright and Shipwright-Lieutenant, Warrant Electrician, Commissioned Electrician, Warrant Ordnance Officer, Commissioned Ordnance Officer, and officers promoted to the ranks of Lieutenant and Lieutenant-Commander in their respective branches from the foregoing ranks.

The Non-Mechanical Branch (column B) shall include the ranks of Gunner, Commissioned Gunner, Commissioned Gunner (T), Gunner (T), Boatswain, Commissioned Boatswain, Signal Boatswain, Commissioned Signal Boatswain, Warrant Telegraphist, Commissioned Telegraphist, Warrant Wardmaster, Commissioned Wardmaster, Warrant Master-at-Arms, Commissioned Master-at-Arms, Warrant Writer, Commissioned Writer, Warrant Supply Officer, Commissioned Supply Officer, Warrant Instructor in Cookery, Commissioned Instructor in Cookery, and officers promoted to the ranks of Lieutenant and Lieutenant-Commander in their respective branches from the foregoing ranks.

SCHOOLMASTER BRANCH.					Rate per Diem.		
					£	s.	d.
Schoolmaster candidate	0	12 0
Probationary Schoolmaster	0	12 6
Schoolmaster (warrant officer)—							
After one year from entry, or on confirmation, if later	0	13 0
After 2 years from entry	0	13 6
And thence by annual increments of 6d. a day to	0	19 6
Schoolmaster (commissioned officer from warrant rank)—							
On promotion	1	0 0
And thence by annual increments of 6d. a day to	1	5 0
Senior Master (commissioned officer from warrant rank)—							
On promotion	1	3 0
And thence by annual increments of 6d. a day to	1	8 0
Headmaster (Lieutenant)—							
On promotion	1	8 0
After 3 years	1	9 0
After 6 years	1	10 0
Headmaster (Lieutenant-Commander)							
On promotion	1	12 0
After 3 years	1	16 0

ROYAL MARINE OFFICERS.

COMMISSIONED OFFICERS (DIRECT ENTRY).					Per Diem.		
					£	s.	d.
Probationary Second Lieutenant	0	7 6
Probationary Lieutenant	0	10 0
Lieutenant—							
Under 4 years from date of entry	0	10 0
After 4 years	0	17 0
After 8 years	1	0 0
After 10 years	1	4 0
Captain—							
On promotion	1	10 0
After 3 years	1	12 0
After 6 years	1	14 0
Major—							
On promotion	2	0 0
After 3 years	2	4 0
After 6 years	2	8 0
After 9 years	2	12 0
Lieutenant-Colonel, on promotion	3	0 0

COMMISSIONED OFFICERS PROMOTED FROM WARRANT RANK OR FROM THE RANKS UNDER K.R. AND A.I., APPENDIX XII, PART 10, SECTION II (A), PARAGRAPH 2.

					£	s.	d.
Probationary Second Lieutenant	0	16 0
Probationary Lieutenant	0	16 0
Lieutenant—							
Under 4 years from date of promotion to Probationary Second Lieutenant	0	16 0
After 4 years from date of promotion to Probationary Second Lieutenant	0	17 0
After 8 years	1	0 0
After 10 years	1	4 0

(Subsequently in accordance with the above scale for direct-entry officers.)

WARRANT OFFICERS AND OFFICERS PROMOTED THEREFROM.

Royal Marine Gunner—					£ s. d.		
On promotion	0	14 0
After 3 years	0	15 0
After 6 years	0	16 0
After 9 years	0	17 0
Commissioned Royal Marine Gunner—							
On promotion	0	19 0
After 3 years	1	1 0
After 6 years	1	3 0
After 9 years	1	5 0

						Per Diem.		
						£	s.	d.
Lieutenant—								
On promotion	1	7	0
After 3 years	1	8	0
After 6 years	1	9	0
Captain—								
On promotion	1	11	0
After 3 years	1	15	0
(NOTE.—Officers promoted under K.R. and A.I., Appendix XII, Part 10, section II (A), paragraph 16, receive pay as Lieutenant and Captain under the above scale.)								
Sergeant-Major—								
On promotion	0	14	0
After 3 years	0	15	0
After 6 years	0	16	0

APPENDIX II.

Rates of Allowances : Officers.

No.	Allowance and Rank.	Conditions of Payment.	Rate per Diem.		
			£	s.	d.
SUB-LIEUTENANTS AND MATES.					
1	Command-money	As laid down in K.R. & A.I.	0	2	0
2	1st Lieutenant's allowance	As laid down in K.R. & A.I.			
At the rates applicable to Lieutenants and Lieut.-Commanders.					
3	Allowances for Specialist duties	As laid down in K.R. & A.I.			
When specifically appointed in lieu of a Specialist in Gunnery, Torpedo, Signals, Wireless Telegraphy, Staff (Operations or Intelligence), Navigating, or Anti-Submarine duties in ships in which a corresponding Specialist Lieutenant is allowed in authorized complement, but not borne					
		..	0	1	0
LIEUTENANTS AND LIEUT.-COMMANDERS.					
4	Command-money	As laid down in K.R. & A.I.			
(a) When appointed in command of ship—					
In full commission or in commission with special complement—					
	Seagoing	0	3	0
	Harbour	0	2	0
In reserve commission					
	0	2	0
(b) When appointed in command of a group of ships—					
In full commission or in commission with special complement—					
	Seagoing	0	3	0
	Harbour	0	2	0
In reserve commission					
	0	2	0
(c) When in command of one of H.M. ships, in tow out of commission, of, or above, Cruiser status					
	0	3	0
5	1st Lieutenant's allowance	As laid down in K.R. & A.I.			
(i) Ships in full commission—					
Senior of a ship allowed by authorized complement either (a) a Captain in Command, or (b) the alternative rank of Captain or Commander in command, but not allowed a Commander for executive duties					
	0	2	6
Senior of a ship allowed by authorized complement a Commander, Lieut.-Commander, or Lieutenant in Command					
	0	1	6
(ii) Ships in reserve commission—					
(a) For grouped ships of and above Cruiser status, whether commanded by a Captain or by a Commander, but not payable in ships in which both a Captain and Commander are borne—					
	Parent ship	0	2	6
	Tender	0	1	6
(b) In ships of and above Cruiser status when not grouped, and for Destroyer Depot Ships and Mine-layers, but not payable in ships in which both a Captain and a Commander are borne					
	0	1	6
(iii) Special cases—					
In vessels in commission with special complements— i.e., other than full or reserve commission complements, 1st Lieutenant's allowance may, at the discretion of the Naval Board, be granted at rates not in excess of those allowed for ships in full commission, and subject to the same general conditions.					

No.	Allowance and Rank.	Conditions of Payment.	Rate per Diem.
			£ s. d.
6	Allowance for Specialist duties To officers who have undergone special courses and qualified in Gunnery, Torpedo, Signals, Wireless Telegraphy, Staff (Operations or Intelligence), or Anti-Submarine duties ..	As laid down in K.R. & A.I.	0 2 6
7	Navigating-allowance To officers who have undergone special courses and qualified—	As laid down in K.R. & A.I.	
	Lieutenant of less than 5 years' seniority	If not qualified in pilotage for first-class ships	0 2 6
	Lieutenant of over 5 years' seniority..		0 3 0
	Lieut.-Commander		0 3 0
	Lieutenant and Lieut.-Commander if qualified in pilotage for first-class ships, without regard to seniority provided that the three years' qualifying service as Lieutenant (N) has been completed		0 4 0
8	Physical and recreational training allowance To officers who have undergone special courses and qualified	As laid down in K.R. & A.I.	0 1 6
8A	Photographic Officers' allowance To officers appointed for photographic duties in addition to ordinary ship's duties	As laid down in K.R. & A.I.	0 1 0
9	Signal Officer's allowance To Flag Lieutenants and Flag Lieut.-Commanders appointed for Signalling duties, but not qualified in new system ..	As laid down in K.R. & A.I.	0 2 6
10	Allowance to non-specialist doing special duties When specifically appointed in lieu of a Specialist in Gunnery, Torpedo, Signals, Wireless Telegraphy, Staff (Operations or Intelligence), Navigating, or Anti-Submarine duties in ships in which a corresponding Specialist officer is allowed in authorized complement but not borne	As laid down in K.R. & A.I.	0 1 0
COMMANDERS.			
11	Command-money and entertaining-allowance—		
	(i) When appointed in command of a ship—		
	(a) In full commission or in commission with special complement—		
	Seagoing—Command-money		0 5 0
	Entertaining-allowance.. .. .		0 2 6
	Harbour—Command-money		0 3 0
	Entertaining-allowance		Nil.
	(b) In reserve commission—		
	Command money		0 3 0
	Entertaining-allowance		Nil.
	(ii) When appointed in command of a group of ships—		
	(a) In full commission or in commission with special complements—		
	Seagoing—Command-money		0 5 0
	Entertaining-allowance.. .. .		0 2 6
	Harbour—Command-money		0 3 0
	Entertaining-allowance		Nil.
	(b) In reserve commission—		
	Command-money		0 3 0
	Entertaining-allowance		Nil
	(c) Commander (D)—		
	Command-money		0 5 0
	Entertaining-allowance		0 2 6
	(iii) When in command of one of H.M. ships, in tow out of commission, of, or above, Cruiser status—		
	Command-money		0 5 0
	Entertaining-allowance		0 2 6
12	Navigating-allowance When duly qualified and appointed for navigating duties— at the discretion of the Naval Board.. .. .	As laid down in K.R. & A.I.	0 4 0 or 0 5 0
CAPTAINS.			
13	Command-money and entertaining-allowance	As laid down in K.R. & A.I.	
	(a) When appointed in command of a ship—		
	(i) In full commission or in commission with special complement—		
	Seagoing—		
	Vessels above Cruiser and Cruisers of over 8,000 tons—		
	Command-money		0 10 0
	Entertaining-allowance		0 8 0
	Vessels other than those mentioned above—		
	Command-money		0 7 0
	Entertaining-allowance		0 5 0
	Captains (D)—		
	Command-money		0 10 0
	Entertaining-allowance		0 8 0
	Captains (S) Commanding personnel of over 900—		
	Command-money		0 10 0
	Entertaining-allowance		0 8 0

No.	Allowance and Rank.	Conditions of Payment.	Rate per Diem.
			£ s. d.
13	At Naval Board discretion— Captains (S) Commanding personnel of under 900— Command-money Entertaining-allowance (NOTE.—The highest rate of command-money and of entertaining-allowance is restricted to seagoing vessels, but, subject to that limitation, it may, at Naval Board discretion, be paid in Cruisers of under 8,000 tons or vessels of lower status.)	0 7 0 0 5 0
	Harbour— At Naval Board discretion— Command-money Entertaining-allowance or Command-money Entertaining-allowance	0 7 0 0 5 0 0 5 0 0 2 6
	(ii) In reserve commission— Vessels above Cruisers and Cruisers of over 8,000 tons— Command-money Entertaining-allowance Vessels other than those mentioned above— Command-money Entertaining-allowance Captains (D)— Command-money Entertaining-allowance	*0 7 0 *0 5 0 0 5 0 0 2 6 0 7 0 0 5 0
	NOTE.—(i) These rates may be varied at Naval Board discretion, subject to the maximum at * not being exceeded. (ii) The tonnage referred to in this paragraph is the tonnage shown in the Navy List.		
	(b) When appointed in command of a group of ships—		
	(i) In full commission, or in commission with special complements— Seagoing— At Naval Board discretion— Command-money Entertaining-allowance or Command-money Entertaining-allowance Harbour— At Naval Board discretion— Command-money Entertaining-allowance or Command-money Entertaining-allowance	0 10 0 0 8 0 0 7 0 0 5 0 0 7 0 0 5 0 0 7 0 0 5 0 0 5 0 0 2 6
	(ii) In reserve commission—		
	At Naval Board discretion— Command-money Entertaining-allowance or Command-money Entertaining-allowance	0 7 0 0 5 0 0 5 0 0 2 6
	(c) When in command of one of H.M. ships, in tow, out of commission, of or above Cruiser status—		
	Command-money Entertaining-allowance	0 7 0 0 5 0
	(d) When appointed in command of a shore establishment—		
	At Naval Board discretion— Command-money Entertaining-allowance or Command-money Entertaining-allowance	0 7 0 0 5 0 0 5 0 0 2 6
	(e) Captains appointed as—		
	Chief of the Staff, Captain of Fleet, Chief Staff Officer, Flag Captain, Maintenance Captain— Command-money Entertaining allowance	0 7 0 0 5 0
	(f) Captains appointed as Master of the Fleet, if not in receipt of command money or establishment allowance..	..	0 5 0
	COMMODORES, 2ND CLASS.		
14	Command-money Command-money is payable to Commodores, 2nd Class, at the same rates and under the same conditions as if the appointment were held by a Captain.	As laid down in K.R. & A.I.	
15	Table-money Table-money abroad Table-money at home	As laid down in K.R. & A.I.	1 0 0 0 10 0

No.	Allowance and Rank.	Conditions of Payment.	Rate per Diem.
			£ s. d.
16	Commodore's allowance To be paid if so ordered by the Naval Board when in command of a station or squadron and not under the orders of a Senior Officer In circumstances other than the above If appointed as Chief of the Staff or Captain of the Fleet— Command-money Entertaining-allowance Commodore's allowance	As laid down in K.R. & A.I.	1 0 0 0 10 0 0 7 0 0 5 0 0 10 0
FLAG OFFICERS AND COMMODORES, 1ST CLASS.			
17	Table-money Table-money at rates issuable at Naval Board discretion within a maximum of Commanders-in-Chief will always receive the maximum rate.	As laid down in K.R. & A.I. ..	4 10 0
18	Establishment allowance Establishment allowance when in charge of an establishment or service and not in receipt of table-money When appointed as First and Principal Aide-de-Camp to the King When appointed as Chief of the Staff	As laid down in K.R. & A.I.	0 10 0 1 0 0 Only full pay of rank.
19	ENGINEER OFFICERS (OLD AND NEW SCHEME).		
20	Machinery allowance— (a) To officers in charge of propelling machinery of ships in commission. (b) To the Senior Officer attached to a base for service with a Destroyer Flotilla additional to the Engineer Officer in charge of the machinery of the ship— To Sub-Lieutenant (E), when fully qualified in (E), Mate (E), Engineer Lieutenant and Lieutenant (E) To Engineer Lieutenant-Commander and Lieutenant-Commander (E) To Engineer-Commander and Commander (E)	As laid down in K.R. & A.I.	0 2 0 0 3 0 0 4 0
21	Senior Engineer's allowance To officers when senior of a ship in commission in which an Engineer Commander (without alternative) is allowed in complement— To Sub-Lieutenant (E) when fully qualified in (E), Mate (E), Engineer Lieutenant and Lieutenant (E) To Engineer Lieutenant-Commander and Lieutenant-Commander (E)	A laid down in K.R. & A.I.	0 1 0 0 2 0
24	MEDICAL OFFICERS. Specialist allowance Allowance to Surgeon Lieutenant, Surgeon Lieut.-Commander, and Surgeon Commander specialized in the professional subjects indicated below, when actually appointed for duty therein— Anæsthetics Ophthalmology Ear and throat Genito-urinary and venereal Physical training Bacteriology Pathology Medicine Surgery Radiology Hygiene	As laid down in K.R. & A.I.	0 5 0
25	ACCOUNTANT OFFICERS. Charge pay To a Paymaster Lieutenant or Paymaster Sub-Lieutenant when in charge of Accountant Officer's Stores and Accounts (payment is not to be made while closing accounts)	As laid down in K.R. & A.I. ..	0 2 6
26	Secretary Allowances to Secretaries in addition to full pay as Accountant Officer— Secretary to— Flag Officer or Commodore, 1st Class } Appointed as Commodore, 2nd Class } Chief of Staff Captain } Commodore, 2nd class } Appointed as Captain Captain } of the Fleet Captain appointed as Chief Staff Officer	As laid down in K.R. & A.I.	0 6 0 0 5 0 *0 2 6 0 5 0 *0 2 6 *0 2 6

No.	Allowance and Rank.	Conditions of Payment.	Rate per Diem.
			£ s. d.
26	Commodore, 2nd class	0 5 0
	Flag Officer or Commodore, 1st class (not a Commander-in-Chief)	0 6 0
	Commander-in-Chief	0 9 0
	Flag Officer in large independent Command, at the discretion of the Naval Board	0 9 0
	Assistant Secretary	*0 2 6
	Senior Accountant Officer appointed for duty in the Admiral's Office of a large independent Command .. (Not to be drawn by the same officer concurrently with any other allowance for Secretarial duties.)	..	*0 2 6
27	Senior Officer's Secretary	As laid down in K.R. & A.I.	
	To the Accountant or other officer serving as Secretary to the Senior Officer of a Division of a Naval Station, at the discretion of the Naval Board (This allowance is not given for the performance of duties allowed for in the complement.)	..	0 2 6
28	Captain's Secretary	As laid down in K.R. & A.I.	
	Officers of rank below Paymaster Sub-Lieutenant, in sea-going ships commanded by a Captain (including flag-ships) where the normal rate of command money is 10s. a day *(These allowances are payable only to officers below the rank of Paymaster Lieutenant-Commander.)	..	0 1 0
28a	Stores allowance— Accountant Officer performing combined duties of Accountant Officer, Naval Base, Auckland, and Base Stores Officer—Allowance for charge of Naval Stores, payable at discretion of Naval Board as from 1st July, 1929	0 2 0
WARRANT OFFICERS, ETC.			
29	Command-money To warrant officers and commissioned officers from warrant rank To Lieutenants, Lieut.-Commanders, and Commanders ex warrant rank, at the rates applicable to officers of corresponding rank entered as Cadets.	As laid down in K.R. & A.I.	0 2 0
30	1st Lieutenant's allowance To warrant officers and officers promoted therefrom, at the rates applicable to officers entered as Cadets.	As laid down in K.R. & A.I.	
31	Specialist allowance To warrant officers and officers promoted therefrom who have passed advanced gunnery course	As laid down in K.R. & A.I.	0 2 0
32	Allowance to non-specialists doing Specialist duties To warrant officers and officers promoted therefrom when specifically appointed in lieu of a Specialist in Gunnery, Torpedo, Signals, Wireless Telegraphy, Staff (Operations or Intelligence), Navigating, or Anti-Submarine duties in ships in which a corresponding Specialist officer is allowed in authorized complement but not borne	As laid down in K.R. & A.I.	0 1 0
33	Director allowance To Gunners and Commissioned Gunners when appointed as Director warrant officers	As laid down in K.R. & A.I.	0 1 0
34	Navigating allowance To warrant officers and officers promoted therefrom who have qualified in coastal navigation and are appointed for navigating duties	As laid down in K.R. & A.I.	0 1 6
35	Machinery allowance To Warrant Engineers, Warrant Mechanics, Commissioned Engineers, and Commissioned Mechanics, when in charge of propelling-machinery of ships in commission To Engineer Lieutenant, Engineer Lieut.-Commander, and Engineer Commander ex warrant rank, at the rate laid down for officers of the same rank under Engineer officers (old and new scheme).	As laid down in K.R. & A.I.	0 2 0
36	Senior engineer's allowance To Warrant Engineer, Warrant Mechanician, Commissioned Engineer, and Commissioned Mechanician, when senior of a ship in commission in which an Engineer Commander (without alternative) is allowed in complement To Engineer Lieutenant and Engineer Lieut.-Commander ex warrant rank, at the rate laid down for officers of the same rank under Engineer officers (old and new scheme).	As laid down in K.R. & A.I.	0 1 0
ROYAL MARINES.			
39	Specialist allowance To Lieutenants and Captains, Royal Marines, who have qualified in Gunnery, Small Arms, Army Signalling, Wireless Telegraphy, Staff (Operations or Intelligence), or Mechanical Transport duties, but only when holding definite appointments for Specialist duties, ashore or afloat	As laid down in K.R. & A.I.	0 2 6

No.	Allowance and Rank.	Conditions of Payment.	Rate per Diem.
			£ s. d.
40	Physical training allowance To Lieutenants and Captains, Royal Marines, who have qualified in Physical Training, but only when holding a definite appointment for Physical Training duties, ashore or afloat	As laid down in K.R. & A.I.	0 1 6
41	Allowance to non-specialist doing Specialist duties To Lieutenants and Captains, Royal Marines, specifically appointed in lieu of a Specialist in Gunnery, Small Arms, Signalling (Army or otherwise), Wireless Telegraphy, Staff (Operations or Intelligence), or Anti-Submarine duties in cases where a Specialist officer is allowed by complement, but not borne, ashore or afloat	As laid down in K.R. & A.I.	0 1 0
44	Specialist allowance To commissioned R.M. Gunners and R.M. Gunners who have passed advanced gunnery course	As laid down in K.R. & A.I.	0 2 0
45	Director allowance To commissioned R.M. Gunners and R.M. Gunners when appointed as Director warrant officers	As laid down in K.R. & A.I.	0 1 0
ALLOWANCES PAYABLE TO OFFICERS OF MORE THAN ONE BRANCH.			
46	Surveying pay Captain or Commander, when in charge of survey— Ordinary Abroad Lieut.-Commander or Lieutenant, when in charge of survey— Ordinary Abroad Assistant Surveyor, 1st class— Ordinary Abroad Assistant Surveyor, 2nd class— Ordinary Abroad Assistant Surveyor, 3rd class— Ordinary Abroad Assistant Surveyor, 4th class— Ordinary Abroad	As laid down in K.R. & A.I.	0 13 6 1 0 0 0 10 0 0 15 0 0 7 0 0 8 0 0 5 0 0 6 0 0 3 0 0 4 0 0 2 0 0 2 6
47	Flying allowance To Naval officers not above Lieut.-Commander's rank and Royal Marine Officers not above Captain's rank who are attached to the Royal Air Force for air work with the Fleet Air Arm (NOTE.—This allowance is also payable for actual days of ascent only to Commanders lent to the Air Force for short periods of service to gain practical experience in the work.)	As laid down in K.R. & A.I.	0 6 0
48	Observers' allowance (a) After qualification— While holding appointment as Acting Observer or Observer— If qualified in W/T If not qualified in W/T (b) While under training— For each actual day of ascent (c) Allowances whilst undergoing a Staff Course, or the Meteorological Course—(Naval Observers appointed to undergo Naval, Army, or Air Force Staff Courses), or the Meteorological Course (in lieu of Observers' allowance) (d) Naval Observers appointed to ships prior to trials— In lieu of Observers' allowance	As laid down in K.R. & A.I.	0 6 0 0 4 0 0 3 0 0 4 0 0 2 6
49	Charge of accounts when no Accountant Officer is borne When responsible for open pay accounts of not less than an average during the quarter of 25 officers and men When responsible for open pay accounts numbering on a quarterly average not less than 15 When responsible for open pay accounts numbering on a quarterly average less than 15 Other occasions where direct personal responsibility for public money is involved (subject to prior Naval Board approval)	As laid down in K.R. & A.I.	0 2 6 0 1 6 0 1 0 0 1 0

No.	Allowance and Rank.	Conditions of Payment.	In Ships bearing the Flag of a Commander-in-Chief.	In Ships bearing other Flags or Broad Pendants.	
50	Flag allowance Commander or Lieut.-Commander for executive duties Commander (N), Lieut.-Commander (N), or Lieutenant (N) Engineer Commander, Commander (E), Engineer Lieut.-Commander, or Lieut.-Commander (E)— If an Engineer Captain is borne as Fleet or Squadron Engineer Officer and is not accommodated on board the flagship If the Engineer Captain is absent from the fleet or squadron otherwise than on leave, provided that the period of absence is not less than 30 days, or if none is borne for the fleet or squadron If the Engineer Captain is accommodated on board Senior officer of Royal Marine detachment Surgeon Commander or Surgeon Lieut.-Commander	As laid down in K.R. & A.I.	s. d.	s. d.	
			5 0	2 6	
			5 0	2 6	
			2 6	2 6	
			5 0	2 6	
			No allowance.		
			5 0	2 6	
			5 0	2 6	
Payable continuously.					
51	Submarine allowance (i) Officers forming part crew of—(a) Submarines in commission with full crews; (b) submarines in immediate reserve; (c) new submarines from date of commencement of trials— Officers of the rank of Captain when appointed in command of a submarine; and when actually in command as at (c) Officers above the rank of Sub-Lieutenant and below the rank of Captain Commissioned officers from warrant rank and warrant officers Other officers of, or below, the rank of Sub-Lieutenant (ii) (a) Officers forming part of spare crews and officers of submarines in material reserve; (b) officers undergoing course for officers qualifying for command of submarines— Officers above the rank of Sub-Lieutenant and below the rank of Captain Commissioned officers from warrant rank and warrant officers Other officers of, or below, the rank of Sub-Lieutenant (iii) Officers appointed to Depot ships for duty Class I, with submarines :— Officers above the rank of Sub-Lieutenant and below the rank of Captain Commissioned officers from warrant rank and warrant officers Other officers of, or below, the rank of Sub-Lieutenant (iv) (a) Officers appointed to submarine depot ships for duty, Class II, with submarines (i.e., officers who have certain duties with flotillas which are not considered to justify payment of the continuous allowances shown above for officers appointed for duty, Class I); (b) officers not appointed for submarine duty when actually at sea in submarines for the performance of specific duty; (c) officers under training :— Officers above the rank of Sub-Lieutenant and below the rank of Captain Commissioned officers from warrant rank and warrant officers Other officers of, or below, the rank of Sub-Lieutenant	As laid down in K.R. & A.I.			
			6s. a day.		
			6s. a day.		
			3s. 9d. a day.		
			3s. a day.		
			For each Day at Sea in Submarine.	For each Day not at Sea in Submarine.	
			s. d.	s. d.	
			6 0	4 0	
			3 9	2 6	
			3 0	2 0	
			3 9	2 6	
			3 9	2 6	
			2 3	1 6	
			6 0	Nil.	
			3 9	Nil.	
			3 0	Nil.	

- 52 Extra pay : Payable as laid down in Regulations for N.Z. Division, Chapter VIII.
 53 Climate pay : Payable as laid down in Regulations for N.Z. Division, Article 168.
 54 Field allowance : Payable as laid down in King's Regulations and Admiralty Instructions.
 55 Interpreters allowance : Payable as laid down in Regulations for N.Z. Division, Article 166.
 56 Servants' allowance : Payable as laid down in Regulations for N.Z. Division, Article 110.
 57 Provision allowance : Payable as laid down in Regulations for N.Z. Division, Article 301.
 58 Lodging-allowance : Payable as laid down in Regulations for N.Z. Division, Article 300.
 59 Secretary to senior officer of a Division : Payable as laid down in Regulations for N.Z. Division, Appendix II.
 60 Store allowances : Payable as laid down in King's Regulations and Admiralty Instructions.
 61 Outfit allowance : Payable as laid down in Regulations for N.Z. Division, Article 232.

APPENDIX III.

Substantive Rates of Pay : Ship's Company.

	SEAMEN RATINGS.					Per Diem.	
	s.	d.				s.	d.
Boy, 2nd class	1	0					
Boy, 1st class	1	9					
Boy, 1st class, over 17	2	6					
Ordinary seaman	5	0					
Able seaman	7	0					
After 3 years' man's service	7	2					
After 6 years' man's service	7	4					
Leading seaman	8	0					
After one year's service as such, if passed for petty officer	8	3					
Petty officer	9	0					
After 3 years' service as such	9	4					
After 6 years' service as such	9	8					
Chief petty officer	10	6					
After 3 years' service as such	11	0*					

SIGNAL AND TELEGRAPHIST BRANCHES.

Signal-boy and boy-telegraphist	1	9					
Signal-boy and boy-telegraphist, over 17	2	6					
Ordinary signalman and ordinary telegraphist	5	0					
Signalman and telegraphist	7	3					
After 3 years' man's service	7	6					
After 6 years' man's service	7	8					
Leading signalman and leading telegraphist	8	6					
After 1 year's service as such (if passed for yeoman of signals, petty officer telegraphist, or for higher standard)	8	8					
Yeoman of signals and petty officer telegraphist	9	6					
After 1 year's service as such if recommended by his Commanding Officer, or after 3 years' service in any case	9	8					
After 3 years from date of receiving preceding rate	10	0					
Chief yeoman of signals and chief petty officer telegraphist	11	0					
After 3 years' service as such	11	6*					

The service certificates of yeomen of signals and petty officer telegraphists shall be suitably noted on their being granted the 9s. 8d. rate of pay.

ENGINE-ROOM ARTIFICERS, ELECTRICAL ARTIFICERS, ORDNANCE ARTIFICERS, MECHANICIANS,† AND SHIPWRIGHTS.

	Per Diem.	
	s.	d.
Artificer, 5th class	8	6
Mechanician	11	0
Artificer 4th class, acting 4th class, and mechanician after 3 years' service as such	11	6
Artificer 3rd class, and mechanician after 6 years' service as such	12	0
Artificer 2nd class, and mechanician after 9 years' service as such	12	6
Artificer 1st class, and mechanician after 12 years' service as such	13	0
Chief, 2nd class	13	6
Chief, 1st class	14	6

* With subsequent triennial increments of 6d. per diem.

† In the case of mechanicians these rates are applicable only to those who were provisionally selected as candidates prior to 1s 1 December, 1927. For further rates see following.

MECHANICIANS.

(Applicable to those ratings who were provisionally selected as candidates after 30th November, 1927.)

	Per Diem.
	s. d.
Mechanician, 2nd class	10 6
Mechanician, 1st class	11 0
After 2 years as such	11 6
After 5 years as such	12 0
After 8 years as such	12 6
After 11 years as such	13 0
Chief mechanician, 2nd class	13 6
Chief mechanician, 1st class	14 6

BLACKSMITHS, PLUMBERS, PAINTERS, JOINERS, AND COOPERS.

5th class	9 0
4th class	9 6
3rd class	9 10
2nd class	10 2
1st class	10 6
After 3 years' service as such	10 10
Chief	11 6
After 3 years' service as such	12 0
After 6 years' service as such	12 6

SAILMAKER BRANCH.

Sailmaker's mate	8 4
After 3 years' service as such	8 6
After 6 years' service as such	8 8
Sailmaker	9 6
After 3 years' service as such	9 10
After 6 years' service as such	10 2
Chief sailmaker	11 0
After 3 years' service as such	11 6*

REGULATING BRANCH.

Regulating petty officer	10 0
After 3 years' service as such	10 4
After 6 years' service as such	10 8
Master-at-arms	11 6
After 3 years' service as such	12 0*

SICK-BERTH STAFF.

Sick-berth attendant	5 6
After training	7 4
After 3 years' service, if passed for leading sick-berth attendant	7 6
After 6 years' service, if passed for leading sick-berth attendant	7 8
Leading Sick-berth attendant	8 6
After 3 years' service as such, if passed for sick-berth petty officer	8 8
Sick-berth petty officer	9 6
After 3 years' service as such	9 10
After 6 years' service as such	10 2
Sick-berth chief petty officer	11 0
After three years' service as such	11 6*

WRITER AND SUPPLY RATINGS.

Boy (under 17)	2 0
Boy (over 17)	2 6
Writer and supply assistant	7 6
Leading rate	9 0
Petty-officer rate	10 2
After 3 years' service as such	10 6
Chief petty-officer rate	11 3
After 3 years' service as such	11 9*

STOKER RATINGS.

Stoker	
3rd class (under 18 years)	2 6
2nd class	5 6
1st class	7 6
After 3 years' man's time	7 8
After 6 years' man's time	7 10
Acting leading stoker	8 6

* With subsequent triennial increments of 6d. per diem.

	Per Diem.
	s. d.
Leading stoker	8 6
After 3 years' service as such	8 8
Stoker petty officer	9 6
After 3 years' service as such, if in possession of stokehold certificate	9 10
After 6 years' service as such	10 2
Chief Stoker	11 0
After 3 years' service as such	11 6*

ARMOURERS.

Probationary armourer's crew	7 10
Armourer's crew	9 2
Armourer's mate	9 6
Armourer	10 2
After 3 years' service as such	10 6
Chief armourer	11 6
After 3 years' service as such	12 0
After 6 years' service as such	12 6

SHIP'S COOK RATINGS.

Assistant cook (under 18 years of age)	2 6
Assistant cook	5 6
Cook	7 6
After 3 years' man's time	7 8
After 6 years' man's time	7 10
Leading cook	8 6
After 3 years' service as such	8 8
Petty officer cook	9 6
After 3 years' service as such	9 10
After 6 years' service as such	10 2
Chief petty officer cook	11 0
After 3 years' service as such	11 6*

SHIP'S MUSICIAN RATINGS.

Ship's musician	8 0
After 3 years as such	8 3

OFFICERS' STEWARDS AND COOKS.

Boy-servant (under 17)	1 9
Boy-servant (over 17)	2 6
Officers' steward and cook, 4th class	5 6
Officers' steward and cook, 3rd class	7 4
After 3 years' man's time	7 6
After 6 years' man's time	7 8
Officers' steward and cook, 2nd class	8 6
After 3 years' service	8 8
Officers' steward and cook, 1st class	9 6
After 3 years' service	9 10
After 6 years' service	10 2
Officers' chief steward and cook	11 0
After 3 years' service	11 6*

MISCELLANEOUS.

Chief petty officer, instructor for Reservists	16 6
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(NOTE.—Ratings holding these posts are entitled to none of the allowances set out in these regulations other than kit-upkeep allowance, which shall be at the rate laid down for chief petty officers.)

ROYAL MARINES.

	Per Diem.
	s. d.
Marine, musician or bugler—	
On enlistment under 17	1 9
On enlistment over 17	2 6
On enlistment over 18	5 0
Marine—	
After 1 year or on completion of drills	7 0
After 3 years' man's time	7 2
After 6 years' man's time	7 4
Corporal	8 3
After 3 years' service as such	8 6
Sergeant	9 0
After 3 years' service as such	9 4
After 6 years' service as such	9 8
Colour-sergeant	10 6
After 3 years' service as such	11 0
After 6 years' service as such	11 6*

* With subsequent triennial increments of 6d. per diem.

APPENDIX IV.

Non-substantive Ratings and Allowances.

No.	Allowance.	Conditions of Payment, &c.	Rate per Day.
	Acting as, or performing duty of—		s. d.
1	Butcher	To Royal Marines—As laid down in K.R. & A.I. To seamen or stokers performing the duties in a ship allowed a butcher in complement but not borne	0 3
2	Cook— (a) In vessels with numbers victualled of less than 15 (b) In vessels with numbers victualled of 15 or more	As laid down in K.R. & A.I.	0 3 0 6
3	Naval schoolmaster	As laid down in K.R. & A.I.	0 8
4	Victualling rating— (a) In vessels with numbers victualled of less than 15 (b) In vessels with numbers victualled of 15 or more	As laid down in K.R. & A.I.	0 3 0 6
5	Officer's servant	As laid down in K.R. & A.I.	0 3
6	Anti-gas instructor while employed as such in Anti-gas Schools Assisting in clerical duties. See No. 79. Badge pay, petty-officer boys. See No. 80. Badges. See No. 20. Bugler. See No. 45. Butcher. See No. 1.	As laid down in K.R. & A.I.	0 6
7	Captain of the Heads	To rating performing the duty in training establishments, cruisers and above	0 6
8	Command of tenders (C.P.O's. and others)	As laid down in K.R. & A.I.	0 9
9	Coxswain	As laid down in K.R. & A.I.	0 7
10	Submarine coxswain Coxswain of torpedo-boat	As laid down in K.R. & A.I. As laid down in K.R. & A.I.	0 7 0 7
	Diving—		
11	Extra pay whilst employed in diving	Article 160 and K.R. & A.I.	0 9
12	Artificer-diver, 1st class	As laid down in K.R. & A.I.	0 6
13	Artificer-diver, 2nd class	As laid down in K.R. & A.I.	0 6
14	Diver, 1st class	As laid down in K.R. & A.I.	0 3
15	Diver, 2nd class	As laid down in K.R. & A.I.	0 9
	Diving instructor	As laid down in K.R. & A.I.	0 9
	Engine-room—		
16	Engineer's writer	As laid down in K.R. & A.I.	0 6
17	E.R.A.'s certificate allowances (a) E.R.A. (b) Chief E.R.A. (payable concurrently with (a))	As laid down in K.R. & A.I.	1 0 1 0
18	Machinery allowance— (a) Chief E.R.A., E.R.A., Chief Mechanician and Mechanician (b) Engine-room ratings, other than (a)	As laid down in K.R. & A.I.	1 0 0 6
19	Senior engineer's allowance	As laid down in K.R. & A.I.	1 0
20	Good-conduct pay—for each good-conduct badge not exceeding three	As laid down in K.R. & A.I.	0 3
21	Grog-money (not to exceed £1 ls in any quarter)	As laid down in K.R. & A.I.	0 3
	Gunnery—		
22	Captain of gun, 1st class	As laid down in K.R. & A.I.	1 0
23	Captain of gun, 2nd class	As laid down in K.R. & A.I.	0 6
24	Gunlayer, 1st class	As laid down in K.R. & A.I.	1 0
25	Gunlayer, 2nd class (a)	As laid down in K.R. & A.I.	0 6
26	Gunner's mate	As laid down in K.R. & A.I.	1 6
27	Gunner's mate, leading seaman passed for P.O., S.G., 3d., G.M. 1s. 6d.	As laid down in K.R. & A.I.	1 9
28	Gunner's mate—Rating holding other non-substantive ratings under pre-existing K.R. & A.I.	Rates and conditions as laid down in K.R. & A.I.	
29	Gunnery instructor R.M.)	As laid down in K.R. & A.I.	1 6
30	Rangetaker, 1st class	As laid down in K.R. & A.I.	1 0
31	Rangetaker, 2nd class	As laid down in K.R. & A.I.	0 6
32	Rangetaker, 3rd class (and Act.-Rangetaker, 3rd class)	As laid down in K.R. & A.I.	0 2
32A	Turret Trainer	As laid down in K.R. & A.I.	0 6
	Turret Director Trainer	0 6
33	Director layer, 1st class	As laid down in K.R. & A.I.	1 3
34	Director layer, 2nd class	As laid down in K.R. & A.I.	1 0
35	Seaman gunner (a)	As laid down in K.R. & A.I.	0 3
36	Seaman or Royal Marine qualified in ordnance	As laid down in K.R. & A.I.	0 2
37	Higher fire-control allowance	As laid down in K.R. & A.I.	0 3
38	Gunnery Lieutenant's writer	As laid down in K.R. & A.I.	0 3
	Hard-lying money. See No. 81. Harmonium. See No. 47. Instructor (diving). See No. 15. Instructor (physical and recreational training). See Nos. 51 and 52.		

No.	Allowance.	Conditions of Payment, &c.	Rate per Day.
39	Lamp-trimmer—		s. d.
	For lamp-trimming duties	As laid down in K.R. & A.I.	0 2
	For care of lamps and lamp stores—		
	30 lamps or under	Nil.
	31-100 lamps	0 1
	101-200 lamps	0 2
	201-300 lamps	0 3
	Over 300 lamps	0 4
	Land-line operating. See No. 82.		
40	Library	As laid down in K.R. & A.I.	0 3
	Mechanical road-transport driving—		
41	Driver	As laid down in K.R. & A.I.	0 9
42	Driver mechanic	As laid down in K.R. & A.I.	1 0
	Mess-traps. See No. 66.		
	Military-training instructor—		
43	Military-training instructor, 1st class	As laid down in K.R. & A.I.	1 0
44	Military-training instructor, 2nd class	As laid down in K.R. & A.I.	0 6
	Music—		
45	Bugler	As laid down in K.R. & A.I.	0 3
46	Bugler—To boys who qualify in bugling, from date of passing: payable only whilst in training-ship	As laid down in K.R. & A.I.	0 1
47	Harmonium, or other suitable instrument	Regulations for New Zealand Division, Article 175	2s. per week.
	Organist—Civilian performing duty of, in Naval Depot Auckland, provided no member of ship's company of Depot ship available for the duty; not to be paid concurrently with the allowance for playing harmonium	As directed by Naval Board	5s. per week.
	Naval schoolmaster. See No. 3.		
48	Photographer, 1st class	As laid down in K.R. & A.I.	1 0
49	Photographer, 2nd class	As laid down in K.R. & A.I.	0 6
50	Physical and recreational training—	As laid down in K.R. & A.I.	
	(a) Staff physical and recreational training instructor	1 6
	(b) Senior staff physical and recreational training instructor	2 0
51	Physical and recreational training instructor, 1st class	As laid down in K.R. & A.I.	1 0
52	Physical and recreational training instructor, 2nd class	As laid down in K.R. & A.I.	0 6
	Printing—		
53	Printer	As laid down in K.R. & A.I.	1 6
54	Assistant printer	0 9
	Shorthand instructors. See No. 83.		
55	Senior allowance—	As laid down in K.R. & A.I. (subject to Naval Board approval in each case)	
	(a) Chief yeoman of signals	0 6
	(b) Chief petty officer telegraphist	0 6
	Sick-berth ratings—		
56	Dispensing-allowance	As laid down in K.R. & A.I.	0 2
57	Laboratory assistant	As laid down in K.R. & A.I.	0 6
58	Masseur	As laid down in K.R. & A.I.	0 6
59	Operating-room assistant	As laid down in K.R. & A.I.	0 6
60	X-ray assistant	As laid down in K.R. & A.I.	0 6
61	Lunatic ward attendant	As laid down in K.R. & A.I.	0 6
62	Zymotic ward attendant	As laid down in K.R. & A.I.	0 6
63	Wardmaster	As laid down in K.R. & A.I.	0 6
64	Shorthand-typists—		
	Higher grade (H.G.)	As laid down in K.R. & A.I.	1 6
	Lower grade (L.G.)	As laid down in K.R. & A.I.	0 9
65	Signaller, Royal Marine	As laid down in K.R. & A.I.	0 3
	Stokers, men acting as. See No. 86.		
66	Mess-traps (Flag Officers', Commanding Officers', ward-room, gun-room and warrant officers), for charge of, when the property of the Crown—		
	(a) For care of Flag and Commanding Officers' sets	As laid down in K.R. & A.I.	
	Flag Officer	0 6
	Flag Captain	0 4
	Commodore or Captain	0 5
	Commander	0 3
	Lieut.-Commander or Lieutenant in Command	0 2
	(b) Ward-room mess (full scale)	As laid down in K.R. & A.I.	
	Mess of 1 officer	0 1
	Mess from 2 to 4 officers (inclusive)	0 1
	Mess from 5 to 9 officers (inclusive)	0 3
	Mess from 10 to 14 officers (inclusive)	0 4
	Mess from 15 to 24 officers (inclusive)	0 5
	Mess from 25 to 34 officers (inclusive)	0 6
	Mess from 35 to 44 officers (inclusive)	0 7
	Mess from 45 to 54 officers (inclusive)	0 8
	Mess from 55 to 74 officers (inclusive)	0 9
	Mess from 75 to 94 officers (inclusive)	0 10
	Mess from 95 to 114 officers (inclusive)	0 11
	Mess from 115 and over	1 0

No.	Allowance.	Conditions of Payment, &c.	Rate per Day.
	(c) Officers' messes on scales allowed to Destroyers and Flotilla Leaders, also gun-room and warrant officers (new scale) messes—	As laid down in K.R. & A.I.	s. d.
	Messes of 1 to 4 officers (inclusive)	0 1
	Messes of 5 to 10 officers (inclusive)	0 2
	Messes of 11 to 16 officers (inclusive)	0 3
	Messes of 17 to 22 officers (inclusive)	0 4
	Messes of 23 to 34 officers (inclusive)	0 5
	Messes of 35 to 46 officers (inclusive)	0 6
	Messes of 47 to 58 officers (inclusive)	0 7
	Messes of 59 to 70 officers (inclusive)	0 8
	Messes of 71 to 94 officers (inclusive)	0 9
	Messes of 95 to 118 officers (inclusive)	0 10
	Messes of 119 to 142 officers (inclusive)	0 11
	Messes of 143 and upward	1 0
67	Submarines— Submarine allowance— (a) Ratings forming part crews of submarines, including those in immediate reserve— Ratings above A.B. and equivalent ratings A.B.s and equivalent ratings Ordinary seamen and equivalent ratings Boys	As laid down in K.R. & A.I. (payable continuously).	3 9 3 0 2 3 1 1½
		Conditions of Payment, &c.	For each Day at Sea in Submarine. For each Day not at Sea in Submarine.
	(b) When appointed to Depots as spare crews or undergoing courses in schools— Ratings above A.B. and equivalent ratings A.B.s and equivalent ratings Ordinary seamen and equivalent ratings Boys	As laid down in K.R. & A.I.	s. d. s. d. 3 9 2 6 3 0 2 0 2 3 1 6 1 1½ 0 9
	(c) Ratings under training— Ratings above A.B. and equivalent ratings A.B.s and equivalent ratings Ordinary seamen and equivalent ratings Boys	As laid down in K.R. & A.I.	3 9 Nil. 3 0 Nil. 2 3 Nil. 1 1½ Nil.
	(d) Ratings other than the above, when actually at sea in submarines for the performance of specific duty— Ratings above A.B. and equivalent ratings A.B.s and equivalent ratings Ordinary seamen and equivalent ratings Boys	As laid down in K.R. & A.I.	3 9 Nil. 3 0 Nil. 2 3 Nil. 1 1½ Nil.
No.	Allowance.	Conditions of Payment, &c.	Rate per Day.
68	Submarine detector— (a) Submarine detector instructor (b) Submarine detector, 1st class (c) Submarine detector, 2nd class (d) Submarine detector operator (e) Higher telegraphist detector allowance (f) Telegraphist detector allowance	As laid down in K.R. & A.I.	s. d. 1 3 0 6 0 3 0 3 0 6 0 3
69	Surveying recorder— (a) Surveying recorder, 1st class (b) Surveying recorder, 2nd class (c) Surveyor recorder, 3rd class Tailor. See No. 87. Torpedo— Torpedo coxswain. See No. 10.	As laid down in K.R. & A.I.	1 6 1 0 0 6
70	Torpedo gunner's mate	As laid down in K.R. & A.I.	1 6
71	Leading torpedoman (a)	As laid down in K.R. & A.I.	0 6
72	Seaman torpedoman (a)	As laid down in K.R. & A.I.	0 3
73	Torpedo Lieutenant's writer	As laid down in K.R. & A.I.	0 3
74	Training allowance— Petty officers Leading seamen Tropical allowance. See No. 88. Work in confined spaces. See No. 89. Writer (or supply rating performing dual duties of writer and supply rating)—	As laid down in K.R. & A.I.	0 6 0 3
75	Captain's writer's allowance	As laid down in K.R. & A.I.	1 0
76	Charge allowance	As laid down in K.R. & A.I.	1 0
77	Senior Officer's writer's allowance (not exceeding)	As laid down in K.R. & A.I.	2 6
78	Yeoman of stores Destroyers and sloops	As laid down in K.R. & A.I.	0 3 0 3
79	Assisting in clerical duties	1 3
80	Badge pay— Leading boys Petty officer boys Instructor boys	Training Service Regulations and as directed by Naval Board	0 1 0 2 0 3

No.	Allowance.	Conditions of Payment.	Full Rate.	Half Rate.
81	Hard-lying money—	As laid down in	s. d.	s. d.
	(a) Chief petty officers and petty officers ..	K.R. & A.I.	1 3	0 7½
	(b) Leading rates, able seamen and stokers	1 0	0 6
	(c) Ordinary seamen, stokers, 2nd class, and others of the ship's company	0 9	0 4½
	(d) Boys	0 3	0 1½
No.	Allowance	Conditions of Payment, &c.	Rate per Day.	
82	Land line operating	As approved by Naval Board	s. d. 0 3	
83	Shorthand instructors	As approved by Naval Board	1 0	
84	Stores: Chief petty officers and petty officers placed in charge of stores may be paid the appropriate store allowance as laid down in K.R. & A.I.			
85	Store allowance—Engineer's stores	As approved by Naval Board	0 3	
86	Stokers, men acting as	As laid down in K.R. & A.I.		
	(a) Ordinary rate	1 0	
	(b) Tropical rate	1 6	
87	Tailor	As laid down in K.R. & A.I.	0 4	
88	Tropical pay	As laid down in K.R. & A.I.	1 6	
89	Work in confined spaces	As laid down in K.R. & A.I.		
	(a) Ordinary rate	0 9	
	(b) Within the Tropics	1 0	
	(c) When in the Red Sea or Persian Gulf between 1st April and 30th November, inclusive	1 0	
	(d) Supervision of work in confined spaces	0 6	

(a) Permanent New Zealand ratings who have qualified or requalified for S.G., S.T., G.L. 2, or L.T.O., or men who held these ratings when loaned prior to 31st December, 1929, will receive pay at the old rates until date of requalification or reverting to the Royal Navy, viz:—

	s.	d.
S.G.	0	4
S.T.	0	4
G.L. 2	0	8
L.T.O.	0	8

The above does not apply to leading seamen, S.G., passed for petty officer, who hold the non-substantive rating of gunner's mate.

APPENDIX V.

Naval Defence Act.

1913, No. 45.

AN ACT relating to Naval Defence.

[11th December, 1913.]

BE IT ENACTED by the General Assembly of New Zealand in Parliament assembled, and by the authority of the same, as follows:—

Short Title.

1. This Act may be cited as the Naval Defence Act, 1913.

Interpretation.

2. In this Act, unless inconsistent with the context,—

“Active Service” means service in or with a Force which is engaged in operations against the enemy, and includes any Naval or Military service in time of war:

“The Naval Discipline Acts” includes the Imperial Act called the Naval Discipline Act, 1866, and the amendments thereof, and the Imperial Act called the Naval Discipline (Dominion Naval Forces) Act, 1911:

“Naval establishment” includes any ship, vessel, or boat used for services auxiliary to Naval defence, and any dock, shipyard, foundry, machine-shop, work, or establishment in connection with Naval defence:

“Officer” means a commissioned officer, subordinate officer, or warrant officer, but does not include a petty officer:

“Prescribed” means prescribed by this Act or the regulations:

“Regulations” means the regulations relating to the Naval Forces whether made in pursuance of this Act or any other power:

“Seaman” means a member of the Naval Forces not being an officer, and includes any person serving in any capacity on board a vessel of the Naval Forces when engaged in any Naval service:

“Time of war” means any time during which a state of war actually exists.

Power to raise Naval Forces.

3. The Governor may raise, maintain, and organize such permanent Naval Forces as he deems necessary.

Power to appoint officers.

4. The Governor may—

- (a) Appoint and promote officers of the Naval Forces, and issue commissions to them; and
- (b) Appoint an officer to command the whole or any portion of the Naval Forces.

Officers not to be appointed or promoted, except provisionally, until they have passed prescribed examination. Appointment or promotion for distinguished service.

5. (1) Except as herein mentioned, a person shall not be appointed to be an officer in the Naval Forces or promoted to any higher rank therein unless he has passed the prescribed examination for the rank to which he is appointed or promoted:

Provided that the Governor may appoint any person to be an officer, or promote any officer to a higher rank, for distinguished service, or for marked ability or gallantry on active service, without that person having passed the prescribed examination for the rank to which he is appointed or promoted.

- (2) A person who has not passed the prescribed examination for any particular rank may be appointed provisionally to be an officer of that rank.

(3) A person provisionally appointed to be an officer of any particular rank shall cease to hold office as an officer of that rank if he fails to pass the prescribed examination for the rank to which he has been provisionally appointed within the prescribed time, not exceeding eighteen months after his appointment.

- (4) The requirements of this section may be dispensed with by the Governor in the case of persons who are officers of the King's regular Naval Force.

Appointments to be held during pleasure.

6. Every officer shall hold his appointment during the pleasure of the Governor, but the commission of an officer shall not be cancelled except for cause and after he has had notice, in manner prescribed, of the cause, and has been called upon to answer in his defence.

Resignation by officer of his commission.

7. (1) Except in time of war, an officer may at any time by writing under his hand resign his commission.

(2) Such resignation shall not take effect for any purpose until notification of acceptance thereof by the Governor is gazetted.

Appointment of warrant, &c., officers.

8. (1) Warrant officers, non-commissioned officers, and petty officers shall be appointed, and shall hold their offices as prescribed.

Seniority.

(2) The seniority of officers in their respective ranks shall be as prescribed.

Retiring-age.

9. The ages for the compulsory retirement of officers and members of the Naval Forces shall be as prescribed, but in special cases the Governor may extend the period of service beyond the prescribed age of retirement for a period not exceeding two years.

Naval Forces to be raised by voluntary enlistment.

10. (1) The Naval Forces shall be raised and kept by voluntary enlistment only.

Period of enlistment.

(2) Enlistment in the Naval Forces shall be for such period as is prescribed, but no prescribed period shall be less than two years.

Enlistment of persons under twenty-one years of age in permanent Naval Forces.

(3) Any person under the age of twenty-one years may, with the consent in writing of his parent or guardian, enlist for service in the Naval Forces for such period as is prescribed, but that period shall not exceed the time required for him to attain the age of thirty years.

(4) The enlistment of any person in pursuance of the last preceding subsection shall be binding on him both during his minority and after he attains his majority.

Oath of allegiance.

11. (1) Every person enlisting in the Naval Forces shall take and subscribe the oath of allegiance in the form in the Schedule hereto.

(2) The oath of allegiance shall be taken before a Justice of the Peace or other prescribed person.

(3) The oath of allegiance shall bind the person subscribing it to serve in the Naval Forces in accordance with the tenor of the oath until he is discharged, dismissed, or removed therefrom, or until his resignation is accepted.

Enlistment in any part of the British dominions.

12. Persons in any other part of the British dominions may, subject to the law in force in that part, voluntarily enlist as members of the New Zealand Naval Forces, and this Act shall apply to persons who so enlist to the same extent as if they had enlisted in New Zealand.

Discharge on expiration of period of service.

13. (1) A member of the Naval Forces shall be entitled to be discharged therefrom at the expiration of the period of service for which he enlisted, unless such expiration occurs in time of war, in which case he shall not be entitled to his discharge until the war has terminated.

On discharge to join Naval Reserve.

(2) On the discharge of any member of the Naval Forces as aforesaid he shall be drafted into the New Zealand Royal Naval Reserve hereinafter established, and shall thereafter be liable for such period as may be prescribed for service only in time of war.

Disbanding, &c., of Naval Forces.

14. The Governor may at any time, by Proclamation,—

(a) Disband any portion of the Naval Forces; or

(b) Dispense with the services of any officer or seaman.

Limits of service.

15. Members of the Naval Forces may be required to serve for training or on any Naval service either within or beyond the limits of New Zealand.

Drill and training.

16. The Naval Forces shall be subject to such drill, training, and inspection as are prescribed.

Service or training with King's Naval Forces.

17. (1) The Governor may, for the purpose of Naval service or training, place any part of the New Zealand Naval Forces on board any ship of the King's Navy, or of the Navy of any part of the British dominions, or in any Naval training establishment or school in connection with any such Navy.

(2) The members of the New Zealand Naval Forces while so placed shall—

- (a) Be under the command of the officer commanding the ship, training establishment, or school; and
- (b) Be subject to the laws and regulations to which the members of the King's Naval Forces on the ship or attending the training establishment or school are for the time being subject.

Application of Naval Discipline Acts and King's Regulations.

18. The Naval Discipline Acts and the King's Regulations and Admiralty Instructions for the time being in force in relation to the King's Naval Forces shall, subject to this Act and to any modifications and adaptations prescribed by the regulations, apply to the New Zealand Naval Forces.

In time of war, &c., Naval Forces to be at disposal of Great Britain.

19. (1) Whenever war has been declared between Great Britain and any other country or countries, or whenever there is an outbreak of hostilities between Great Britain and any other country or countries, the ships, vessels, or boats acquired under this Act for Naval defence or for services auxiliary thereto, and the New Zealand Naval Forces shall pass and remain under the control and be at the disposition of the Government of Great Britain until peace has been proclaimed or until hostilities have terminated, and all officers and men of the New Zealand Naval Forces shall for the time being become part of the King's Naval Forces, and shall be subject to the laws, rules, and regulations in force relating to officers and men of the King's Navy.

(2) Whenever war between Great Britain and any other country or countries is imminent, or when in the opinion of the Governor it is expedient in the interests of Great Britain so to do, or upon the request of the Government of Great Britain, the Governor may by Proclamation declare that the ships, vessels, or boats acquired under this Act for Naval defence or for services auxiliary thereto, and the New Zealand Naval Forces shall pass and remain under the control and be at the disposition of the Government of Great Britain for such time as he fixes by such Proclamation, or for such extended time as he may fix by a subsequent Proclamation or Proclamations, and all officers and men of the New Zealand Naval Forces shall during the time or extended time so fixed become part of the King's Naval Forces, and shall be subject to the laws, rules, and regulations in force relating to officers and men of the King's Navy.

Transfers between King's Naval Forces and New Zealand Naval Forces.

20. (1) The Governor may—

- (a) Accept the transfer to the New Zealand Naval Forces of any vessel of the King's Naval Forces or of the Naval Forces of any other part of the British dominions;
- (b) Accept the transfer to the New Zealand Naval Forces of any officers and seamen of the King's Naval Forces or of the Naval Forces of any other part of the British dominions;
- (c) Transfer to the King's Naval Forces or to the Naval Forces of any other part of the British dominions any vessel of the New Zealand Naval Forces; and
- (d) Transfer to the King's Naval Forces or to the Naval Forces of any other part of the British dominions any officers or seamen of the New Zealand Naval Forces.

(2) Any transfer in pursuance of this section may be for such period and subject to such conditions as may be arranged between the Government of New Zealand and the Government of Great Britain or of any other part of the British dominions aforesaid.

(3) Subject to the conditions of transfer as aforesaid, all officers and seamen of the King's Naval Forces or of the Naval Forces of any other part of the British dominions transferred in pursuance of this section to the New Zealand Naval Forces shall, while so transferred, be deemed to be members of the New Zealand Naval Forces, and shall be subject to this Act and the regulations so far as they are applicable.

(4) Subject to the conditions of transfer, all officers and seamen of the New Zealand Naval Forces transferred in pursuance of this section to the King's Naval Forces or to the Naval Forces of any other part of the British dominions shall, while so transferred, be subject to the laws and regulations governing the King's Naval Forces or the Naval Forces of the part of the British dominions to which they are transferred so far as those laws and regulations are applicable.

Naval Reserve.

21. (1) In addition to the permanent Naval Forces raised under this Act there is hereby established a New Zealand Royal Naval Reserve, consisting of men drafted thereto under this Act and of men who have served in the King's Navy.

(2) The persons who are members of the New Zealand Royal Naval Reserve as existing on the commencement of this Act shall form part of the Naval Reserve established under this section, and shall serve therein for such period as they would have served in the first-mentioned Naval Reserve if this Act had not passed.

(3) The members of the New Zealand Royal Naval Reserve shall not be liable in time of peace to continuous Naval service; but, except as aforesaid, shall be deemed to form part of the Naval Forces.

Provision in case of death or incapacity on active service or on duty.

22. When any member of the Naval Forces—

(a) Is killed on active service or on duty; or

(b) Dies, or becomes incapacitated from earning his living from wounds or disease contracted on active service,

provision shall be made for his widow and family or for himself, as the case requires, out of the Consolidated Fund at the prescribed rates.

Funds for annuities or gratuities in case of injury or retirement.

23. Funds may be established in such manner and subject to such provisions as are prescribed for providing for the payment of annuities or gratuities to members of the Naval Forces permanently injured in the performance of their duties, and for the payment of annuities or gratuities to members of the Naval Forces who are retired on account of age or infirmity.

Officers eligible to constitute Courts-martial.

24. Officers of the King's Naval Forces, Officers of the New Zealand Naval Forces, and officers of the Naval Forces of any other part of the British dominions shall be eligible for appointment as officers to constitute Naval Courts-martial.

Regulations.

25. (1) The Governor may from time to time, by Order in Council gazetted, make regulations, not inconsistent with this Act, prescribing all matters by which this Act are required or permitted to be prescribed, or which are necessary or convenient to be prescribed, for the training of the Naval Forces, for securing the discipline and good government of the Naval Forces, or for carrying out or giving effect to this Act, and, in particular, prescribing matters for or in relation to—

(a) The good government of Naval establishments;

(b) The discipline of persons receiving instruction or training in or employed in or in connection with any Naval establishment; and

(c) The regulation and control of shipping in time of war or for the purposes of any Naval operation or practice.

(2) The regulations may provide penalties for breaches thereof, not exceeding imprisonment with hard labour for three months in the case of imprisonment, or a fine of twenty pounds in the case of pecuniary penalties.

(3) All such regulations shall be laid before Parliament within fourteen days after publication in the *Gazette* if Parliament is in session, and if not, then within fourteen days after the commencement of the next ensuing session.

Repeals.

26. The Naval Defence Act, 1908, and the Naval Subsidy Act, 1908, are hereby repealed.

SCHEDULE.

OATH OF ALLEGIANCE.

I, A. B., do sincerely promise and swear that I will be faithful and bear true allegiance to our Sovereign Lord the King, his heirs and successors, and that I will faithfully serve in the New Zealand Naval Forces, and will observe and obey all orders of His Majesty, his heirs and successors, and of the officers set over me, until I shall be lawfully discharged. So help me God.

APPENDIX Va.

Naval Defence Amendment Act.

1922, No. 6.

AN ACT to amend the Naval Defence Act, 1913.

[23rd August, 1922.]

BE IT ENACTED by the General Assembly of New Zealand in Parliament assembled, and by the authority of the same as follows:—

Short Title.

1. This Act may be cited as the Naval Defence Amendment Act, 1922, and shall be read together with and deemed part of the Naval Defence Act, 1913 (hereinafter referred to as the principal Act).

Sections 4, 6, 7, and 8 of principal Act amended.

2. The principal Act is hereby amended as follows:—

- (a) By inserting after the word "commissions" in section four, the words "or warrants"; and by inserting after the word, "commission" in sections six and seven, the words "or warrant":
- (b) By omitting from subsection one of section eight the words "Warrant officers."

Section 10 of the principal Act amended.

3. Section ten of the principal Act is hereby amended as follows:—

- (a) By omitting from subsection two the words "but no prescribed period shall be less than two years," and substituting the words "not exceeding, in the case of a person under the age of eighteen years, the period required by him to attain the age of thirty years, and not exceeding in any other case a period of twelve years."
- (b) By omitting from subsection three the words "but that period shall not exceed the time required for him to attain the age of thirty years."

Section 21 of principal Act amended.

4. Section twenty-one of the principal Act, as amended by subsection two of section forty-six of the Finance Act, 1921-22, is hereby amended by repealing subsection one and substituting the following subsection:—

"(1) In addition to the permanent Naval Forces raised under this Act there is hereby established a New Zealand Royal Naval Reserve consisting of—

- "(a) Men drafted to the Reserve pursuant to this Act:
- "(b) Men who have served in the King's Navy and have been drafted to the Reserve:
- "(c) Men who, pursuant to regulations, enlist for service in the Reserve."

Additional power to make regulations under principal Act.

5. The Governor-General may from time to time, by Order in Council, make regulations under section twenty-five of the principal Act:—

- (a) Authorizing the discharge of officers and seamen during their periods of service:
- (b) Providing for the enlistment of persons as members of the New Zealand Royal Naval Reserve:
- (c) Prescribing terms of service in the Reserve, and regulating the training of officers and men therein:
- (d) Prescribing rates of payments to members of the Reserve while on service therein, or by way of retaining-fees or gratuities:
- (e) Providing for the discharge of members of the Reserve.

Repeal.

6. Section forty-six of the Finance Act, 1921-22, is hereby repealed.

Governor-General may delegate certain powers under principal Act.

7. (1) The Governor-General may, by Warrant under his hand, delegate to the Minister of Defence, or to any officer or officers of the New Zealand Naval Forces named in such Warrant, all or any of the powers conferred on him by subsection one of section seventeen, or by paragraph (b) or paragraph (d) of subsection one of section twenty, of the principal Act.

(2) Any powers so delegated shall be exercised subject to such conditions or restrictions as the Governor-General may impose.

(3) Any such Warrant may in like manner be at any time revoked, or be from time to time varied or amended.

APPENDIX VI.

New Zealand Naval Forces.—Form of Engagement under the Naval Defence Act, 1913.

(Twelve years, or if under the age of eighteen years, until that age is reached, and for a further period of twelve years.)

This engagement entails service in the Royal Naval Reserve for a further period of ten years after leaving the active service, or until age of forty years, during which time men will only be required to serve in time of war.

H.M.S. " " [or Naval Depot at].
Date :

Surname.	Christian Names in Full.	Rating granted.	Previous Rating (if any).

Date of Birth.	Place of Birth.	Full name of next-of-kin :
		Relationship :
		Address :

PERSONAL DESCRIPTION AT THE DATE OF THIS DOCUMENT.

Height.	Chest.	Hair.	Eyes.	Complexion.	Wounds, Scars, or Marks.	Religion.	Trade or Occupation.

This is to certify that we have examined the above-named person as to his fitness for the New Zealand Naval Forces, and we find as follows: He is of perfectly sound and healthy constitution, free from all physical malformation, active and intelligent, and we consider him in all respects fit for Naval service.

....., a Commissioned Naval Officer.
....., Medical Officer.

Commencing Date of this Engagement.	Date of First Entry in New Zealand Naval Forces.	Date of Expiry of Previous Engagement (if any).

OATH.

I do sincerely promise and swear that I will be faithful and bear true allegiance to our Sovereign Lord the King, his heirs and successors, and that I will faithfully serve in the New Zealand Naval Forces and will observe and obey all orders of His Majesty, his heirs and successors, and of the officers set over me, until I shall be lawfully discharged. So help me God.

Signature (in full) :

Sworn [or Affirmed] at this

* Witness to oath or affirmation }
and to signature

* Must be a Justice of the Peace or a commissioned Naval Officer.

AFFIRMATION.

I solemnly and sincerely promise and affirm that I will be faithful and bear true allegiance to our Sovereign Lord the King, his heirs and successors, and that I will faithfully serve in the New Zealand Naval Forces, and will observe and obey all orders of His Majesty, his heirs and successors, and of the officers set over me, until I shall be lawfully discharged.

Signature (in full) :

day of before me—

..... [Rank].

CERTIFICATE.

To be signed by men transferring permanently from Royal Navy.

I hereby certify that I understand that in engaging for service in the New Zealand Naval Forces I forfeit all claim to Imperial pension or gratuity.

Signature :

NOTE.—In the case of an engagement being entered into for a shorter term than twelve years, the heading of the form is to be altered as necessary and the alteration attested by the person concerned at the time of subscribing to the oath (or affirmation).

APPENDIX VII.

Agreement.—Volunteers for Temporary Loan from the Active List of the Royal Navy to the New Zealand Division of the Royal Navy.

1. **TERM OF ENGAGEMENT.**—Three years, subject to being so long required by the New Zealand Government. This period will include annual leave and time on passage out and Home. No engagement will be entered into which continues service in the New Zealand Naval Forces beyond the age of forty-five years, except with the approval of the New Zealand Naval Board in exceptional circumstances.

2. **LEAVE.**—Foreign-service leave on the scale and conditions laid down in the King's Regulations and Admiralty Instructions, and fourteen days per year, seven days per half-year, one day per month to be granted in New Zealand; latter to commence to accrue from date of leaving England until date of leaving New Zealand on return, and must be taken during year in which earned.

3. **TIME.**—All time served on loan will count for all purposes as time served in the Royal Navy, except that if first Royal Navy continuous-service engagement expires during such loan, time subsequent to such expiry shall only count in the event of re-engagement in the Royal Navy to complete time for pension.

4. **DISCIPLINE.**—All ratings lent will be subject to the Acts and Regulations governing the New Zealand Naval Forces, which apply generally to the Naval Discipline Act and King's Regulations and Admiralty Instructions for the time being in force to the New Zealand Naval Forces.

5. **PAY AND ALLOWANCES** during the period of loan will be as laid down in the Regulations for the Government and Payment of the New Zealand Division. Time served on loan to the New Zealand Division will continue to count towards time for pension in the Royal Navy. Ratings lent to the New Zealand Division will draw no pay and allowances from the Admiralty during such service.

6. **ADVANCEMENT.**—(i) The name of a rating on loan will be retained on the advancement rosters at his Royal Navy Port Division, and if he reaches his turn for advancement on that roster during his loan to the New Zealand Division he will be advanced, provided he is qualified and recommended. His advancement will be duly notified to the New Zealand authorities so that he may receive the higher pay, &c., of his new rating. Ratings promoted to officer rank will not be paid for such rank unless given an appointment by the New Zealand Naval Board. A rating serving on loan will be eligible for advancement in the event of a vacancy in the complement of one of the ships of the New Zealand Division, but if a fully qualified and recommended New Zealand rating is available such rating may receive the preference.

(ii) Where a rating is advanced to a higher rating to fill an actual vacancy in the complement, is fully qualified for advancement under the conditions laid down for the Royal Navy, and the authority to grant the higher rating in the Royal Navy is the Commanding Officer at the time the advancement is made, no reversion will take place on return to the Royal Navy.

(iii) Any local rating conferred on a man lent to the New Zealand Division other than a vacancy in complement will be noted in the "Special Recommendations, &c.," column in his service certificate, but such person will revert to his former rating on return to the Royal Navy.

7. **PASSAGE AND EXPENSES ALLOWED.**—(i) Cost of personal passage out and Home will, unless proceeding by man-of-war, be defrayed by the New Zealand Government. Wives and families will not be granted passages, *except that men whose period of engagement in the Royal Navy will expire before completion of their term of service in the New Zealand Naval Forces may be granted free passages to New Zealand for their wives and families in lieu of free return passages to the United Kingdom for themselves. In applying for a passage under this provision the applicant must state to what port in the Dominion he wishes his wife and family to be booked. Passages from one place to another within the Dominion will not be defrayed by the Government even should the base of the husband's ship be changed.

(ii) Freight on baggage, according to Admiralty scale, is allowed at Government expense.

(iii) Furniture and other personal effects are not conveyed at the expense of the Dominion, but, where passages are provided for wives and families, expenditure towards cost of packing and carriage, not exceeding the sum of £10, will be refunded on production of receipts. Expenses in removing effects from ship to residence in New Zealand, up to a limit of £2, will also be allowed on production of receipts.

* The portion of paragraph 7 "except . . . changed" is in abeyance whilst passages to and from the United Kingdom are generally made by man-of-war.

APPENDIX VIII.

Order in Council modifying and adapting the Naval Discipline Act, 1866, to the Requirements of the New Zealand Naval Forces.*Regulations under the Naval Defence Act, 1913.*

JELlicoe, Governor-General.

ORDER IN COUNCIL.

At the Government Buildings at Wellington, this 6th day of August, 1921.

Present :

THE HONOURABLE J. G. COATES PRESIDING IN COUNCIL.

WHEREAS it is provided by the Naval Defence Act, 1913, that the Naval Discipline Acts for the time being in force in relation to the King's Naval Forces shall, subject to the first-mentioned Act and to any modifications and adaptations prescribed by the regulations, apply to the New Zealand Naval Forces: And whereas the Naval Discipline (Dominion Naval Forces) Act, 1911, declares that where provision has been made for the application of the Naval Discipline Act, 1866, in any self-governing Dominion that Act shall have effect as if references therein to His Majesty's Navy and His Majesty's ships included the forces and ships raised and provided by the Dominion, subject to such modifications and adaptations (if any) as may be made by the law of the Dominion, including such adaptations as may be so made for the purpose of authorizing or requiring anything to be done by or to the Admiralty or Secretary of the Admiralty, to be done by or to the Governor-General or by or to such person as may be vested with the authority by the Governor-General in Council:

Now, therefore, I, John Rushworth, Viscount Jellicoe, in pursuance and exercise of the powers and authorities conferred on me by section twenty-five of the Naval Defence Act, 1913, and the said Naval Discipline (Dominion Naval Forces) Act, 1911, and of all other powers and authorities enabling me in that behalf, acting by and with the advice and consent of the Executive Council of the said Dominion, hereby make the following regulations to come into operation forthwith.

REGULATIONS.

1. In the construction of the Naval Discipline Act, 1866, and its amendments, and all Orders in Council, regulations, or other rules or Acts thereunder, unless there is something in the context or subject-matter repugnant to or inconsistent with such construction, "Admiralty" or "the Lords of the Admiralty" shall include (as far as relates to forces and ships of the New Zealand Naval Forces) the Naval Board as constituted in and for the Dominion of New Zealand by Order in Council of the 14th March, 1921, but concurrently therewith the Admiralty, as defined in the said Naval Discipline Act or its amendments, shall have in respect of the New Zealand Forces all the powers and authorities therein given, and, in addition, all the powers and authorities of the Naval Board.

2. Where not inconsistent with the construction to be placed on the subject-matter of the Naval Discipline Act, 1866, and its amendments, and all Orders in Council, regulations, or other rules thereunder, the words "New Zealand" shall be read in lieu of the words "England" or "United Kingdom" or "United Kingdom of Great Britain and Ireland" wherever they occur.

3. Section 53 (1) shall be read as if the words "the Governor-General" were substituted for the words "His Majesty," and section 57 (2) as if the words "The Naval Board or" were inserted before the words "the Commander-in-Chief on a foreign station." Sections 53 (3) and 81 (1) shall be read as if the words "the Governor-General" were substituted for the word "Admiralty" in each instance. Section 69 shall be amended by omitting the words from "not sooner" to "if elsewhere."

4. Section 98A (1) shall be read as if after the word "father" were inserted the words "and for pre-maternity and maternity expenses in connection with such bastard child." The words "daily pay" occurring in this section shall be read as referring to "daily pay and allowances (exclusive of deferred pay and value of rations and quarters or allowances in lieu thereof)"; and in lieu of the scale given in clause (2) following the words "a portion of such daily pay not exceeding" shall be read—

In respect of a wife and child, or two or more children: Four-fifths.

In respect of a wife or one child alone: Three-fifths.

In respect of a bastard child, or in respect of pre-maternity and maternity expenses in connection with a bastard child: Two-fifths.

5. An officer qualified to sit as a member of a court-martial by section 58 (2) of the Naval Discipline Act, 1866, being a member of the Naval Board, ordering a court-martial or granting a commission to an officer authorizing him to order courts-martial, shall be competent to sit on any court-martial ordered by such Naval Board or under such commission, notwithstanding section 58 (13) of the said Act.

6. The terms "His Majesty's Navy" and "His Majesty's Naval Forces" in the Naval Discipline Act, 1866, and its amendments, and all Orders in Council, regulations, and other rules and Acts thereunder, shall be deemed to include the forces raised and provided by the Dominion of Canada, the Commonwealth of Australia, the Union of South Africa, and Newfoundland; and the term "His Majesty's Service" shall be deemed to include service in the New Zealand Naval Forces.

C. A. JEFFERY,
Acting Clerk of the Executive Council.

APPENDIX IX.

Order in Council of 30th July, 1928, relative to Naval Board.

Naval Board constituted under the Naval Defence Act, 1913: Amendment.

CHARLES FERGUSSON, Governor-General.

ORDER IN COUNCIL.

At the Government House at Wellington, this 30th day of July, 1928.

Present:

HIS EXCELLENCY THE GOVERNOR-GENERAL IN COUNCIL.

IN pursuance and exercise of the powers and authorities conferred on me by section twenty-five of the Naval Defence Act, 1913, and of all other powers and authorities enabling me in that behalf, I, General Sir Charles Fergusson, Baronet, Governor-General of the Dominion of New Zealand, acting by and with the advice and consent of the Executive Council of the said Dominion, do hereby revoke an Order in Council of fourteenth March, one thousand nine hundred and twenty-one, constituting a Naval Board, and do hereby make the following regulations to come into operation forthwith.

SCHEDULE.

NAVAL BOARD CONSTITUTED UNDER THE NAVAL DEFENCE ACT, 1913.

1. THE Naval Board shall be hereby constituted in and for the Dominion of New Zealand.

2. The Naval Board shall be composed of the Minister of Defence (President) and the following members:—

The Commodore Commanding the New Zealand Station as First Naval Member.

A Captain, Royal Navy, as the Second Naval Member.

The Secretary to the Commodore Commanding shall be appointed as Secretary to the Naval Board, but he shall not sit as a member of the Board.

3. The Naval Board shall be charged with the control of all matters relating to the Naval Forces, upon the policy directed by the Minister, and shall have executive command of the Naval Forces. The Governor-General may delegate to the Naval Board the functions, and commission it to execute the office of Commander-in-Chief of the Naval Forces.

4. Except as prescribed, the members of the Naval Board shall act as a whole. The orders of the Board shall be issued over the signature of the Secretary, or such other official as the Board may authorize to act for him.

5. The Naval Board shall meet weekly, or as may be directed by the Minister, or, in his absence, by the Senior Naval Member of the Board present. Two members of the Board shall constitute a quorum.

6. All decisions of the Board which involve a matter of policy, or important principle, an increased vote, or any new expenditure, shall be submitted for Cabinet approval.

7. A representative of the Treasury shall be charged with the duty of keeping account of expenditure, with a view to ensuring that it is kept within the estimates.

8. The Minister shall have the general direction and supervision of all business.

The special sphere of each member of the Naval Board, other than the Minister, shall be such as the Board may decide from time to time, being guided by the following distribution of business:—

First Naval Member: Operations of war and all Staff business—all large questions of Naval policy and maritime warfare.

Second Naval Member: Personnel and material.

F. D. THOMSON,
Clerk of the Executive Council.

APPENDIX X.

Returns required to be rendered in accordance with the Regulations for the New Zealand Division of the Royal Navy.

(In addition to those required by the King's Regulations and Admiralty Instructions.)

Form.	Nature.	When to be rendered.	To	Authority: N.Z. Regs. Article
OCCASIONAL.				
S. 165	Entries, advancements, discharges, &c. (in lieu of return required by King's Regulations)	Immediately changes occur	N.S.	313
N.Z. 32	Particulars of service of loan ratings (not Royal Marines) in the N.Z. Division	On cessation of service in the Royal Navy or on reversion to the Royal Navy	N.S.	50 363
N.Z. 50	Medical report (duplicate for ex R.N. or loan personnel)	On discharge to shore	N.S.	392
MS. ..	Report of pay account on discharge to shore	On discharge to shore	N.S.	63
Income return	Return of income in respect of officer or man about to be discharged to England and liable for tax	Six weeks prior to discharge from ship	N.S.	317
MS. ..	Report of accident or injuries sustained by personnel in public thoroughfares	As occasion arises ..	N.S.	(Navy orders)
MS. ..	Medical report on death of personnel stating whether attributable to or aggravated by Naval service and/or service in New Zealand Division	As occasion arises ..	N.S.	196 197
WEEKLY.				
MONTHLY.				
MS. ..	Statement of cash advances, to accompany S. 452A	..	N.S.	315
N.Z. 41	New entries	N.S.	364
MS. ..	Cash requirements	By 20th of each month	N.S.	316
QUARTERLY.				
MS. ..	Statement of sums due to Admiralty or other Governments—ledger transactions. ("Nil" returns required)	Last day of each quarter	N.S.	318
MS. ..	Statement of sums due from Admiralty or other Governments—ledger transactions (in triplicate). ("Nil" returns required)	Last day of each quarter	N.S.	318
MS. ..	Statement of sums due to Admiralty or other Governments—Cash Account transactions. ("Nil" returns required)	Last day of each quarter	N.S.	318
MS. ..	Statement of sums due from Admiralty or other Governments—Cash Account transactions (in duplicate). ("Nil" returns required)	Last day of each quarter	N.S.	318
N.Z. 48	Stores supplied to Imperial ships or other Governments. ("Nil" returns required)	Last day of each quarter	N.S.	344
MS. ..	General mess report	Last day of each quarter	N.S.	228
S. 35..	Postal Orders sold.. ..	Last day of each quarter	N.S.	320
HALF-YEARLY.				
S. 53..	Return of ratings borne. (In lieu of return required by King's Regulations.)	31st March and 30th September (in duplicate on 31st March)	N.S.	365
YEARLY.				
MS. ..	Annual recruiting return	1st July	N.S.	366
MS. ..	Statement showing moneys to be paid in April in respect of preceding month	31st March	N.S.	316

F. D. THOMSON, Clerk of the Executive Council.

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